

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JULY 2, 2013 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, July 2, 2013, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Robert L. Bailey	Vice-Chairperson
Adrienne B. Leonard	Treasurer (arrived 6:40 P.M.)
Elmer D'Imperio	Assistant Secretary (arrived 6:40 P.M.)
Kara C. Schnure	Alternate
Owen Martindale	Alternate

ABSENT: Sherry L. Scull	Chairperson
Corine Kemp	Secretary

ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Elizabeth Garcia	Parker McCay
Keith Chiaravallo	Engineer

Vice-Chairperson Bailey announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Vice-Chairperson Bailey announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.”

approved.

Vice-Chairperson Bailey asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of June 11, 2013. Ms. Schnure moved.

Mr. Martindale seconded.

ROLL CALL: Ms. Schnure – yes  
Mr. Martindale - yes  
Vice-Chairperson Bailey – yes

Vice-Chairperson Bailey declared the minutes of the Regular Meeting of June 11, 2013 approved.

RESOLUTION OF CLAIMS # - 26-2013 – Operating Fund - \$249,426.00.

Mrs. Scully told the Board the Resolution of Claims was revised adding \$1,300.00 for postage for our billing and separating a check to Mac Rose Incorporated that was included for \$71,811.09. The two checks are \$62,011.09 and \$9,800.00.

The check for \$9,800.00 will be held until we receive paperwork to verify the charges. Ms. Schnure moved. Mr. Martindale seconded.

ROLL CALL: Ms. Schnure – yes  
Mr. Martindale - yes  
Vice-Chairperson Bailey – yes

Vice-Chairperson Bailey declared Resolution of Claims #26-2013 – Operating Fund - \$249,426.00 approved.

ADMINISTRATION & OPERATIONS REPORT – Mrs. Scully asked the Board for authorization to award the Hydrated Lime Bid and Liquid Aluminum Sulfate Bid to the lowest bidders. Ms. Garcia has reviewed them. Yardville Supply at \$7.65 per bag for Hydrated Lime and the General Chemical Corporation for \$265.00 per ton. Mr. Martindale moved. Ms. Schnure seconded.

ROLL CALL: Mr. Martindale – yes  
Ms. Schnure – yes  
Vice-Chairperson – yes

Vice-Chairperson Bailey declared the motion approved.

Mr. Vester reported to the Board that the Lakehurst Road sewer line repair is not going well. He said that there are too many leaks in the line causing the contractor to not be able to line the pipe. When one leak is repaired another begins. He said we have some options and are waiting for the engineer to obtain costs and determine the best way to proceed. He said whatever way they determine he will contact them and we will move forward as soon as possible.

He said some of the options are to put a new pipe in from manhole to manhole or possibly stopping the leaks by grouting the outside area of the pipe or install well points to stop the leaks and then to line the pipe. He said they will explore all of the options.

ENGINEER'S REPORT – Mr. Chiaravallo told the Board that the contractor on Lakehurst Road tried to repair the leaks but after one is repaired another shows. He said they are working quickly to evaluate the best way to handle the problem and are obtaining the costs too. He also told the Board they will be holding a preconstruction meeting on the digester cleaning with the contractor and the contracts were available for signature.

Mr. Chiaravallo told the Board they will be advertising for the contract on the Maintenance and Repair of the System because

the old contract will be expiring. He said the engineering cost is \$3,300.00. Mr. D'Imperio moved to authorize the engineer to go to bid on the contract for Maintenance and Repair and for the engineering cost of \$3,300.00 not to exceed. Ms. Leonard seconded.

ROLL CALL: Mr. D'Imperio – yes  
Ms. Leonard – yes  
Ms. Schnure – yes  
Mr. Martindale – yes  
Vice-Chairperson Bailey – yes

Vice Chairperson Bailey declared the motion approved.

SOLICITOR'S REPORT – Ms. Garcia had no report.

OLD BUSINESS – None.

NEW BUSINESS – None.

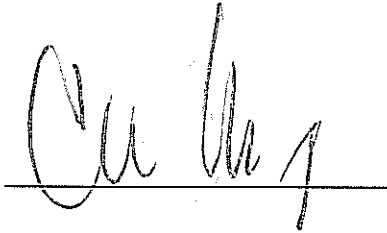
RECOGNITION OF VISITORS – No comments.

COMMENTS FROM THE BOARD MEMBERS – Mr. D'Imperio asked why there are so many problems on Lakehurst Road. Mr. Vester replied that it is only in one section. Ms. Leonard asked if it would be cost effective to put in a pump station. Mr. Vester said it would not because we would have to raise all the lines and it is not feasible because of costs. Mr. Martindale asked how much time we have to get this repaired. Mr. Vester said we do not have much time. It needs to be repaired now. He added that the rain is not helping. He said we are going to move immediately as soon as the determination is made for the best and the most cost effective way. Mr. Bailey asked when it would be lined. Mr. Vester replied when we control the leaks.

Vice-Chairperson Bailey asked for a motion to adjourn the meeting. Mr. D'Imperio moved. Ms. Schnure seconded.

AYES: All  
NAYES: None

Vice-Chairperson Bailey declared the motion approved and adjourned the meeting at 6:55 P.M.



A handwritten signature in cursive script, appearing to read "Bailey", is written above a horizontal line.



A handwritten signature in cursive script, appearing to read "Sherry Schnure", is written above a horizontal line.