

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY SEPTEMBER 5, 2017 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, September 5, 2017, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary arrived at 6:34 P.M.
Tonya Stilts	Assistant Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate #1
Donna Lefebvre	Alternate #2

ABSENT: None

ALSO PRESENT: Bill Butler	Administrator
Jennifer Rivera	Administrator
Bud Doyle	Systems Advisor
Katelyn Metz	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of August 1, 2017.

Mr. Allen moved. Ms. Stilts seconded.

ROLL CALL: Mr. Allen – yes
Ms. Stilts – yes
Ms. Leonard – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #32-2017 – Operating Fund - \$205,095.33.

The Board reviewed the bill list.

Ms. Stilts moved. Ms. Schnure seconded.

ROLL CALL: Ms. Stilts – yes
Ms. Schnure – yes
Mr. Allen – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution of Claims #32-2017 – Operating Fund – \$205,095.33 approved.

ADMINISTRATION & OPERATIONS REPORT – Ms. Rivera reminded the Board of the Budget Meeting Workshop which is set for Tuesday, September 12, 2017 at 6:00 P.M. at the PTMUA office. Mr. Butler informed the Board that PTMUA personnel replaced the sewer lateral (70 feet) at the MUA office which saved about \$4,000.00-\$5,000.00. He said that the electric at the MUA office parking lot has been reinstalled after the barn was taken down. Also, the roof on the long barn at the office has been replaced after storm damage. Mr. Butler said that the Sludge building roof at the Plant is currently being replaced. Mr. Butler informed the Board that Crichton School disconnected the sewer line and will be demolishing soon. Also, he stated that the final OSHA report was in the Board packets for review.

ENGINEER'S REPORT – Mr. Chiaravallo reported that they advertised the Maintenance and Repair of the Sanitary Sewerage System project for bids. The bid opening is scheduled for September 19, 2017. He also reported that CME performed the inspection of the Sludge Storage Tank and prepared the Engineer's Certification forms.

SOLICITOR'S REPORT – Mrs. Metz stated for the record that Mr. Bailey entered the meeting at 6:35 P.M.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – The Board greeted Ms. Stilts' daughter.

COMMENTS FROM THE BOARD MEMBERS – Mr. Bailey apologized for being late to the meeting. Ms. Leonard said it was good to get back in the swing of things.

Chairperson Kemp said it was good to have her back.

Chairperson Kemp asked for a motion to adjourn.

Ms. Stilts moved. Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 6:36 P.M.




