

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JANUARY 8, 2013 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, January 8, 2013, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate (Asst. Sec.)

ABSENT: Corine Kemp	Secretary
Elmer D'Imperio	Board Member

ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Elizabeth Garcia	Parker McCay
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

approved.

Chairperson Scull read a letter of resignation from Mr. Pickett. Ms. Leonard moved to accept his resignation with regret. Mr. Bailey seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Public Hearing and Regular Meeting of December 4, 2012. Ms. Leonard moved. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. Bailey – yes
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Public Hearing and Regular Meeting of December 4, 2012 approved.

RESOLUTION OF CLAIMS #01-2013 – Operating Fund - \$216,906.05.

Mr. Bailey moved. Ms. Schnure seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Schnure – yes
Ms. Leonard – yes
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #01-2013 – Operating Fund – \$216,906.05 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #02-2013 –

Salary & Wages for 2013. Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Ms. Schnure – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #02-2013 Salary & Wages for 2013 approved.

Mrs. Scully informed the Board we received the Requests for Qualifications

and Proposals for the Auditor, Engineer and Solicitor on December 13, 2013.

Mr. Vester informed the Board that he, Mr. McClelland, and Mr. Chiaravallo met with the DEP on December 19, 2012 at the plant to discuss the land application program. He said they were very cooperative and it appears we will be able to apply more sludge at the farm site.

He also asked the Board for authorization to go to bid for a new portable generator.

He said we lost two generators during the storm and purchasing a new portable generator would give them more flexibility. He said the cost would be approximately \$40,000 to \$50,000. Engineering costs are \$4,995.00. Ms. Leonard moved to approve the engineering costs and to go out to bid. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Bailey – yes
Ms. Schnure – yes
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

Mr. Vester added that we have two claims into our insurance for the storm for the reimbursement of our overtime and fuel and also for the two generators we lost. He told the Board that he as well as Mrs. Scully met with our insurance broker and that we have saved several thousand dollars on our premiums on our general insurance and the worker's compensation from last year.

Mr. Vester said we prepared a farm cost analysis for the year of 2012 and we show a profit of \$34,779.96.

ENGINEER'S REPORT – Mr. Chiaravallo also told the Board that the meeting with the DEP on the land application program had a very positive outcome.

He also informed the Board that they held the preconstruction meeting with the contractor on the Lakehurst Road Project D & D Trenchless Technologies and they anticipate starting on January 21.

Mr. Chiaravallo also said they will proceed with the preparation of the bid documents for the portable emergency generator.

SOLICITOR'S REPORT – Ms. Garcia reported that Mr. Guest received and signed the stipulation of settlement from the Department of Environmental Protection on the copper limits removal.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – No comments.

COMMENTS FROM THE BOARD MEMBERS – Mr. Bailey asked when the project on Lakehurst Road would begin. Mr. Vester replied that the tentative date is January 21, 2013. Ms. Leonard said it appears we are off and running with a good start and hopefully everything will go well. Chairperson Scull thanked everyone for a good year. She added that anyone that is interested in the vacant Board position send their request to the Township Clerk. She thanked everyone for providing our low cost service to the community.

Chairperson Scull asked for a motion to adjourn the meeting. Ms. Leonard moved. Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 6:50 P.M.

Sherry L. Scull

Cheryl King