

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, NOVEMBER 12, 2013 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, November 12, 2013, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Corine Kemp	Secretary
Adrienne B. Leonard	Treasurer
Elmer D'Imperio	Assistant Secretary
Kara C. Schnure	Alternate
Owen Martindale	Alternate

ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Elizabeth Garcia	Parker, McCay
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

approved.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of October 1, 2013. Ms. Leonard moved. Ms. Kemp seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Kemp – yes  
Mr. Bailey – yes  
Mr. D’Imperio – abstain (absent  
from meeting).  
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of October 1, 2013 approved.

RESOLUTION OF CLAIMS # - 38-2013 – Operating Fund - \$489,976.12.

Ms. Kemp moved. Mr. Bailey seconded.

ROLL CALL: Ms. Kemp – yes  
Mr. Bailey - yes  
Mr. D’Imperio – yes  
Ms. Leonard – yes  
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #38-2013 –

Operating Fund - \$489,976.12 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #37-2013 – State

Health Benefits Offered To Employees. Ms. Kemp moved. Ms. Leonard seconded.

ROLL CALL: Ms. Kemp – yes  
Ms. Leonard – yes  
Mr. Bailey – yes  
Mr. D’Imperio – yes  
Chairperson Scull – yes

Chairperson Scull declared Resolution #37-2013 approved.

Mrs. Scully asked for approval for payment of the Longevity 2013. Ms. Kemp moved.

Mr. D’Imperio seconded.

ROLL CALL: Ms. Kemp – yes  
Mr. D’Imperio – yes  
Mr. Bailey – yes  
Ms. Leonard – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

Mrs. Scully asked the Board for authorization to advertise for the RFP/RFQ’s for the Auditor, Engineer And Solicitor. Mr. D’Imperio moved. Ms. Leonard seconded.

ROLL CALL: Mr. D’Imperio – yes  
Ms. Leonard – yes  
Mr. Bailey – yes  
Ms. Kemp – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

Mrs. Scully informed the Board that to date for the year we have had only 5 connections. She added that they have spoken to the auditor and the solicitor and concur that we will review the connection fee after the audit of 2014. The Board concurred.

She also informed the Board that we are opening an account strictly to allow the USDA to wire their payments of properties.

Mr. Vester informed the Board that we met with Bob English our insurance broker and there will be a slight increase on our general insurance costs for 2014.

ENGINEER’S REPORT – Mr. Chiaravallo informed the Board that the Lakehurst Road work is almost complete. The liner is installed and the contract will be closed after the clean up work is completed.

SOLICITOR’S REPORT – Ms. Garcia told the Board her report was for closed session.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Mr. Victor Anderson, Chief Plant Operator,  
was present.

COMMENTS FROM THE BOARD MEMBERS – No comments.

RESOLUTION #39-2013 – To Close the Meeting to the Public to Discuss Negotiations.

Mr. D’Imperio moved. Mr. Bailey seconded.

AYES: All  
NAYES: None

Chairperson Scull declared the motion approved and closed the meeting to the public.

Mr. D’Imperio moved to open the meeting to the public. Ms. Leonard seconded.

AYES: All  
NAYES: None

Chairperson Scull declared the motion approved and opened the meeting to the public.

Ms. Leonard moved to agree to a buy out of accumulated sick time for the three non  
union employees that have over 25 years of service and to amend policies as required.

One payment December 2013 and the next one January 2014. This will be paid  
at the 2013 pay rate. The total payout retains 30 days as well as a minus of  
the six days they are allowed to buy back in full for not taking more than three sick days  
per year. They then will begin to accumulate sick leave as per the policy manual  
but will be capped at \$15,000 of sick time at such time they retire.

Ms. Kemp seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Kemp – yes  
Mr. Bailey – yes  
Mr. D’Imperio – yes  
Chairperson Scull – yes

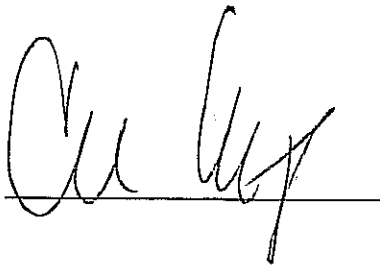
Chairperson Scull declared the motion approved.

Chairperson Scull asked for a motion to adjourn the meeting. Ms. Kemp moved.

Ms. Leonard seconded.

AYES: All  
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting  
at 7:15 P.M.



A handwritten signature in cursive script, appearing to read "Ms. Leonard", written over a horizontal line.



A handwritten signature in cursive script, appearing to read "Sherry Scull", written over a horizontal line.