

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

SPECIAL MEETING

OF

TUESDAY, SEPTEMBER 12, 2017 MINUTES

A Special Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, September 12, 2017, 6:00 P.M., at the Pemberton Township Municipal Utilities Authority Offices, 131 Fort Dix Road, Pemberton, New Jersey 08068.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Robert L. Bailey	Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate

ABSENT: Jason Allen	Vice Chairperson
Tonya Stilts	Board Member
Donna Lefebvre	Alternate #2

ALSO PRESENT: Bill Butler	Administrator
Jennifer Rivera	Administrator

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of P.L. 1975 c. 127 (N.J.A.C. 17:27).

The Board, Mr. Butler, and Ms. Rivera reviewed the Budget worksheet for 2018. The total Operating Budget is \$2,835,250.00. There is no increase from the Operating Budget of 2017. Ms. Leonard asked about the budget item for rent payment to Pemberton Township. Ms. Rivera explained that payment to the Township is for the Farmers Home Rural Development loan. Chairperson Kemp stated that the loan expires in the year 2020.

Mr. Butler presented the Capital Budget which includes: Purchase of vehicles, equipment, and other improvements - \$165,000.00. Mr. Butler explained that the amount would include the purchase of a new utility truck for \$55,000.00 as well as the purchase of a new dump truck for \$110,000.00. He stated that our current dump truck is a 1977 International Dump Truck that is constantly in need of repair.

Facility Improvements/Major Repairs - \$535,000.00. Mr. Butler presented the Board with the Capital Improvement Plan that the Authority Engineers created. Mr. Butler listed the top 3 items on the plan that he felt were most priority. 1. Replace U.V System at the Sewer Treatment Plant - \$1,090,000.00. 2. Upgrade VFD's & Controls at Pump Stations 2,4, & 5 – \$890,000.00. 3. Replace Emergency Generators at Pump Stations 15 & 16 – \$390,000.00. The Board reviewed the list and decided that replacing the emergency generators at Pump Stations 15 & 16 should be completed first and be incorporated in the Budget for 2018. The total Capital Budget is \$700,000.00 which is an increase of \$100,000.00 from the Budget of 2017. Mr. Butler also discussed the possibility of adding a new temporary position at the Sewer Plant but would like to discuss that option more at a later date.

Chairperson Kemp asked for a motion to have the Auditor put the figures discussed in the 2018 Budget format for approval. Ms. Leonard moved. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Bailey – yes
Ms. Schnure – yes
Chairperson Kemp – yes

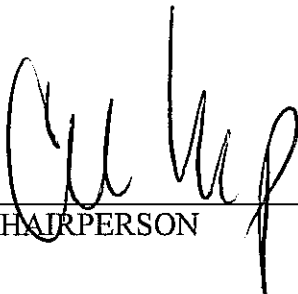
Chairperson Kemp declared the motion approved.

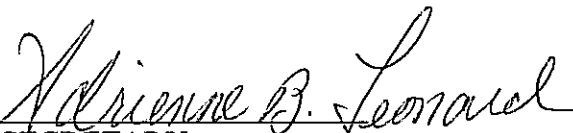
Chairperson Kemp asked for a motion to adjourn the meeting.

Mr. Bailey moved. Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Kemp adjourned the meeting at 6:45 P.M.


CHAIRPERSON


SECRETARY