

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

SPECIAL MEETING

OF

TUESDAY, SEPTEMBER 10, 2013 MINUTES

A Special Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, September 10, 2013, 5:00 P.M., at the Pemberton Township Municipal Utilities Authority Offices, 131 Fort Dix Road, Pemberton, New Jersey.

A roll call was taken:

|                          |                                 |
|--------------------------|---------------------------------|
| PRESENT: Sherry L. Scull | Chairperson (arrived 5:05 P.M.) |
| Robert Bailey            | Vice-Chairperson                |
| Adrienne Leonard         | Treasurer                       |
| Kara C. Schnure          | Alternate                       |
| Owen Martindale          | Alternate                       |

|                     |                     |
|---------------------|---------------------|
| ABSENT: Corine Kemp | Secretary           |
| Elmer D'Imperio     | Assistant Secretary |

|                                 |               |
|---------------------------------|---------------|
| ALSO PRESENT: Charles W. Vester | Administrator |
| Gina Scully                     | Administrator |

Vice-Chairperson Bailey announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Vice-Chairperson Bailey announced and had entered in the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of P.L. 1975 c. 127 (N.J.A.C. 17:27).

The Board and Mr. Vester and Mrs. Scully reviewed the budget worksheet for 201~~9~~.

The total for the operating budget came to \$2,803,550.00. An increase of \$131.00 from last year.

Mr. Vester went over the capital budget which totals \$500,000.00. He explained that we are putting \$100,000.00 under "purchase vehicles and equipment" and are planning to purchase a new truck for approximately \$25,000.00. We will put \$400,000.00 under

“facility improvements/major repairs” and that would include secondary digester cleaning and inspection of sewer lines.

Mr. Martindale asked if we were now fully staffed. Mr. Vester replied yes.

Mr. Vester asked for increases in 2014 for three employees. Joshua Gailey a Truck Driver/Laborer the 2.5% plus another 2,500.00 making his hourly rate to \$13.41. Dave Willits, a Truck Driver/Laborer 2.5% plus another \$2,500.00 bringing his hourly rate to \$15.46. Kara Weekly to be promoted from Plant Secretary to Plant Secretary/Lab Technician raising her 2.5% plus \$10,000.00 bringing her hourly rate to \$16.58. He explained that Kara is taking classes to do the lab work. He said she is doing 80% of the lab work now and still is learning the more technical work that our lab tech performs.

Ms. Leonard moved to approve the increases for the employees. Mr. Martindale seconded.

ROLL CALL: Ms. Leonard – yes  
Mr. Martindale – yes  
Mr. Bailey – yes  
Ms. Schnure – yes  
Chairperson Scull - yes

Chairperson Scull declared the motion approved.

Mr. Martindale asked if any of the new regulations from DEP and EPA would affect our budget for 2014. Mr. Vester replied that if we do need to conform to any new regulations we would not know until some time next year and they would give us time to do the changes which would not affect the budget for 2014.

Chairperson Scull asked for a motion to approve the Budget for 2014. Ms. Schnure

moved. Mr. Bailey seconded.

ROLL CALL: Ms. Schnure – yes  
Mr. Bailey – yes  
Ms. Leonard – yes  
Mr. Martindale – yes  
Chairperson Scull – yes

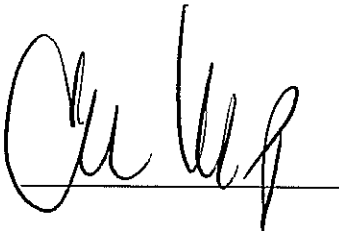
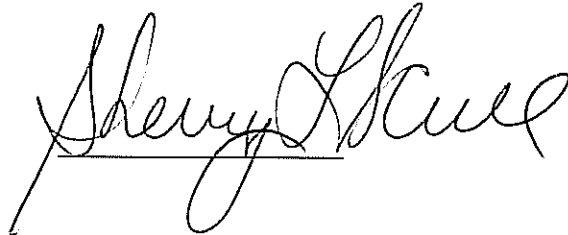
Chairperson Scull declared the motion approved. Mr. Martindale asked if we recruit employees from within the township. It was explained that we try to but hire employees that are best qualified not only from the township.

Chairperson Scull asked for a motion to adjourn the meeting.

Mr. Bailey moved to adjourn the meeting. Ms. Schnure seconded.

AYES: All  
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 5:30 P.M.

A handwritten signature in cursive script, appearing to read "Mr. Bailey", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Sherry Scull", written over a horizontal line.