

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, AUGUST 7, 2012 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, August 7, 2012, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Secretary
Adrienne B. Leonard	Treasurer
Elmer D'Imperio	Board Member
Kara C. Schnure	Alternate (Asst. Sec)

ABSENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
James L. Pickett	Alternate

ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Elizabeth Garcia	Parker, McCay
Keith Chiaravallo	Engineer

Ms. Kemp announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Ms. Kemp announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

Ms. Kemp asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of July 10, 2012. Ms. Leonard moved.

Ms. Schnure seconded.

ROLL CALL: Ms Leonard – yes
Ms. Schnure – yes
Mr. D’Imperio – abstain (absent
from the meeting).
Ms. Kemp – abstain (absent from
the meeting).

Due to the two abstentions the minutes will be held till the next Regular Meeting.

RESOLUTION OF CLAIMS - #29-2012 – Operating Fund - \$147,338.33.

Ms. Leonard moved. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. D’Imperio – yes
Ms. Kemp – yes

Ms. Kemp declared Resolution of Claims - #29-2012 – Operating Fund –
\$147,338.33.

ADMINISTRATION & OPERATIONS REPORT – Mrs. Scully asked the Board if
September 11, 2012 at 5:00 P.M. would be good for the Budget Workshop at the office.

The Board agreed. Ms Kemp asked to check with her to make sure she had no
other commitments. Mrs. Scully also informed the Board the office staff is working well.

Mrs. Scully also told the Board the contracts for the Liquid Aluminum Sulfate and
Hydrated Lime that we just awarded were available for signature and that Ms. Garcia
did review them.

Mr. Vester said it was a quiet month. He added that they did preventative maintenance
on the vehicles. He also said they have needed mechanical and electrical emergency
work done on some pumping stations.

ENGINEER'S REPORT – Mr. Chiaravallo said they have prepared the plans and specs on the Lakehurst Road Project where the cleaning, videoing and lining will be done.

He said they met with Mr. Vester and are addressing his comments before going to bid.

Mr. Chiaravallo asked for authorization to advertise the bids for the project.

Ms. Kemp asked if the cold weather would cause any problems with the project. Mr.

Chiaravallo replied that it would not. Ms. Leonard moved to advertise and receive bids.

Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. D'Imperio – yes
Ms. Kemp – yes

Ms. Kemp declared the motion approved.

SOLCIIITOR'S REPORT – Ms. Garcia said her report was for closed session.

OLD BUSINESS – None.

NEW BUSINES – Ms. Kemp suggested a letter be sent to the Board Members asking that they contact the office if they cannot attend the meeting.

RECOGNITION OF VISITORS – None.

RESOLUTION #30-2012 – To Close the Meeting to Discuss Public Funds. Personnel,

Attorney-Client Privilege. Ms. Leonard moved. Mr. D'Imperio seconded.

AYES: All
NAYES: None

Ms. Kemp declared the motion approved and closed the meeting to the public.

Ms. Leonard moved to open the meeting to the public. Ms. Schnure seconded.

AYES: All
NAYES: None

Ms. Kemp declared the motion approved and opened the meeting to the public.

Ms. Leonard moved to approve communication to Mr. Vester and Mrs. Scully of the intent not to renew their contracts due to the time constraints for the committee to review them. Ms. Leonard moved. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. D’Imperio – yes
Ms. Kemp – yes

Ms. Kemp declared the motion approved.

Ms. Leonard made a motion to decline refinancing the Farmers Home Loan Agreement with the Burlington Bridge Commission. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. D’Imperio – yes
Ms. Kemp – yes

Ms. Kemp declared the motion approved.

COMMENTS FROM THE BOARD MEMBERS – Ms. Leonard told everyone to enjoy the rest of the nice summer.

Ms. Kemp asked for a motion to adjourn the meeting. Ms. Schnure moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Ms. Kemp declared the motion approved and adjourned the meeting at 7:00 P.M.

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Kara C. Dehn