

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, MARCH 5, 2019 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, March 5, 2019, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, Pemberton, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary
Donna Lefebvre	Assistant Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate #1

ABSENT:

ALSO PRESENT: Jennifer Rivera	Administrator
Bill Butler	Administrator
John Gillespie	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Reorganization Meeting & Closed Meeting of February 5, 2019.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. Allen – Abstain (Absent from
last meeting)
Ms. Lefebvre – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #18-2019 – Operating Fund – \$298,417.12. The Board reviewed the list. Chairperson Kemp asked for a motion to approve Resolution of Claims #18-2019 – Operating Fund – \$298,417.12. Mr. Allen moved. Ms. Lefebvre seconded.

ROLL CALL: Mr. Allen – yes
Ms. Lefebvre – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

ADMINISTRATION & OPERATIONS REPORT – Resolution #19-2019 - Approve Salary and Wage Schedule for 2019. Ms. Rivera explained that the salaries reflect the negotiated salaries of the Union Contract. Mr. Allen asked if the MUA will fill the two vacant positions. Mr. Butler stated that there is a part-time secretary position and a full-time truck driver laborer position open. He will be looking to fill the full-time position soon. He will not be filling the part-time position at this time. Mr. Bailey asked about the two employees who received an increase in wages. Ms. Rivera stated that the two employees fell below the new negotiated starting wage so the increase would bring the two employees up to the new starting wage plus the negotiated annual percentage increase. Chairperson Kemp asked for a motion to approve Resolution #19-2019 - Approve Salary and Wage Schedule for 2019.

Ms. Lefebvre moved. Mr. Bailey seconded.

ROLL CALL: Ms. Lefebvre – yes
Mr. Bailey – yes
Mr. Allen – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Ms. Rivera stated that she received notification by the Township of Pemberton that Ms. Lefebvre was approved by Resolution at the Township Meeting held on February 27, 2019 to become a Regular Board Member to replace Tonya Costley-Stilts, whose term expired February 1, 2019. The MUA currently has a vacant position for Alternate # 2.

Ms. Rivera stated that Brent Lee of Mercadien P.C. started the Audit process for year ending 2018. She said she would keep the Board updated as the audit continues.

ENGINEER'S REPORT – Mr. Chiaravallo updated the Board on the Generator Project for the Pump Stations. He said that CME coordinated a meeting with the Contractor and representatives from the High School. He noted the generators are scheduled to ship from the manufacturer's facilities in late March. Mr. Chiaravallo stated that CME started the preparation of an Asset Management Plan for the Authority. He said CME staff made required site visits to the Authority's Facilities to collect data.

SOLICITOR'S REPORT – Mr. Gillespie didn't have anything to report.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Mr. James Boland of Filbert Avenue said that this is his first MUA meeting and he wanted to learn the importance of the MUA and what it

means to the rest of the Town. He said he likes to be vocal and speak up but he wants to learn so he is able to speak up. Chairperson Kemp said that she welcomes Mr. Boland to the meeting and if he ever has any questions regarding the MUA he can contact her or the office staff and they will be more than happy to speak with him. She said that he is more than welcome to come visit the Plant to learn about the system. She mentioned that she has seen him at the Township meetings and she knows that he is vocal and here to learn. Chairperson Kemp said that she is happy to see him at the meeting tonight because we usually don't have many people at the meetings but with the news article regarding the Township dissolution of the Authority that has moved forward, she is sure that people will start to come to the MUA meetings.

Mr. George Petronis of Palm Avenue stated that he had a procedural question. He said that he noticed that the public speaking portion is at the end of the meeting. He asked how long the MUA has been following that practice? Chairperson Kemp stated that as long as she can remember the MUA has been following that practice. Mr. Petronis directed a comment to Mr. Allen. He stated that the discussion has come up at several Council meetings about holding public comments until the end of the meeting. He said that if something happens during the meeting, he feels that it would be helpful if the public can address the topic while its fresh in the minds of the public and Council. He asked Mr. Allen to address Council for the possibility of changing the public comments until the end of the Council meetings. Mr. Petronis asked if it was an appropriate time to discuss the dissolution of the Authority. Chairperson Kemp said absolutely being that the Council has already moved forward with the process and if he has any questions, please

ask. Mr. Petronis said that the Council already introduced the first step to dissolve the Authority and as he understands maintaining and dissolving the Authority is simply a question of if it's in the best interest of the public and if it's cost efficient to have a separate MUA or have it a part of the Township functions. His impression is that the Township has not addressed the issue to Council and the Council has not investigated whether the greatest efficiency would be to dissolve the Authority. He asked Chairperson Kemp if he is correct? Chairperson Kemp said that would be a question for the Council. Chairperson Kemp said her opinion from what she has seen and read in the newspaper, the Mayor said that he can do it better. She said that she does not agree with the Township Engineer's Feasibility study. Chairperson Kemp said that the money that the MUA receives from the users will stay in the MUA to improve the system. Her concern is that if the Township dissolves the Authority, the money could go into the general fund and not be reinvested back into the sewer system. She worries if something does go wrong with the system, the Township would have to bond for the improvements which would potentially raise user rates. Mr. Petronis questioned if that bonding would affect all tax payers. Chairperson Kemp said that would be a question for the Mayor. Mr. Petronis said that his concern is that the bond would be paid by all the tax payers. Chairperson Kemp stated that she feels that the feasibility study is inaccurate. Mr. Petronis asked if the MUA has had any discussions with the Township Council regarding the study. He said he is trying to see if the Council did their due diligence to justify implementing the first step to dissolve the Authority. Chairperson Kemp stated that she believes the they failed the Township residents.

Ms. Sandy Armstrong of Pardee Blvd. said this is her first MUA meeting and she is interested in what's happening with the MUA and how it will be affecting the Town. She wondered what the process is and whether the MUA can respond to the report that the Engineer did for the Township. Chairperson Kemp stated that she wanted and will to talk with the Council but they've already voted to start the dissolution process. She said that she would like to have a discussion at an MUA meeting, which will be advertised in the newspapers, for the public to come and learn about the MUA in a more relaxed setting. Chairperson Kemp thanked the Public for their comments.

Resolution #20-2019 – To Close the Meeting to the Public to discuss Attorney Client Privilege. Mr. Bailey moved. Ms. Lefebvre seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and closed the meeting to the public.

Chairperson Kemp asked for a motion to open the meeting to the public.

Ms. Lefebvre moved. Mr. Bailey seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and opened the meeting to the public.

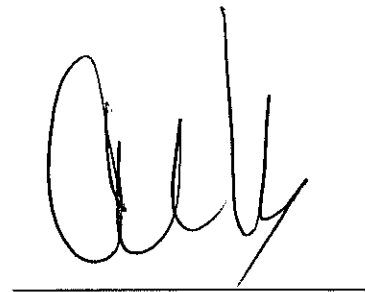
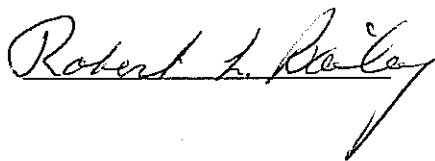
COMMENTS FROM THE BOARD MEMBERS – None.

Chairperson Kemp asked for a motion to adjourn the meeting.

Mr. Bailey moved. Ms. Lefebvre seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 6:55 P.M.

A handwritten signature in cursive script, appearing to read "Bailey", written above a horizontal line.A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written above a horizontal line.