

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

SPECIAL MEETING

OF

TUESDAY, SEPTEMBER 13, 2011 MINUTES

A Special Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, September 13, 2011, 5:00 P.M., at the Pemberton Township Municipal Utilities Authority Offices, 131 Fort Dix Road, Pemberton, New Jersey.

A roll call was taken:

PRESENT: Elmer D'Imperio	Chairperson
Adrienne Leonard	Treasurer
Kara C. Schnure	Alternate
James Pickett	Alternate

ABSENT: Robert Bailey	Vice-Chairperson
Corine Kemp	Secretary
Sherry L. Scull	Assistant Secretary

ALSO PRESENT: Charles W. Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor

Chairperson D'Imperio announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Community News, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson D'Imperio announced and had entered in the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of P.L. 1975 c. 127 (N.J.A.C. 17:27).

The Board and Mr. Vester and Mrs. Scully reviewed the budget worksheet for 2012.

The total for the operating budget came to \$2,792,234.00.

Mr. Vester went over the capital budget which totals \$450,000.00. He explained that we are putting \$140,000.00 in Purchase of Vehicles/Equipment /or Improvements.

The following are under the \$140,000.00 amount: \$30,000.00 water pump for jet

truck (new) or \$15,000.00 water pump for jet truck (repair), \$50,000.00 installation of emergency by-pass switch on the plant generator, \$50,000.00 emergency overflow valve for U.V. System, also the purchase of a portable 3" pump and hoses and replacement and addition to our tools.

Mr. Vester told the Board that we found out that our portable generator was not broken. He explained that it was not working because a safety flipper valve was in the down position.

The next capital expense would be \$60,000.00 for a new generator for Pump Station #15. Mr. Vester also budgeted \$250,000.00 for Improvements to the Office and Plant and for any Major Repairs. The total is the \$450,000.00

The Board and administrators discussed the possibility of a rate increase. The administrators said they felt we really needed to look at raising the rates.

Mrs. Scully explained that we are losing revenue due to the economy and hardly any new connections. She also told the Board that there is hardly any interest given on investments. She asked the Board to authorize allowing Susquehanna Bank be added to our list of banks to get quotes from on the investments. Ms. Leonard moved. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Schnure – yes  
Mr. Pickett – yes  
Chairperson D'Imperio – yes

Chairperson D'Imperio declared the motion approved.

The administrators explained that we have been using surplus and we need to replenish it and because we are a utility we need a substantial surplus for emergency purposes.

The Board agreed to discuss this matter at the next meeting since all of the Board was not present.

Mr. Doyle added that there really was no choice. He said it is a matter of numbers. We have not raised the rate for five years.

Ms. Leonard then moved to have the budget presented put in proper form by the auditors for the October Regular meeting. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Schnure - yes  
Mr. Pickett – yes  
Chairperson D’Imperio – yes

Chairperson D’Imperio declared the motion approved.

Chairperson D’Imperio asked for a motion to adjourn the meeting. Ms. Leonard moved.

Ms. Schnure seconded.

AYES: All  
NAYES: None

Chairperson D’Imperio declared the motion approved and adjourned the meeting at 5: 35 P.M.



