

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, AUGUST 6, 2019 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, August 6, 2019, 6:30 P.M., at the Pemberton Township Municipal Utilities Authority, 131 Fort Dix Rd., Pemberton, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Robert L. Bailey	Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate # 1

ABSENT: Corrine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Donna Lefebvre	Assistant Secretary
Dan Hullings	Alternate # 2

ALSO PRESENT: Jennifer Rivera	Administrator
Bill Butler	Administrator
John Gillespie	Solicitor
Keith Chiaravallo	Engineer

Mr. Bailey announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Mr. Bailey announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Mr. Bailey asked if there were any additions, corrections and for approval of the minutes of the Regular and Closed Meeting of July 2, 2019. Mr. Bailey asked for a motion to approve the minutes. Ms. Schnure moved. Ms. Leonard seconded.

ROLL CALL: Ms. Schnure – yes
Ms. Leonard – yes
Mr. Bailey – yes

Mr. Bailey declared the motion approved.

RESOLUTION OF CLAIMS #34-2019 – Operating Fund – \$301,102.78. The Board reviewed the list. Mr. Bailey asked for a motion to approve Resolution of Claims #34-2019 – Operating Fund – \$301,102.78. Ms. Schnure moved. Ms. Leonard seconded.

ROLL CALL: Ms. Schnure – yes
Ms. Leonard – yes
Mr. Bailey – yes

Mr. Bailey declared the motion approved.

ADMINISTRATION & OPERATIONS REPORT – Ms. Rivera informed the Board that the Audit for 2018 is in their packet for review. She stated that there are no recommendations. Mr. Bailey asked for a motion to accept and receive the Audit for 2018. Ms. Leonard moved. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. Bailey – yes

Mr. Bailey declared the motion approved.

Mr. Butler stated that at the last meeting Mr. Bailey asked how much Liquid Aluminum Sulfate and Hydrated Lime was used last year. He stated that 260 gallons per day at about \$194.00 per day of Liquid Aluminum Sulfate is used at the plant and for Hydrated Lime about 2,000 bags a year at roughly \$19,000.00 per year.

ENGINEER'S REPORT – Mr. Chiaravallo stated during this period; CME monitored the Punchlist items for each of the generators for the Pump Station No. 15 & 16 Generator

Project. CME attended a meeting with the Authority Staff to collect data for the preparation of the application of the renewal of the NJDEP permit to discharge from the Treatment Plant. CME performed a site visit to inspect the Sludge Storage Tank at the Treatment Plant to provide an annual certification. CME prepared bid documents for the cleaning and rehabilitation of the Primary Digester.

SOLICITOR'S REPORT – Mr. Gillespie stated at the last meeting we anticipated that the Local Finance Board Hearing date was scheduled for July 10th and the Board agreed to try to attend and authorization for the professionals was given to attend as well. The meeting was postponed because we assume that the Local Finance Board has not made a decision. On Wednesday July 3rd the Township submitted to the Local Finance Board a supplemental Engineer's report from Remington and Vernick, which contained a lot of information. The Local Finance Board nor did the MUA have enough time to review the documents, so the Local Finance Board postponed the meeting to Wednesday, August 14, 2019. The MUA asked for a postponement to that meeting because Chairperson Kemp, Mr. Gillespie, and Mr. Winitski would be on vacation, but the Local Finance Board denied that request. Mr. Gillespie stated that George Morris of Parker McCay would be there to represent the MUA. Mr. Gillespie stated that we are filing our own request to the Local Finance Board in response to the Township's last submission and a couple of things will be addressed. With information provided by Mr. Gillespie, Mr. Butler, and Ms. Rivera, a response was put together to respond to the information that is inaccurate in the Township's submission. He stated that this report isn't as bad as their original report that stated the MUA had no reserves, when the MUA had \$4 million in reserves, in which

the Township Administrator, Mr. Gonzalez responded with why is the MUA siting on \$4 million in reserves. Mr. Gillespie stated that \$1.1 million is required under the Farmers Home Loan agreement, and about \$700,000.00 is restricted for capital improvements. The report will also address the retirement benefits that the employees of the MUA receive or are intitled to that the Township hasn't addressed how they would handle those benefits. The Township hasn't addressed the sludge operations. There are only about 3 Authorities that dispose sludge through land application. The MUA had to explain to the Local Finance Board that the Township hasn't addressed what happens or what the alternatives are if they don't land apply sludge. At a minimum, it would cost about \$700,000.00 to \$1 million dollars to dispose of the sludge if they don't land apply. If the Township does say they will continue land application, they've already said they weren't keeping the Administrator of Operations, who has the expertise and knowledge of the land application process. Nothing in the Township's application to the Local Finance Board addresses that, which is huge. Mr. Gillespie stated that the MUA has a presentation at the Township Council meeting tomorrow night. He encouraged the Board to attend to answer any questions that they may be asked. The Board continued discussion on the presentation. Mr. Gillespie asked the Board to authorize a special meeting on August 20, 2019 at 6:30 PM at the Farm to discuss the Local Finance Board hearing and the presentation scheduled at the High School on August 28, 2019. The Board agreed to the date, time, and location. Mr. Gillespie noted that he would send the Board a copy of what he will submit to the Local Finance Board. The sludge permit, assest management plan, and the estimated operational cost associated with the Township

elimination of the Administrator of Operation position noted in their employee reconciliation plan. The estimated cost for a consultant to assume those duties are approximately \$273,000.00 per year. Mr. Gillespie noted that through an OPRA request the MUA found that Remington & Vernick was hired by the Township to run the water system at \$120 per hour. Mr. Gillespie asked the Board if they would like him to speak with the Council at the presentation about renegotiating the lease agreement. Mr. Bailey agreed & the Board agreed. Mr. Gillespie stated that we will discuss Ms. Rivera's employment agreement in closed session.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – The Board welcomed Ms. Scull to the meeting.

Mr. Bailey asked for a motion to approve Resolution #35-2019 - To Close the Meeting to the Public to discuss Attorney-Client-Privilege & Personnel. Ms. Schnure moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Mr. Bailey declared the motion approved and closed the meeting to the public.

Mr. Bailey opened the meeting to the public.

Mr. Bailey asked for a motion to add the agenda and approve Resolution # 36-2019 – Authorizing Part-Time Administrative Assistant Employment Contract for Ms. Rivera.

ROLL CALL: Ms. Schnure– yes
Ms. Leonard – yes
Mr. Bailey – yes

Mr. Bailey declared the motion approved.

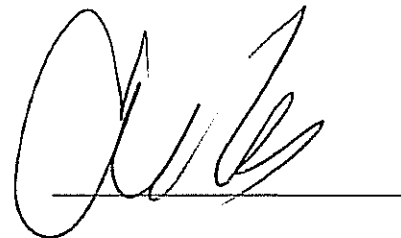
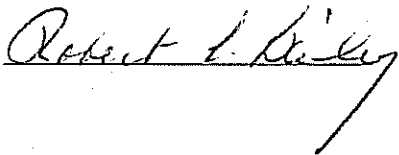
COMMENTS FROM THE BOARD MEMBERS – Ms. Leonard said that she wished things were different. Mr. Bailey said that he thinks that it is important that as many people as possible should attend the MUA presentation at the Township meeting tomorrow night.

Mr. Bailey asked for a motion to adjourn the meeting.

Ms. Schnure moved. Mr. Bailey seconded.

AYES: All
NAYES: None

Mr. Bailey declared the motion approved and adjourned the meeting at 7:30 P.M.

A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written over a horizontal line.