

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

SPECIAL MEETING

OF

TUESDAY, SEPTEMBER 8, 2015 MINUTES

A Special Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, September 8, 2015, 6:15 P.M., at the Pemberton Township Municipal Utilities Authority Offices, 131 Fort Dix Road, Pemberton, New Jersey.

A roll call was taken:

PRESENT: Corine Kemp	Vice-Chairperson
Robert L. Bailey	Secretary
Adrienne Leonard	Treasurer
Kara C. Schnure	Alternate

ABSENT: Elmer D'Imperio	Asst. Secretary
Owen Martindale	Alternate

ALSO PRESENT: Charles W. Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor

Vice-Chairperson Kemp announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Trentonian, Trenton Times and filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Vice-Chairperson Kemp announced and had entered in the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of P.L. 1975 c. 127 (N.J.A.C. 17:27).

The Board decided to table the discussion of electing a Chairperson until the next Regular Meeting. Ms. Kemp told the Board she would like to be considered for that position.

The Board and Mr. Vester and Mrs. Scully reviewed the budget worksheet for 2015.

The total for the operating budget came to 2,835,250.00. An approximate 1.25 % increase. She explained that anything in the budget that is not expended is put

back into fund balance. She told the Board that she plans to retire by the end of the year or within a month or two after that depending on how the transition is going. She recommended Jennifer Rivera as the administrator of administration with the 2016 salary of \$65,000.00. She recommended Brynn Lopez become the administrative assistant at a rate for 2016 of \$21.50 per hour and hiring a new employee within the next couple of months at the \$14.42 per hour which would be for 2016 as well. She also recommended Mr. Van Gelder who is our financial advisor be raised to \$8,000 per year beginning 2016 since his financial expertise will be helping the new staff. His costs help cut down on the auditor's cost.

Mr. Vester went over the capital budget which totals \$500,000.00. He explained that we are putting \$100,000.00 under "Purchase of Vehicles and Equipment." We will put \$400,000.00 under "Facility Improvements/Major Repairs" and that would include Treatment Plant Airline Repairs and Inspection of Sewer Lines.

Mr. Vester also explained that one of his employees Robert Goldstrum an Operator is planning to retire at the end of January 2016 and he would like to hire an employee as soon as possible so they can train the person before Mr. Goldstrum retires. He said he would like to hire someone who is either a Repairperson or Operator with a possible license of CDL.

Mr. Vester also told the Board they will soon be entering into negotiations with the Teamsters Union.

The Board also reviewed the Connection Fee as per statute and felt they would plan to review it again next year after the audit.

Vice-Chairperson Kemp asked for a motion to have the auditor put the figures discussed in the 2016 budget format for approval.

Ms. Schnure moved. Mr. Bailey seconded.

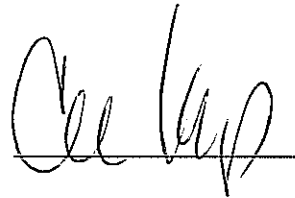
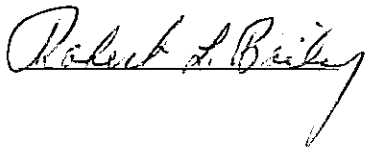
ROLL CALL: Ms. Schnure – yes
Mr. Bailey – yes
Ms. Leonard – yes
Vice Chairperson Kemp – yes

Vice-Chairperson Kemp declared the motion approved.

Vice-Chairperson Kemp asked for a motion to adjourn the meeting.

Ms. Leonard moved. Ms. Schnure seconded.

Ms. Kemp declared the motion approved and adjourned the meeting at 6:50 P.M.

A handwritten signature in cursive script, appearing to read "Kemp", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.