

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, SEPTEMBER 3, 2013 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, September 3, 2013, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Corine Kemp	Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate
Owen Martindale	Alternate

ABSENT: Elmer D'Imperio	Assistant Secretary
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ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Brian M. Guest	Solicitor
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27." approved.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of August 6, 2013 and Closed Meeting of August 6, 2013.

Ms. Kemp moved. Ms. Leonard seconded.

ROLL CALL: Ms. Kemp – yes
Ms. Leonard - yes
Mr. Bailey – yes
Ms. Schnure - yes
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of August 6, 2013 and the Closed Meeting of August 6, 2013 approved.

RESOLUTION OF CLAIMS # - 32-2013 – Operating Fund - \$243,877.52

Ms. Leonard moved. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Bailey - yes
Ms. Kemp – yes
Ms. Schnure – yes
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #32-2013 –

Operating Fund - \$243,877.52 approved.

ADMINISTRATION & OPERATIONS REPORT – Mrs. Scully told the

Board we were audited for the compliance of Affirmative Action.

She said we were 100 % satisfactory and are waiting for the letter confirming the audit. She also reminded the Board of the Budget Workshop Meeting to be held at the office on Tuesday, September 10, 2013 at 5:00. Ms. Kemp said she would be attending but would be a little late.

Mrs. Scully also told the Board that Mr. Vester, Mr. Guest and

herself will be attending a meeting with Willis and Glatfelter

Insurance regarding our feelings on how claims were

mishandled.

Mr. Vester told the Board that we still have work that needs to be completed on Lakehurst Road. He said D & D Contractors still have a section of pipe that needs to be lined. He said he will be meeting with the engineers to review the finances of the project and what items need to be completed. He said there is about 260 feet left to reline and the area is not as deep.

ENGINEER'S REPORT – Mr. Chiaravallo told the Board that bids were received on August 28 for the Maintenance and Repair of the Sewer System and they recommend the bid be award to Mac Rose Incorporated. He said the bid totaled \$228,460.00 but that is an estimate based on unit prices. Mac Rose Incorporated had the bid before and Chairperson Scull said they did a good job. Mr. Guest added that he reviewed the bid documents and they are all in order. Mr. Bailey moved to award the bid as recommended by the engineers to Mac Rose Incorporated. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Ms. Kemp – yes
Ms. Schnure – yes
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

Mr. Chiaravallo also told the Board the Digester Cleaning project is complete. He added that the sludge has been removed and the primary digester was inspected and approved. Mr. Martindale asked if the amount of sludge removed met the actual contract amount. Mr. Chiaravallo replied that it did. He said the amount of 300,000 gallons was measured before the project began and that is what was hauled.

SOLICITOR'S REPORT – Mr. Guest said he will be meeting with the insurance company tomorrow and also that he had reviewed the Maintenance and Repair bids.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

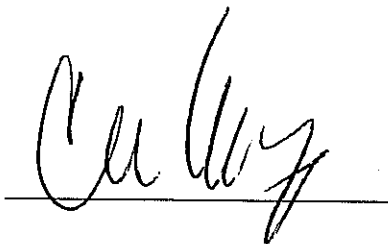
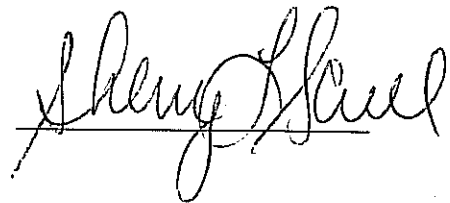
COMMENTS FROM THE BOARD MEMBERS – Mr. Martindale thanked everyone for their support of his family after the death of his brother. Ms. Kemp – No comments. Ms. Schnure – No comments. Mr. Bailey – No comments. Ms. Leonard congratulated the staff on the affirmative action audit. Chairperson Scull reminded everyone of the meeting next week at the office on the 2014 Budget Workshop.

Chairperson Scull asked for a motion to adjourn the meeting. Ms. Kemp moved.

Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting
at 6: 45 P.M.

A handwritten signature in cursive script, appearing to read "C. Scull", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Sherry Scull", written over a horizontal line.