

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY DECEMBER 6, 2016 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, December 6, 2016, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Adrienne B. Leonard	Treasurer
Tonya Stilts	Board Member
Kara C. Schnure	Alternate #1
Donna Lefebvre	Alternate #2

ABSENT: Robert L. Bailey	Secretary
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ALSO PRESENT: Bill Butler	Administrator
Gina Scully	Administrator
Jennifer Rivera	Administrator
Katelyn McElmoyl	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of November 1, 2016.

Ms. Leonard moved. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. Allen – yes
Ms. Stilts – abstain (absent from
the meeting).
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #45-2016 – Operating Fund - \$195,756.96.

The Board reviewed the bill list.

Mr. Allen moved. Mr. Stilts seconded.

ROLL CALL: Mr. Allen – yes
Ms. Stilts – yes
Ms. Leonard – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution of Claims #45-2016 – Operating Fund -
\$195,756.96 approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Butler informed the Board that MUA was called out on Thanksgiving Day to Pemberton Borough to assist with a sewer main back-up on Westhampton Street. The MUA responded with our jet truck and helped clear the blockage. Mr. Butler also informed the Board that the owner of 208 Kinsley Road called with a sewer blockage. The MUA jetted and cleared the sewer main. The owner dug up the lateral between the curb and sidewalk, at his expense, to install a clean-out in that location to help with future blockages within their line.

Mrs. Scully reminded the Board of the Christmas luncheon which will be December 22, 2016 at O'Connor's Bar and Grill at Noon. She asked if everyone would contact her for

final head count.

RESOLUTION #46-2016 – To Adopt the Budget for 2017. Mrs. Scully explained to the Board that this is the final portion of the Budget process. She told Ms. Lefebvre that the Budget hadn't increased from the previous year.

Ms. Stilts moved. Ms. Leonard seconded.

ROLL CALL: Ms. Stilts – yes
Ms. Leonard – yes
Mr. Allen – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Mrs. Scully told the Board that the RFP/RFQ's for the Auditor, Engineer and the Solicitor are in their packet for review for February 2017 appointment. She said that the Board could form a committee at the January meeting to go over the appointment of the professionals. Chairperson Kemp stated that she will talk with the Board about forming a committee.

ENGINEER'S REPORT – None.

SOLICITOR'S REPORT – None.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Chairperson Kemp acknowledged all of the family, friends, and colleagues that came out to celebrate Gina Scully's last meeting.

Chairperson Kemp said, "Gina it's been years. Thank you for all you have done. In the short time that I have served on the board, I have seen you save this MUA from one mess after another. You do this not only because it's your job, you do this because you love and believe in the MUA.

When Sherry had to leave I had to step in. It was easy. Why, because I had you to lean on. We have had some real stress on our shoulders but we made it through. Forty years of true dedication. You have been worth every penny. You have saved this MUA thousands of dollars with your knowledge of the MUA history. I remember people always saying how important history is. I always agreed and believed. However, as Chairperson and the issues we faced, your knowledge of our MUA history made me realize how valuable you are. You are an honest person and one class act. We are all going to miss you very much. We have had a ton of fun. We are wishing you the very best. Remember you have friends here always.”

Ms. Scully said, “It is bitter sweet and Pemberton will always and has always been a huge part of my life. The Board has been great to me through the good and bad times and I’m grateful for my family, the Board and the staff. I am happy to have Bill Butler as part of the Authority and Jennifer Rivera to carry on and I see good things happening. Thank you Frank Vangelder for teaching me everything I know and I am grateful for him. Thank you to the professionals, not only am I impressed but I am so appreciative. I have met so many people along the way and I’m so grateful for that opportunity. I will never forget, I came to the MUA 40 years ago this week, I was only going to stay for a little while. Left three times and came back. Mr. Doyle, who unfortunately couldn’t make it to this meeting because he is in the hospital, has taught me so much and I’m grateful for him. It’s been tough and I thank my Chair people that I’ve worked with. Ms. Scull, Ms. Leonard, and last year Ms. Kemp worked so hard to keep the Authority going I can’t say enough about her.”

Sherry Scull, a former member of the PTMUA Board, said that there are people that come to Pemberton to work and they don't care about the community. She said that Gina isn't one of them. She said Gina loves Pemberton and cares about the community by being involved in programs such as the Deborah Heart Challenge and the School to Career program. Ms. Scull stated that she has worked with a lot of organizations and this is one of the best ran financially stable organizations that she has been involved in and said we owe that to Gina for being on top of things for all of these years. Ms. Scull thanked Gina for 40 years of dedication.

COMMENTS FROM THE BOARD MEMBERS – Chairperson Kemp welcomed Ms. Lefebvre to the Board. Ms. Schnure thanked Gina for all of her hard work and she said she will miss her. Ms. Schnure told Gina to enjoy her retirement life. Ms. Leonard said she has known Gina for about 17 years when she came on the board to fill in a position. Ms. Leonard said did not expect to be on the Board long. Ms. Leonard said that she looks forward to coming to the meetings. She said that the Authority has come along way and has been a great asset to the community. She said it is nice to see all of the family and friends that came out and how nice the girls set up the room so that Gina could have a nice send off. Ms. Lefebvre said that Gina made her feel so welcomed and it's not every day that you meet someone that makes you feel so confident and welcomed in a position. She said she will miss her even though they just met because she can see the wealth of knowledge Gina has and she thanked her. Mr. Allen congratulated Gina and thanked her for everything she has done for the Township and the MUA. He said that they haven't known each other that long but he is confident in saying that she looks

good working but would look even better in retirement. Ms. Stilts said that Gina will be missed and she is a ray of sunshine. She said that when she first met Gina she recognized her professionalism and her passion and she believes that Gina was doing what she loved and has a lot of wisdom and is beautiful inside and out. Chairperson Kemp said that she is looking forward to the future. She thanked Mr. Allen for all of his support with the MUA and stated how important it is to have a good team and that the Authority has a great team of people who love and care for Pemberton and they understand the benefits of having a sewer Authority. She thanked Gina again for all of her help with everything. Chairperson Kemp asked for a motion to adjourn the meeting. Ms. Schnure moved. Ms. Stilts seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting
at 6:55 P.M.

Schienne B. Leonard

Gina Lopez-Dice