

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

SPECIAL MEETING

OF

TUESDAY, SEPTEMBER 11, 2012 MINUTES

A Special Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, September 11, 2012, 5:00 P.M., at the Pemberton Township Municipal Utilities Authority Offices, 131 Fort Dix Road, Pemberton, New Jersey.

A roll call was taken:

PRESENT:	Corine Kemp	Secretary
	Adrienne Leonard	Treasurer
	Kara C. Schnure	Alternate
ABSENT:	Sherry L. Scull	Chairperson
	Robert Bailey	Vice-Chairperson
	Elmer D'Imperio	Board Member
	James L. Pickett	Alternate
ALSO PRESENT:	Charles W. Vester	Administrator
	Gina Scully	Administrator

Ms. Kemp announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Ms. Kemp announced and had entered in the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of P.L. 1975 c. 127 (N.J.A.C. 17:27).

The Board and Mr. Vester and Mrs. Scully reviewed the budget worksheet for 2013. The total for the operating budget came to \$2,803,419.00. Less than a 1% increase. Mr. Vester went over the capital budget which totals \$495,000.00. He explained that we are putting \$30,000.00 to purchase a jet truck water pump and \$20,000.00 for repair. At the Pump Station #15 a new generator \$60,000.00 and on the U.V. System an addition of emergency overflow valve - \$10,000.00 and a pick up truck \$25,000.00.

Also \$350,000.00 for a five year plan for T.V. inspection of lines and to upgrade the electrical controls at pump stations #2,4 and 5.

Mr. Vester also informed the Board that we will be replacing the Rick Sweet with a laborer truck driver for approximately \$25,000.00. This would result in approximately \$20,000.00 savings. He said he would also like to recommend that Kara Weekly the new plant receptionist be given an additional increase next year. He said she is taking classes to learn the lab work.

Mr. Vester also informed the Board that a former plant employee, who he dismissed, earlier this year, has filed for arbitration.

He told the Board that the bid opening for the videoing and lining of Lakehurst Road came in about \$80,000.00 less then projected by the engineers. He said now we need to go to bid for repairs to our electrical and mechanical equipment because do to the system aging we are now exceeding the bid threshold and need to go out to bid.

Mr. Vester also told the Board that he does not think we will need to purchase a new vehicle, even though it is in the capital budget. He said we maintain all of our vehicles and keep them safe. Ms. Leonard said the administrators did a good job and made a motion to have the auditor prepare the budget. Ms. Schnure seconded.

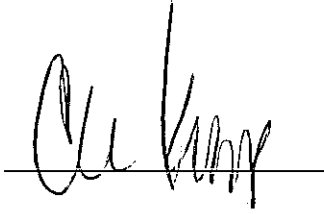
ROLL CALL: Ms. Leonard – yes  
Ms. Schnure – yes  
Ms. Kemp – yes

Ms. Kemp declared the motion approved.

Ms. Leonard moved to adjourn the meeting. Ms. Schnure seconded.

AYES: All  
NAYES: None

Ms. Kemp declared the motion approved and adjourned the meeting at 6:50 P.M.



A handwritten signature, likely "A. Kemp", written in cursive and underlined.



A handwritten signature, likely "Sherry Bruce", written in cursive and underlined.