

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, DECEMBER 1, 2015 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, December 1, 2015, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Robert L. Bailey	Secretary
Adrienne B. Leonard	Treasurer
Elmer D'Imperio	Asst. Secretary
Jason Allen	Board Member
Kara C. Schnure	Alternate
Owen Martindale	Alternate

ALSO PRESENT: Charles W. Vester	Administrator
Gina Scully	Administrator
Jennifer Rivera	Administrative Assistant
Brian M. Guest	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Kemp announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of November 10, 2015.

Mr. D'Imperio moved. Ms. Leonard seconded.

ROLL CALL: Mr. D'Imperio – yes
Ms. Leonard – yes
Mr. Allen – yes
Mr. Bailey - yes
Chairperson Kemp - yes

Chairperson Kemp declared the minutes of the Regular Meeting of
November 10, 2015 approved.

RESOLUTION OF CLAIMS #30-2015 – Operating Fund – \$146,128.06.

The Board reviewed the bill list.

Ms. Leonard moved. Mr. D'Imperio seconded.

ROLL CALL: Ms. Leonard – yes
Mr. D'Imperio - yes
Mr. Allen – yes
Mr. Bailey - yes
Chairperson Kemp - yes

Chairperson Kemp declared Resolution of Claims #30-2015 – Operating Fund -
\$146,128.06 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #31-2015 –

To Adopt the Budget for 2016. Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. Allen – yes
Mr. D'Imperio – yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution #30-2015 - To Adopt the Budget 2016 approved.

Mrs. Scully informed the Board the Christmas Luncheon is December 23, 2015 Noon at
O'Connors which used to be Charley's Other Brother.

Mrs. Scully also told the Board we received the RFQ's for Solicitor. There was

just one received from Parker McCay.

Mr. Vester informed the board that we received a request from the township from Mr. Gonzalez for two years of our Discharge Monitoring Reports from the plant.

He said he gave them to Mr. Allen. He then said the rest of his report was for closed session.

ENGINEER'S REPORT – Mr. Chiaravallo informed the Board all the contracts for the Repairs & Maintenance of the System have been distributed and signed.

SOLICITOR'S REPORT – No report. He said there is no litigation and things are running well.

OLD BUSINESS – Mr. Martindale asked if we have a good grasp of the amount of chemicals used at the plant.

Mr. Vester explained that we do and Liquid Aluminum Sulfate and Hydrated Lime are bid and they have worked to fine tune the chemicals they use. He said we get the "Biggest bang for our Buck" which saves money.

Chairperson Kemp then passed out the Organizational Chart of the MUA. She also stated for the record that the Board agreed at the Budget Meeting Workshop that Jennifer Rivera will become the Administrator of Administration with a salary effective January 1, 2016 of \$65,000. Brynn Lopez will

become the Administrative Assistant as of January 1, 2016

her wage for 2016 will be \$21.50 an hour and a new

Account Clerk will be hired at a wage of \$14.42 per hour. Also

Mrs. Scully will remain in her position to work on the transition

until the end of February, 2016.

Chairperson Kemp also mentioned that after the Budget Meeting

and recently she noticed the lights at the office outside were not

working. Mr. Vester replied that he would have it fixed.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Mr. Jack Tompkins, the new member

of township council said he was present to familiarize himself with

the MUA.

RESOLUTION #32-2015 – To Close the Meeting to the Public To Discuss

Contract Negotiations. Mr. Allen moved. Mr. Bailey seconded.

AYES: All

NAYES: None

Chairperson Kemp declared the motion approved and closed the meeting to the public.

Chairperson Kemp asked for a motion to open the meeting from closed session.

Mr. Bailey moved. Ms. Leonard seconded.

AYES: All

NAYES: None

Chairperson Kemp opened the meeting to the public.

COMMENTS FROM THE BOARD MEMBERS – Ms. Schnure wished

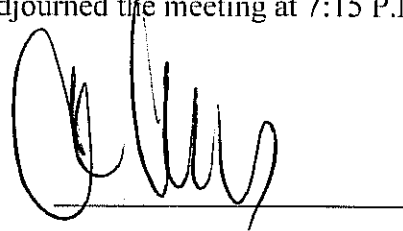
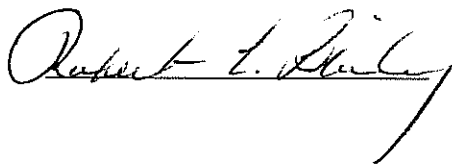
everyone Happy Holidays! Merry Christmas and Happy New Year. Mr. Bailey commended our employees for taking care of a sewerage problem and arriving at the site within 15 minutes. Ms. Leonard wished everyone a Happy New Year and is looking forward to working together again next year. Mr. Martindale welcomed Jennifer Rivera in her new position. Mr. Allen said it was a pleasure to meet Mr. Martindale. He also wished everyone a Merry Christmas and Happy New Year! Chairperson Kemp thanked everyone for attending and wished everyone a Happy New Year.

Chairperson Kemp asked for a motion to adjourn the meeting.

Mr. Allen moved. Mr. Bailey seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 7:15 P.M.

A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.