

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

SPECIAL MEETING

OF

TUESDAY, SEPTEMBER 11, 2018 MINUTES

A Special Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, September 11, 2018, 6:00 P.M., at the Pemberton Township Municipal Utilities Authority Offices, 131 Fort Dix Road, Pemberton, New Jersey 08068.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Robert L. Bailey	Secretary
Adrienne B. Leonard	Treasurer

ABSENT: Jason Allen	Vice Chairperson
Tonya Stilts	Assistant Secretary
Kara C. Schnure	Alternate
Donna Lefebvre	Alternate #2

ALSO PRESENT: Bill Butler	Administrator
Jennifer Rivera	Administrator

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of P.L. 1975 c. 127 (N.J.A.C. 17:27).

The Board, Mr. Butler, and Ms. Rivera reviewed the Budget worksheet for 2019. The total Operating Budget is \$2,873,750.00. An increase of about 1.36% from the Operating Budget of 2018. Mr. Butler presented the Capital Budget which includes: Purchase of vehicles, equipment, and other improvements - \$200,000.00. Mr. Butler explained that the amount would include the purchase of a new 6-inch by-pass pump with hoses &

fittings, a new Farm Tractor with woods mower, and a new Bobcat mower. Facility Improvements/Major Repairs - \$1,500,000.00. Mr. Butler presented the Board with the top 3 Capital Improvements that he felt were most priority. 1. Upgrade VFD's & Controls at Pump Stations 2,4, & 5 – \$890,000.00. 2. Primary Digester Cleaning & Rehabilitation – \$1,130,000.00. 3. Replace U.V System at the Sewer Treatment Plant - \$1,090,000.00. Mr. Butler expressed the need for the Primary Digester Cleaning & Rehabilitation due to some failures with the system. The Board reviewed the list and agreed to include the Digester Cleaning project in the Budget for 2019. The total Capital Budget for 2019 is \$1,700,000.00.

Chairperson Kemp asked for a motion to have the Auditor put the figures discussed in the 2019 Budget format for approval. Ms. Leonard moved. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Bailey – yes
Chairperson Kemp – yes

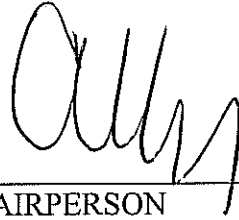
Chairperson Kemp declared the motion approved.

Chairperson Kemp asked for a motion to adjourn the meeting.

Mr. Bailey moved. Ms. Leonard seconded.

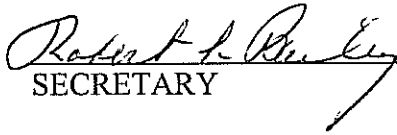
AYES: All
NAYES: None

Chairperson Kemp adjourned the meeting at 6:45 P.M.



A handwritten signature in cursive script, appearing to read 'Allen', written above a horizontal line.

CHAIRPERSON



A handwritten signature in cursive script, appearing to read 'Robert L. Bentley', written above a horizontal line.

SECRETARY