

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY MARCH 6, 2018 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, March 6, 2018, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate #1

ABSENT: Tonya Stilts	Assistant Secretary
Donna Lefebvre	Alternate #2

ALSO PRESENT: Jennifer Rivera	Administrator
Bill Butler	Administrator
Bud Doyle	Systems Advisor
Katelyn McElmoyl	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Reorganization Meeting of February 6, 2018 and the Closed Meeting of February 6, 2018.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. Allen – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #18-2018 – Operating Fund - \$387,140.12.

The Board reviewed the bill list.

Mr. Allen moved. Ms. Schnure seconded.

ROLL CALL: Mr. Allen – yes
Ms. Schnure – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution of Claims #18-2018 – Operating Fund – \$387,140.12 approved.

ADMINISTRATION & OPERATIONS REPORT – Ms. Rivera told the Board that the April billing will be delayed due to Tax Sale on March 28, 2018. She stated that the Auditors are in this week to complete the annual audit. Mr. Butler reported that the sewer main break behind Deborah Hospital has been repaired by Mac-Rose Contractors. He stated that the heavy rains on February 12, 2018 caused high flows at the sewer treatment plant exceeding 5.0 MGD on the plant flow meter. They had to rent a pump to help control the flooding of the Ultraviolet Disinfection system. He said that the high flows also caused a manhole to rupture in front of 832/834 Pemberton Browns Mills Road. Mac-Rose repaired the manhole and will return to repair the sidewalk that was damaged by the ruptured manhole. Mr. Butler informed the Board that the sewer inverted siphon

box behind the College is in need of repair. During the storm, he discovered river water entering the sewer plant. Upon investigation, MUA personnel found damage to the siphon box that is allowing high flows into Pump Station #2 behind the College which is entering into the collection system. Mac-Rose will give a quote on a new siphon box installation. Mr. Butler informed the Board of one of the MUA's plant employees has resigned as of March 2, 2018. He stated that he will advertise for the vacant Truck/Driver Laborer position. Mr. Allen thanked Mr. Butler for providing visual pictures with his report.

ENGINEER'S REPORT – None.

SOLICITOR'S REPORT – None.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

Resolution #19-2018 – To Close Meeting to the Public to discuss Contract Negotiations with No Formal Action Taken. Mr. Bailey moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved.

Ms. Leonard moved to open the meeting to the public. Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and opened the meeting to the public.

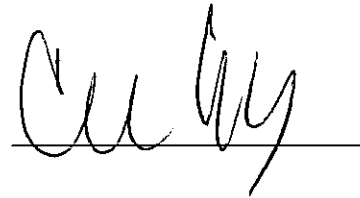
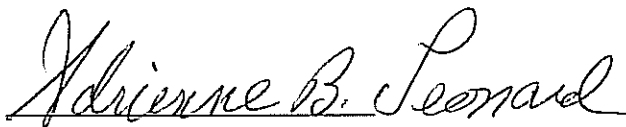
COMMENTS FROM THE BOARD MEMBERS – Mr. Bailey commended Mac-Rose Contractors for doing a great job on the emergency repairs.

Chairperson Kemp asked for a motion to adjourn.

Mr. Allen moved. Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 6:50 P.M.

A handwritten signature in cursive script, appearing to read "C. Kemp", written over a horizontal line.A handwritten signature in cursive script, reading "Adrienne B. Leonard", written over a horizontal line.