

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REORGANIZATION MEETING

OF

TUESDAY, FEBRUARY 3, 2015 MINUTES

A Reorganization Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, February 3, 2015, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT:	Robert L. Bailey	Board Member
	Elmer D'Imperio	Board Member
	Corine Kemp	Board Member
	Adrienne B. Leonard	Board Member
	Sherry Scull	Board Member
	Kara C. Schnure	Alternate
ABSENT:	Owen Martindale	Alternate
ALSO PRESENT:	Charles W. Vester, Jr.	Administrator
	Gina Scully	Administrator
	Bud Doyle	Systems Advisor
	Brian M. Guest	Parker McCay
	Keith Chiaravallo	CME Associates
	Brent Lee	John J. Maley, Jr.

Mr. Guest announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Mr. Guest announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27."

Mr. Guest asked for nominations for the Chairperson. Ms. Kemp moved to nominate Sherry Scull. There were no other nominations.

AYES: All
NAYES: None

Sherry L. Scull was named Chairperson.

Nominations were asked for Vice Chairperson. Mr. Bailey nominated Corine Kemp. There were no other nominations.

AYES: All
NAYES: None

Corine Kemp was named Vice Chairperson.

Nominations were asked for Secretary. Ms. Kemp nominated Robert L. Bailey. There were no other nominations.

AYES: All
NAYES: None

Robert L. Bailey was named Secretary.

Nominations were asked for Treasurer. Mr. D'Imperio nominated Adrienne B. Leonard as Treasurer. There were no other nominations.

AYES: All
NAYES: None

Adrienne B. Leonard was named Treasurer.

Nominations were asked for Assistant Secretary. Ms. Kemp nominated Elmer D'Imperio. There were no other nominations.

AYES: All
NAYES: None

Elmer D'Imperio was named Assistant Secretary.

RESOLUTION #03-2015 – Designation of Officials – Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. D’Imperio – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #03-2015 – Designation of Officials approved.

Chairperson Scull asked for any additions, corrections and for approval of the minutes of the Regular Meeting of January 6, 2015. Ms. Leonard moved. Mr. D’Imperio seconded.

ROLL CALL: Ms. Leonard – yes
Mr. D’Imperio – yes
Mr. Bailey – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of January 6, 2015 approved.

RESOLUTION OF CLAIMS #13-2015 – Operating Fund - \$222,088.65. Mrs. Scully informed the Board that check #21858 was mistyped and should be for Vision Service Plan. She said the total was correct. Ms. Kemp moved. Mr. Bailey seconded.

ROLL CALL: Ms. Kemp – yes
Mr. Bailey – yes
Mr. D’Imperio – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution of Claims #13-2015 – Operating Fund - \$222,088.65 approved.

Chairperson Scull informed the Board that RESOLUTION #04-2015 – Holidays for 2015; #05-2015 – Designation of Depository; #06-2015 – Annual Meeting Schedule; #07-2015 – Authorization of Investments; #08-2015 – Designation of Newspapers for 2015; #09-2015 – Authorization of Signatures; #14-2015 – Appointing Consultant for Insurance are consent agenda

and will be enacted by one motion. Ms. Leonard moved. Ms. Kemp seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Kemp – yes
Mr. Bailey – yes
Mr. D’Imperio – yes
Chairperson Scull – yes

Chairperson Scull declared the consent agenda approved – Resolution #04-2015 – Holidays for 2015; #05-2015 – Designation of Depository; #06-2015 – Annual Meeting Schedule; #07-2015 – Authorization of Investments; #08-2015 – Designation of Newspapers for 2015; 09-2015 – Authorization of Signatures & 14-2015 – Appointing Consultant for Insurance approved.

RESOLUTION #10-2015 – Appointing the Auditor for 2015. Ms. Kemp moved to appoint Brent Lee, representative of John J. Maley, Jr. as auditor. Mr. D’Imperio seconded.

ROLL CALL: Ms. Kemp – yes
Mr. D’Imperio – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #10-2015 approved naming Brent Lee, representative of John J. Maley, Jr. as the auditor.

RESOLUTION #11-2015 – Appointing the Solicitor for 2015. Mr. D’Imperio moved to appoint Brian M. Guest as Solicitor. Ms. Kemp seconded.

ROLL CALL: Mr. D’Imperio - yes
Ms. Kemp – yes
Mr. Bailey – yes
Ms. Leonard - yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #11-2015 approved naming Brian M. Guest of Parker McCay as Solicitor.

RESOLUTION #12-2015 – Appointing the Engineer for 2015. Ms. Kemp moved to name

Michael McClelland and Keith Chiaravallo of CME Associates as the Engineer. Mr. Bailey seconded.

ROLL CALL: Ms. Kemp – yes
Mr. Bailey – yes
Mr. D’Imperio – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #12-2015 approved appointing Michael McClelland and Keith Chiaravallo of CME Associates as Engineer.

ADMINISTRATION & OPERATIONS REPORT – Mrs. Scully told the Board that they are working on the end of year transition and billings.

Mr. Vester said it was a quiet month. He said there was a breakdown in their packets of the snapshot of the farm operation costs and profits.

ENGINEER’S REPORT – Mr. Chiaravallo thanked the Board for their reappointment. .

SOLICITOR’S REPORT – Mr. Guest thanked the Board for his reappointment.

AUDITOR’S REPORT – Mr. Brent Lee thanked the Board for his reappointment.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

RESOLUTION #15-2015 – To Close the Meeting to the Public to Discuss Attorney-Client Privilege and Possible Litigation. Mr. D’Imperio moved. Ms. Kemp seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and closed the meeting to the public.

Ms. Leonard moved to open the meeting to the public. Mr. Bailey seconded.

AYES: All
NAYES: None

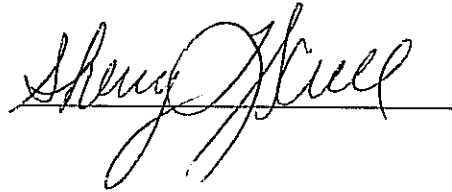
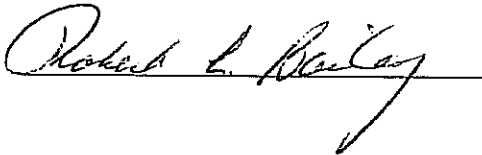
Chairperson Scull declared the motion approved and opened the meeting to the public.

COMMENTS FROM THE BOARD MEMBERS – Mr. Bailey said he feels we should not allow ourselves to get upset with the situation with Mr. Cartier. He said we should just deal with the facts. Chairperson Scull thanked the Board for her appointment as Chairperson. She said she is proud of how well the Board works together and is proud of the Pemberton Township Municipal Utilities Authority.

Ms. Kemp moved to adjourn the meeting. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 7:35 P.M.

A handwritten signature in cursive script, reading "Sherry Scull", written over a horizontal line.A handwritten signature in cursive script, reading "Robert L. Bailey", written over a horizontal line.