

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY JUNE 13, 2017 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, June 13, 2017, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary
Tonya Stilts	Assistant Secretary
Kara C. Schnure	Alternate #1
Donna Lefebvre	Alternate #2

ABSENT: Adrienne B. Leonard	Treasurer
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ALSO PRESENT: Bill Butler	Administrator
Jennifer Rivera	Administrator
Katelyn Metz	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of May 2, 2017.

Ms. Stilts moved. Ms. Schnure seconded.

ROLL CALL: Ms. Stilts – yes
Ms. Schnure – yes
Mr. Allen – yes
Mr. Bailey (Abstain-Absent from
last meeting)
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #26-2017 – Operating Fund - \$244,343.87.

The Board reviewed the bill list.

Mr. Bailey moved. Mr. Allen seconded.

ROLL CALL: Mr. Bailey – yes
Mr. Allen – yes
Ms. Stilts – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution of Claims #26-2017 – Operating Fund –
\$244,343.87 approved.

ADMINISTRATION & OPERATIONS REPORT – Ms. Rivera informed the Board that
we have received Chemical bids for Hydrated Lime and Liquid Aluminum Sulfate. She
stated that the lowest bid for Hydrated Lime was from Yardville Supply at \$7.25/Bag and
the lowest bid for Liquid Aluminum Sulfate was from Usalco for \$233.80/Dry Ton
\$0.6335/gallon.

She asked for approval of RESOLUTION #27-2017 – To Award the Bid for Hydrated
Lime to Yardville Supply at \$7.25/Bag. Mr. Allen moved. Mr. Bailey seconded.

ROLL CALL: Mr. Allen – yes
Mr. Bailey – yes
Ms. Stilts – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION #28-2017 – To Award the Bid for Liquid Aluminum Sulfate to Usalco at \$233.80/Dry Ton \$0.6335/gallon. Mr. Allen moved. Ms. Stilts seconded.

ROLL CALL: Mr. Allen – yes
Ms. Stilts – yes
Mr. Bailey – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Mr. Butler informed the Board that an MUA vehicle was rear-ended while parked in the Wawa parking lot located in County Lakes while MUA employees were parked. No one was injured and the police were called as well as the MUA Insurance carrier.

Mr. Butler said he would like to thank the Pemberton Township's DPW for repairing (grading) Meadowview Lane, a gravel road leading to sewer pump station #2. Mr. Butler told the Board that PEOSH (Public Employee Occupational Safety & Health) inspected several sewer pump stations. He said that a few minor items have to be addressed and a full report will follow.

ENGINEER'S REPORT – Mr. Chiaravallo reported that he provided Mr. Bulter with a draft of the Capital Improvement Plan for review.

SOLICITOR'S REPORT – None.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

COMMENTS FROM THE BOARD MEMBERS – Mr. Bailey thanked the MUA for

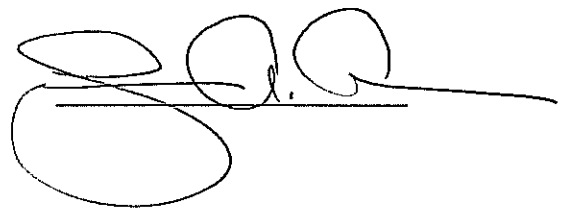
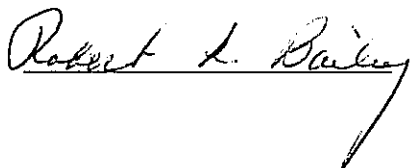
doing a great job. Ms. Stilts said Happy Father's Day! Chairperson Kemp said that she would not be able to attend the next meeting on July 11, 2017. She asked the Board to contact Ms. Rivera if they would not be able to attend. Chairperson Kemp said that she ran into Sherry Scull and she says Hello to everyone.

Chairperson Kemp asked for a motion to adjourn.

Mr. Bailey moved. Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 6:40 P.M.

A handwritten signature in black ink, appearing to read "Robert L. Bailey", written over a horizontal line.A handwritten signature in black ink, appearing to read "Robert L. Bailey", written over a horizontal line.