

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, OCTOBER 1, 2013 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, October 1, 2013, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Corine Kemp	Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate
Owen Martindale	Alternate

ABSENT: Elmer D'Imperio	Assistant Secretary
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ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Brian M. Guest	Solicitor
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

approved.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of September 3, 2013 and Special Meeting of September 10, 2013.

Ms. Leonard moved. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Bailey - yes
Ms. Kemp – yes on Regular
Meeting September 3, 2013, abstain
(not present) at
Special Meeting Sept. 10, 2013
Ms. Schnure - yes
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of September 3, 2013 and the Special Meeting of September 10, 2013 approved.

RESOLUTION OF CLAIMS # - 33-2013 – Operating Fund - \$416,637.90.

Ms. Kemp moved. Ms. Leonard seconded.

ROLL CALL: Ms. Kemp – yes
Ms. Leonard - yes
Mr. Bailey – yes
Ms. Schnure – yes
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #33-2013 –

Operating Fund - \$416,637.90 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #34-2013 – To

Memorialize Award of Repair and Maintenance Contract to the Mac Rose Incorporated.

Mr. Bailey moved. Ms. Schnure seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Schnure – yes
Ms. Kemp – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared the motion approved and added that Mac Rose has always

been there for our emergencies and is very conscientious. Mr. Vester agreed that they have worked well with us.

RESOLUTION #35-2013 – To Approve the Budget for 2014. Ms. Kemp moved.

Ms. Leonard seconded.

ROLL CALL: Ms. Kemp – yes
Ms. Leonard – yes
Mr. Bailey – yes
Ms. Schnure – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #35-2013 Budget of 2014 approved.

Mrs. Scully told the Board that she, Mr. Vester and Mr. Guest met with our insurance broker about the recent claims and the meeting was very successful.

Chairperson Scull commented on the letter from the state on our affirmative action plan. She complimented the staff for being in compliance.

Mr. Vester said he is working with the engineer to complete the area of pipe on Lakehurst Road that still needs to be lined.

He also reported that we finally had the copper limits removed from our plant permit. He said even though it was costly to prove to the state the limits were not feasible it saved us hundreds of thousands of dollars.

ENGINEER'S REPORT – Mr. Chiaravalle told the Board that they are working on a schedule to line the pipe on Lakehurst Road.

He also told the Board we just received the contracts from Mac Rose Incorporated and after they are reviewed will have them signed.

Mr. Chiaravallo told the Board the digester cleaning is complete. He added that because it was just a cleaning and there is no equipment to maintain he is asking the Board to waive the maintenance guarantee.

RESOLUTION #36-2013 – To Waive the Maintenance Guarantee on the Digester Cleaning Project. Ms. Kemp moved. Ms. Schnure seconded.

ROLL CALL: Ms. Kemp – yes
Ms. Schnure – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #36-2013 to Waive the Maintenance Guarantee approved.

SOLICITOR'S REPORT – Mr. Guest said he had nothing to add to the previous reports.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

COMMENTS FROM THE BOARD MEMBERS – No comments.

Chairperson Scull asked for a motion to adjourn the meeting. Ms. Kemp moved.

Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 6: 50 P.M.

Alan Cap

Sheng Hui