

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JULY 10, 2012 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, July 10, 2012, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate (Asst. Sec)

ABSENT: Corine Kemp	Secretary
Elmer D'Imperio	Board Member
James L. Pickett	Alternate

ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Elizabeth Garcia	Parker, McCay
Keith Chiaravallo	Engineer
Michael McClelland	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of June 12, 2012. Mr. Bailey moved.

Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes  
Ms. Leonard – yes  
Ms. Schnure – abstain (absent from  
the meeting)  
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of  
June 12, 2012 approved.

RESOLUTION OF CLAIMS - #27-2012 – Operating Fund -\$198,292.58. Mrs. Scully  
informed the Board the Resolution of Claims total was corrected from \$198,367.58 to  
\$198,292.58 a deletion of \$75.00. Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes  
Ms. Leonard – yes  
Ms. Schnure – yes  
Chairperson Scull – yes

Chairperson Scull declared Resolution of Claims - #27-2012 – Operating Fund –  
\$198,292.58.

ADMINISTRATION & OPERATIONS REPORT –Mrs. Scully informed the Board that  
we received bids for Liquid Aluminum Sulfate and Hydrated Lime on June 26, 2012.  
She informed the Board that the recommendation is to award the bids to the low bidder  
Usalco in the amount of \$258.75 per ton for the Liquid Aluminum Sulfate. She said the  
recommendation for the Hydrated Lime is to the lowest bidder that met the bid specs  
Univar USA in the amount of \$308.00 per ton. Mrs. Scully informed them that when Mr.  
Vester opened the bids the low bidder, Reed Perrine did not enclose a bid bond as  
required. She added that the bids were reviewed by Ms. Garcia.

Ms. Leonard moved to award the Liquid Aluminum Sulfate bid to Usalco in the amount

of \$258.75 per ton. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Schnure – yes  
Mr. Bailey – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

Mr. Bailey moved to award the Hydrated Lime bid to Univar USA in the amount of \$308.00 per ton. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes  
Ms. Leonard – yes  
Ms. Schnure – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

RESOLUTION #28-2012 – To Amend Salaries & Wages for 2012. Ms. Leonard moved.  
Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Schnure – yes  
Mr. Bailey - yes  
Chairperson Scull – yes

Chairperson Scull declared Resolution #28-2012 approved.

Mrs. Scully also informed the Board that our main server went on our computer system. She said our computer company responded immediately and worked through the evening and fortunately kept the office able to operate. The cost is approximately \$5,300.00.

Mr. Vester told the Board the engineers have prepared an estimate for the cleaning, videoing and lining of Lakehurst Road. He said they will present it during their report.

He informed the Board we hired a receptionist at the plant Kara Weekly at a rate

of \$9.85 per hour. He added that she started on June 25, 2012 and is doing very well.

ENGINEER'S REPORT – Mr. Chiaravallo prepared a map of the lines on Lakehurst Road where the cleaning, videoing and lining will be done. He said the work will include the cleaning and videoing of 10,000 feet of gravity sewer as well as the videoing of 85 laterals. He said they anticipate lining 350 feet of gravity sewer as well. He said this work is recommended so we can be pro active. He added that the estimated cost for the work is \$320,000.00 but the bid will be based on a unit price rate. Ms. Leonard asked if this area was one of the worst spots we have. Mr. Vester replied that is was because of the depth. Chairperson Scull asked if there was grant money available for this. Mr. McClelland said there was low interest money but he would suggest that be taken if a project exceeds a million dollars or more. He added that after this area is videoed we will get a much better idea of what we are dealing with. The cost for engineering will be \$43,033.00. Ms. Leonard moved to authorize the engineers to prepare the bids for the estimated construction cost of \$320,000.00 and engineering cost of \$43,033.00. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes  
Mr. Bailey – yes  
Ms. Schnure – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

SOLCIITOR'S REPORT – Ms. Garcia said she had no report.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

COMMENTS FROM THE BOARD MEMBERS – Ms. Leonard said she was glad to see everyone and thanked everyone for their services. Chairperson Scull asked about Mr. D'Imperio and said she hoped he was doing better. She also said she was sorry but was going to miss the August meeting.

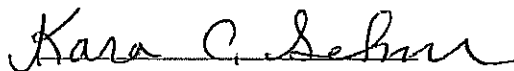
She asked for a motion to adjourn the meeting. Ms. Schnure moved.

Mr. Bailey seconded.

AYES: All

NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 7:00 P.M.

A handwritten signature in cursive script, appearing to read "Sherry Schnure". The signature is written in black ink and is positioned above a horizontal line.A handwritten signature in cursive script, appearing to read "Kara C. DeBruin". The signature is written in black ink and is positioned above a horizontal line.