

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JULY 5, 2016 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, July 5, 2016, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey. Vice Chairperson Allen announced that Chairperson Kemp was on vacation and he would be chairing the meeting.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary
Adrienne B. Leonard	Treasurer
Tonya Stilts	Board Member
Kara C. Schnure	Alternate #1
Thomas Cathers	Alternate #2

ABSENT: Corine Kemp	Chairperson
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ALSO PRESENT: Bill Butler	Administrator
Gina Scully	Administrator
Jennifer Rivera	Administrator
Bud Doyle	Systems Advisor
Katelyn McElmoyl	Parker McCay
Keith Chiaravallo	Engineer

Vice Chairperson Allen announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Vice Chairperson Allen announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.”

Vice Chairperson Allen asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of June 8, 2016.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey - yes
Ms. Leonard – yes
Ms. Stilts - yes
Ms. Schnure - yes
Vice Chairperson Allen – yes

Vice Chairperson Allen declared the minutes of the Regular Meeting of June 8, 2016 approved.

Vice Chairperson Allen asked for a motion for the minutes of the Closed Meeting of June 8, 2016. Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Ms. Stilts – yes
Ms. Schnure – yes
Vice Chairperson Allen – abstain
(he recused himself from that meeting.)

Vice Chairperson Allen declared the motion for the Closed Meeting of June 8, 2016 approved.

RESOLUTION OF CLAIMS #29-2016 – Operating Fund - \$225,726.61.

The Board reviewed the bill list.

Ms. Bailey moved. Ms. Schnure seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Schnure - yes
Ms. Leonard – yes
Ms. Stilts - yes
Vice Chairperson Allen – yes

Vice Chairperson Allen declared Resolution of Claims #29-2016 – Operating Fund - \$225,726.61 approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Butler told the Board the sink hole on Fort Dix Road was televised and it was not a sewer problem. He said the county then made the repair. He also told the Board that residents of 402 W. Lakeshore were denied by our insurance company for a claim for a back up in their home. He said he sent them a letter informing them that installing a check valve could alleviate the problem. We also have that message placed on all our bills as well as on our website.

Vice Chairperson Allen asked if they determined what caused the sink hole on Fort Dix Road. Mr. Butler replied they think it was caused by rotting wood under the road where the railroad tracks went through the area.

Mr. Butler also told the Board he is meeting with the union representative and the shop steward on Thursday to discuss the proposal. Mrs. Scully added the proposal was reviewed by Chairperson Kemp and Vice Chairperson Allen.

Mrs. Scully then asked for a motion to approve RESOLUTION #30-2016 – To Accept and Review the Audit of 2015. Ms. Leonard moved. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Bailey – yes
Ms. Schnure – yes
Ms. Stilts – yes
Vice Chairperson Allen – yes

Vice Chairperson Allen declared Resolution #30-2016 – To Accept and Review the Audit of 2015 is approved.

Mrs. Scully asked the Board for a date to set a public hearing on the connection fee.

The Board agreed to set the public hearing for the October Regular Meeting.

She also told the Board the contracts for the approved chemical bids were available

to be signed.

ENGINEER'S REPORT – Mr. Chiaravallo informed the board that they have received the contract for Maintenance and Repair of Mechanical and Electrical Apparatus. He added that they are reviewing them and they will be ready for signature for the next meeting.

SOLICITOR'S REPORT – No Report.

OLD BUSINESS – None.

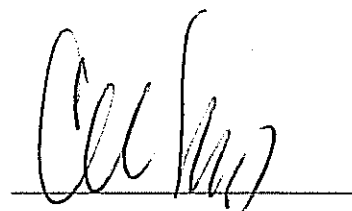
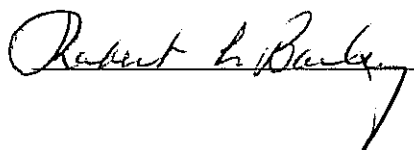
NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

COMMENTS FROM THE BOARD MEMBERS – Ms. Leonard was glad everyone had a nice holiday and is back to work. She added we have a lot of things to accomplish but she has confidence we will. Vice Chairperson Allen asked for a motion to adjourn the meeting. Ms. Schnure moved. Mr. Bailey seconded.

AYES: All
NAYES: None

Vice Chairperson Allen declared the motion approved and adjourned the meeting at 6:40 P.M.

A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.