

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY AUGUST 14, 2018 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, August 14, 2018, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, Pemberton, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary
Kara C. Schnure	Alternate #1
ABSENT: Tonya Stilts	Assistant Secretary
Adrienne B. Leonard	Treasurer
Donna Lefebvre	Alternate #2

ALSO PRESENT: Jennifer Rivera	Administrator
Bill Butler	Administrator
Katelyn McElmoyl	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular & Closed Meeting of July 03, 2018.

Mr. Bailey moved. Mr. Allen seconded.

ROLL CALL: Mr. Bailey – yes  
Mr. Allen – yes  
Ms. Schnure – Abstain (Absent from  
last meeting)  
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #33-2018 – Operating Fund – \$338,628.76.

The Board reviewed the bill list. Mr. Butler advised the Board that check # 22936, made payable to Pemberton Township Water Department was high because of the type of water pump used at Pump Station #5. He said that the MUA replaced the pump with a mechanical seal that doesn't use water. He said that the water bill should decrease significantly. Chairperson Kemp asked for a motion to approve Resolution #33-2018 – Operating Fund – \$338,628.76. Ms. Schnure moved. Mr. Allen seconded.

ROLL CALL: Ms. Schnure – yes  
Mr. Allen – yes  
Mr. Bailey – yes  
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Butler stated that Mac-Rose Contractors repaired a sinkhole on Lemmon Avenue. He said that he met with NJDEP to discuss the new 5-year farm permit. The DEP noted that field #11 contained high levels of phosphorous. They suggested skipping sludge application for the remainder of 2018 and planting corn in 2019 to take up some of the phosphorous. In Fall of 2019 the DEP will retest soil samples on Field #11 to see if the levels decreased, if so the MUA will resume sludge application for the remainder of the permit cycle. The DEP also stated

that more land may be needed for future sludge applications. Mr. Butler said that the Greenburg Farm near the office may be available for purchase. Just something to consider in the future. Mr. Butler told the Board that CME completed the sludge storage tank inspection. Ms. Rivera asked the Board for a date for the Budget Meeting Workshop. The Board agreed on September 11, 2018 at the office at 6:00pm. Ms. Rivera said she would inform the Board members who are absent from this meeting.

ENGINEER'S REPORT – Mr. Chiaravallo informed the Board that CME prepared the Engineer's Certification of Annual Inspection for the sludge storage tank at the Treatment Plant. He stated that CME prepared the bid documents for the Pump Station Generator Replacement Project. Chairperson Kemp asked Mr. Chiaravallo if the project would start before school begins. Mr. Chiaravallo stated that once the project is sent to bid it would take a few months before the Generators are delivered. He stated that there will be requirements in the bid to work with the schools regarding work hours.

SOLICITOR'S REPORT – Ms. McElmoyl asked the Board for authorization to engage with Pemberton Township regarding the Township's purchase of Rancocas Lane from Belaire Trailer Park, LLC. She would like to discuss easement agreements for sewer lines that run underneath Rancocas Lane. Mr. Allen stated that the purchase of Rancocas Lane has not taken place yet but the topic is on the Township's Agenda for the Wednesday night meeting. The Board authorized Ms. McElmoyl to engage with the Township once the purchase is made.

OLD BUSINESS – None

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

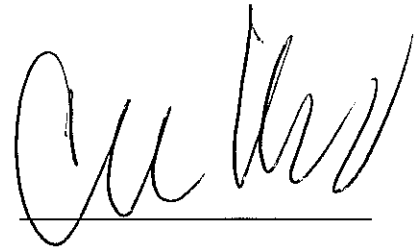
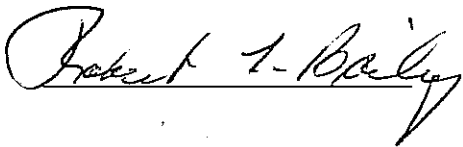
COMMENTS FROM THE BOARD MEMBERS – None.

Chairperson Kemp asked for a motion to adjourn the meeting.

Mr. Allen moved. Mr. Bailey seconded.

AYES: All  
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 6:45 P.M.

A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.