

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY SEPTEMBER 4, 2018 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, September 4, 2018, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, Pemberton, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Robert L. Bailey	Secretary
Tonya Stilts	Assistant Secretary
Adrienne B. Leonard	Treasurer
Donna Lefebvre	Alternate #2

ABSENT: Jason Allen	Vice-Chairperson
Kara C. Schnure	Alternate #1

ALSO PRESENT: Jennifer Rivera	Administrator
Bill Butler	Administrator
Elizabeth Garcia	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of August 14, 2018.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes  
Ms. Leonard – yes  
Ms. Stilts – Abstain (Absent from  
last meeting)  
Ms. Lefebvre – Abstain (Absent from  
last meeting)  
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #34-2018 – Operating Fund – \$154,925.22.

The Board reviewed the bill list. Chairperson Kemp asked for a motion to approve Resolution #34-2018 – Operating Fund – \$154,925.22. Ms. Stilts moved. Mr. Bailey seconded.

ROLL CALL: Ms. Stilts – yes  
Mr. Bailey – yes  
Ms. Leonard – yes  
Ms. Lefebvre – yes  
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Butler informed the Board that the annual laboratory testing for the treatment plant is approaching the bid threshold of \$17,500.00 for the current year. Anything over \$17,500.00 requires the services be bid out rather than quoted. He asked for approval to bid lab testing for the treatment plant for 2019. Chairperson Kemp asked for a motion to approve Mr. Butler to start the bidding process for laboratory testing for the treatment plant for 2019. Ms. Stilts moved. Mr. Bailey seconded.

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ROLL CALL: Ms. Stilts – yes  
Mr. Bailey – yes  
Ms. Leonard – yes  
Ms. Lefebvre – yes  
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Ms. Rivera reminded the Board of the Budget Meeting Workshop scheduled for September 11, 2018 at the PTMUA office at 6:00pm.

ENGINEER'S REPORT – Mr. Chiaravallo informed the Board that CME submitted the advertisement for bids to the newspaper for the Pump Station No. 15 & 16 Generator Project. He is expected to receive bids at the end of the month.

SOLICITOR'S REPORT – Ms. Garcia said her report is for Closed Session.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

Chairperson Kemp asked for a motion to approve Resolution #35-2018 – To Close the Meeting to the Public to discuss Negotiations & Litigation. Mr. Bailey moved. Ms. Stilts seconded.

AYES: All  
NAYES: None

Chairperson Kemp declared the motion approved and closed the meeting to the public.

Chairperson Kemp as for a motion to open the meeting to the public.

Ms. Stilts moved. Mr. Bailey seconded.

AYES: All  
NAYES: None

Chairperson Kemp declared the motion approved and opened the meeting to the public.

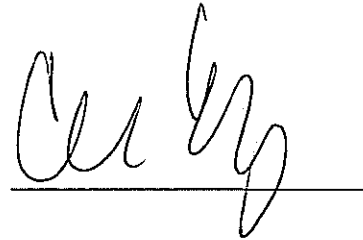
COMMENTS FROM THE BOARD MEMBERS – None.

Chairperson Kemp asked for a motion to adjourn the meeting.

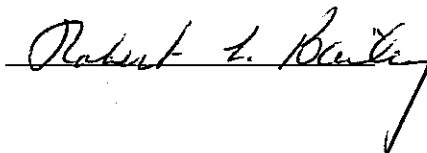
Ms. Stilts moved. Mr. Bailey seconded.

AYES: All  
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 6:45 P.M.



A handwritten signature in cursive script, appearing to read "C. Kemp", is written above a horizontal line.



A handwritten signature in cursive script, appearing to read "Robert L. Bailey", is written above a horizontal line.