

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, DECEMBER 4, 2018 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, December 4, 2018, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, Pemberton, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary
Adrienne B. Leonard	Treasurer
Donna Lefebvre	Alternate #2

ABSENT: Tonya Stilts	Assistant Secretary
Kara C. Schnure	Alternate #1

ALSO PRESENT: Jennifer Rivera	Administrator
Bill Butler	Administrator
Bud Doyle	Systems Advisor
Katelyn McElmoyl	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

A Public Hearing was held for the connection fee rate. Ms. McElmoyl swore in Brent Lee, Auditor and explained the statute requirements of N.J.S.A. 40:14B-23. Mr. Lee testified as to how he calculated the connection fee rate. The calculation came to \$3,243.00 per EDU effective January 1, 2019. The Public Hearing was then opened for

public comments. There were no comments or questioned asked. Chairperson Kemp asked if members of the Board had any questions. Mr. Bailey asked how much the connection fee is currently. Ms. Rivera said \$3,034.00. Chairperson Kemp asked for a motion to approve Resolution #43-2018 – To Amend the Connection Fee Rate to \$3,243.00 effective January 1, 2019. Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. Allen – yes
Ms. Lefebvre – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting & Closed Meeting of November 7, 2018.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. Allen – Abstain (Absent from
last meeting)
Ms. Lefebvre – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #41-2018 – Operating Fund – \$197,740.86.

The Board reviewed the bill list. Ms. Lefebvre asked Mr. Butler if anyone has ever looked into installing solar panels at the Sewer Treatment Facility. Mr. Butler stated that they have and in order to install solar panels, the Plant would need at least 6-9 acres.

Chairperson Kemp asked for a motion to approve Resolution #41-2018 – Operating Fund – \$197,740.86. Mr. Allen moved. Ms. Lefebvre seconded.

ROLL CALL: Mr. Allen – yes
Ms. Lefebvre – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

ADMINISTRATION & OPERATIONS REPORT – Ms. Rivera informed the Board that she received the approved Budget back from the State for adoption. Chairperson Kemp asked for a motion to approve Resolution #42-2018 – To Adopt the Budget for 2019. Mr. Allen moved. Mr. Bailey seconded.

ROLL CALL: Mr. Allen – yes
Mr. Bailey – yes
Ms. Leonard – yes
Ms. Lefebvre – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

ENGINEER'S REPORT – Mr. Chiaravallo stated that they had the pre-construction meeting for the Generator Project. He stated that they won't be onsite until about the middle of February when then generators and materials are delivered. He said that they will coordinate with the schools for scheduling. He said he will keep the Board updated on the progress.

SOLICITOR'S REPORT – Ms. McElmoyl noted that there has been ongoing communication between the MUA and the Union for negotiations. The next meeting to discuss negotiations is December 10th.

OLD BUSINESS – Mr. Allen stated that at the last Council meeting he was notified by Administration that the feasibility report is in draft form.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Chairperson Kemp welcomed Mr. & Mrs. Scully to the meeting. Chairperson Kemp said it was great to see them again. Mrs. Scully wished everyone a Happy Holiday and congratulated Mr. Allen on the election and on the birth of his new baby boy.

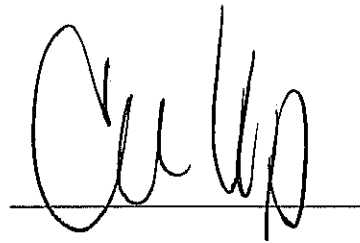
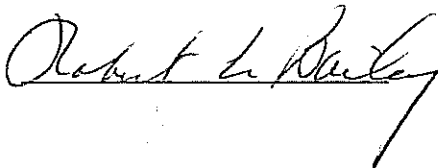
COMMENTS FROM THE BOARD MEMBERS – None.

Chairperson Kemp asked for a motion to adjourn the meeting.

Mr. Allen moved. Ms. Lefebvre seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 6:50 P.M.

A handwritten signature in cursive script, appearing to read "C. Kemp", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.