

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, OCTOBER 7, 2014 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, October 7, 2014, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Corine Kemp	Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate
Owen Martindale	Alternate

ABSENT: Elmer D'Imperio	Asst. Secretary
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ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Brian M. Guest	Solicitor
Michael McClelland	Engineer
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

Chairperson Scull asked for any additions, corrections and for approval of the minutes of the Regular Meeting of September 2, 2014 and Special Meeting of September 9, 2014.

Ms. Kemp moved to approve the minutes of the Regular Meeting of September 2, 2014.

Mr. Bailey seconded.

ROLL CALL: Ms. Kemp – yes  
Mr. Bailey – yes  
Ms. Leonard – yes  
Ms. Schnure – yes  
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of September 2, 2014 approved.

Ms. Leonard moved to approve the minutes of the Special Meeting of September 9, 2014.

Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Schnure – yes  
Mr. Bailey – abstain (absent from  
the meeting.)  
Ms. Kemp – yes  
Mr. Martindale – yes  
Chairperson Scull – abstain (absent  
from the  
meeting.)

Chairperson Scull declared the minutes of the Special Meeting of September 9, 2014 approved.

RESOLUTION OF CLAIMS #-30-2014 – Operating Fund - \$215,818.54.

Ms. Leonard moved. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes  
Mr. Bailey - yes  
Mr. D'Imperio – yes  
Ms. Kemp – yes  
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #30-2014 – Operating Fund - \$215.818.54 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTON #29-2014 –

Approval of the Budget for 2015. Ms. Kemp moved. Ms. Leonard seconded.

ROLL CALL: Ms. Kemp – yes  
Ms. Leonard – yes  
Mr. Bailey – yes  
Ms. Schnure – yes  
Chairperson Scull – yes

Chairperson Scull declared Resolution #29-2014 approved.

Mrs. Scully told the Board we have been working on the budget and the billings.

Mr. Vester told the Board that he and Mrs. Scully met with Mr. English regarding the general insurance for next year. He added that everything looks good and there should only be approximately a 2 to 3% increase.

He also told the Board that we received a response back from DEP where we wanted an explanation to the high increase in our permit fees. He said they replied saying the increases were justified.

ENGINEER'S REPORT – Mr. Chiaravallo told the Board that the Secondary Digester Project is complete and that we saved a considerable amount for that project. He said it was because the MUA removed most of the sludge and also the tank did not need any repairs.

Chairperson Scull asked about the status of the Danitom Project. Mr. Vester said Danitom has not completed the list of items needed from the engineer. He said he told the township the status and that this is not new that we have been dealing with this project for years.

SOLICITOR'S REPORT – Mr. Guest said his report was for closed session.

OLD BUSINESS – None.

NEW BUSINESS – None.

Mr. Bailey moved to add RESOLUTION #31-2014 – To Close the Meeting to the Public for Closed Session to the agenda. Ms. Leonard seconded.

AYES: All  
NAYES: None

Chairperson Scull declared the motion approved.

Ms. Kemp moved to approve RESOLUTION #31-2014 – To Close the Meeting to the Public. Ms. Schnure seconded.

AYES: All  
NAYES: None

Chairperson Scull declared the motion approved and closed the meeting to the public.

Ms. Kemp moved to open the meeting to the public. Ms. Leonard seconded.

AYES: All  
NAYES: None

Chairperson Scull declared the motion approved and opened the meeting to the public.

Ms. Kemp moved to award CME Engineers the additional \$20,000.00 for engineering for the Lakehurst Road Project as per the recommendation by Mr. Vester and Mr. Guest.

Ms. Leonard seconded.

ROLL CALL: Ms. Kemp – yes  
Ms. Leonard – yes  
Mr. Bailey – yes  
Ms. Schnure – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

COMMENTS FROM THE BOARD MEMBERS – Mr. Martindale said

he enjoyed the Budget Workshop Meeting and added that he thought it went very well. Chairperson Scull asked for a motion to adjourn the meeting. Ms. Kemp moved. Ms. Leonard seconded.

AYES: All  
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 6:55 P.M.

