

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, OCTOBER 2, 2012 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, October 2, 2012, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Corine Kemp	Secretary
Adrienne B. Leonard	Treasurer
Elmer D'Imperio	Board Member
Kara C. Schnure	Alternate (Asst. Sec)

ABSENT: James L. Pickett	Alternate
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ALSO PRESENT: Gina Scully	Administrator
Bud Doyle	Systems Advisor
Brian M. Guest	Solicitor
Keith Chiaravallo	Engineer
Jerry Harris	CME Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

Chairperson Scull asked if anyone had received a resignation letter from Mr. Pickett. She said she heard he moved. Mr. Bailey responded that Mr. Pickett relocated out of the state.

No letter had been received to date.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of September 4, 2012. Mr. D'Imperio moved.

Mr. Bailey seconded.

ROLL CALL: Mr. D'Imperio – yes
Mr. Bailey – yes
Mr. Kemp – abstain (absent from
the meeting).
Ms. Leonard - yes
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of September 4, 2012 approved.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Special Meeting of September 11, 2012 Ms. Kemp asked that the minutes be corrected. Her name appeared in both present and absent and Mr. Doyle appeared in present. Ms. Kemp moved to approve the minutes with the correction. Ms. Leonard seconded.

ROLL CALL: Ms. Kemp – yes
Ms. Leonard – yes
Mr. Bailey – abstain (absent
from the meeting).
Mr. D'Imperio – abstain (absent
from the meeting).
Ms. Schnure – yes
Chairperson Scull – abstain (absent
from the meeting).

Mr. Guest said Ms. Schnure could vote because she was present at that meeting.

Chairperson Scull declared the minutes of the Special Meeting of September 11, 2012 approved.

RESOLUTION OF CLAIMS #34-2012 – OPERATING FUND - \$190,192.25.

Mr. Bailey moved. Mr. D’Imperio seconded.

ROLL CALL: Mr. Bailey – yes
Mr. D’Imperio – yes
Ms. Kemp – yes
Ms. Leonard – yes
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #34-2012 – Operating Fund – \$190,192.25 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #33-2012 –

To Approve the Proposed Water Quality Management Plan Amendment Plan

Prepared by the County of Burlington. Mr. Guest explained that the plan consists of Burlington, Camden and Gloucester. He said the approval needs to be completed by the end of the month so he would like approval contingent of Mr. Chiaravallo and Mr. Vester reviewing it. Ms. Leonard moved. Mr. D’Imperio seconded.

ROLL CALL: Ms. Leonard – yes
Mr. D’Imperio – yes
Mr. Bailey – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

Mrs. Scully asked the Board for approve to adopt RESOLUTION #35-2012 – Adoption of the Budget for 2013. Ms. Kemp moved. Mr. D’Imperio seconded.

ROLL CALL: Ms. Kemp – yes
Mr. D’Imperio – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #35-2012 approved.

Mrs. Scully asked the Board for approval of RESOLUTION #37-2012 – Allowing Four Options of the State Health Benefits Plans. She explained that we just received this and because the state had added some new plans we had to check them off because we are offering the same four plans we offered before. She said she checked with Mr. Guest to make sure this would be in agreement with our union contract. Ms. Kemp moved to add to the agenda. Mr. Bailey seconded.

ROLL CALL: Ms. Kemp – yes
Mr. Bailey – yes
Mr. D’Imperio – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #37-2012 approved and added it to the agenda.

Mr. Bailey moved to approve Resolution #37-2012. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. D’Imperio – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #37-2012 approved.

ENGINEER’S REPORT – Mr. Chiaravallo introduced Mr. Jerry Harris to the Board. He explained that Mr. Harris was involved in the Lakehurst Road project bid. He told the Board that D&D Trenchless Solutions, Incorporated was the low bidder at \$230,144.75 and they recommended the bid be awarded. RESOLUTION #36-2012 was added to the agenda to award the contract to D&D Trenchless Solutions, Incorporated.

Ms. Kemp asked how long the project would take. Mr. Harris replied that it depended on how difficult the cleaning would take but they should be able to do 1,000 feet a day.

Ms. Leonard moved to approve Resolution #36-2012. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Bailey – yes
Mr. D’Imperio – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #36-2012 approved.

Mr. Chiaravallo also informed the Board that working on the bids for the Electrical & Mechanical Maintenance Repair. He said the bid should be ready for next month.

SOLICITOR’S REPORT – Mr. Guest said we need to go to bid on the Electrical and Mechanical Maintenance because we have gone over the bid threshold.

He also said received the draft permit with the copper limitations but wanted to review it with Mr. Vester to make about the modified limits.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

RESOLUTION #32-2012 – To Close The Meeting to the Public to

Discuss Personal and Contract Negotiations. Mr. Bailey moved.

Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard –yes
Mr. D’Imperio –yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared the motion approved and closed the meeting to the public.

Ms. Leonard moved to open the meeting to the public. Mr. Bailey seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and opened the meeting to the public.

COMMENTS FROM THE BOARD MEMBERS – Ms. Kemp thanked Ms. Leonard and

Chairperson Scull for working on the administrators' contracts. Mr. D'Imperio –

No comment. Ms. Leonard said it was good to see Mr. D'Imperio back.

Mr. Bailey asked if there were any plans to sewer Sunset and East Lakeshore

Drive. He said the township just paved it and did a great job. Mr. Doyle

replied that there were no plans. Ms. Schnure – No comment. Chairperson Scull

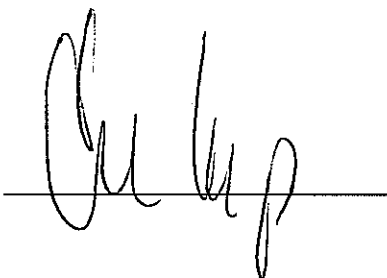
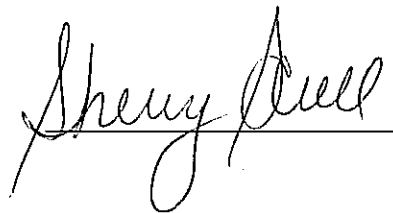
thanked the administrators, and professionals for their good work.

Ms. Kemp moved to adjourn the meeting. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at

7:00 P.M.

A handwritten signature in cursive script, appearing to read "Kemp", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Sherry Scull", written over a horizontal line.