

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY AUGUST 1, 2017 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, August 1, 2017, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary
Tonya Stilts	Assistant Secretary
Kara C. Schnure	Alternate #1
Donna Lefebvre	Alternate #2

ABSENT: Adrienne B. Leonard	Treasurer
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ALSO PRESENT: Bill Butler	Administrator
Jennifer Rivera	Administrator
Katelyn Metz	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of July 11, 2017.

Mr. Bailey moved. Mr. Allen seconded.

ROLL CALL: Mr. Bailey – yes
Mr. Allen – yes
Ms. Stilts – Abstain – (Absent from
last meeting)
Ms. Schnure – yes
Chairperson Kemp – Abstain – (Absent
from last meeting)

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #31-2017 – Operating Fund - \$108,829.39.

The Board reviewed the bill list.

Mr. Allen moved. Ms. Schnure seconded.

ROLL CALL: Mr. Allen – yes
Ms. Schnure – yes
Mr. Bailey – yes
Ms. Stilts – yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution of Claims #31-2017 – Operating Fund –
\$108,829.39 approved.

ADMINISTRATION & OPERATIONS REPORT – Ms. Rivera asked the Board for
authorization to advertise the Budget Meeting Workshop for the 2018 Budget. The
Board agreed to set the meeting for Tuesday, September 12, 2017 at 6:00 P.M. at the
Office. Chairperson Kemp asked Mr. Butler if the Plant had any more vandalism since
the last incident. Mr. Butler replied no and said that he feels that the repaired fence and
newly added cameras helped to prevent anyone from entering the Plant.

ENGINEER'S REPORT – Mr. Chiaravallo reported they prepared the specifications for
the Maintenance and Repair of the Sanitary Sewerage System Contract and will review
with Mr. Butler before going out to bid.

SOLICITOR'S REPORT – None.

OLD BUSINESS – None.

NEW BUSINESS – Ms. Lefebvre asked Mr. Butler if he considered installing solar panels to supply energy for the Sewage Plant. Mr. Butler said that the Plant does not have enough land to support the number of panels that would be needed to power the Plant.

RECOGNITION OF VISITORS – None.

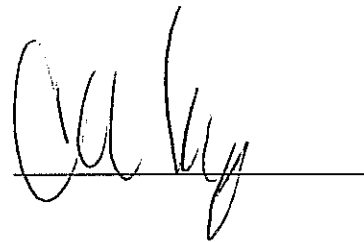
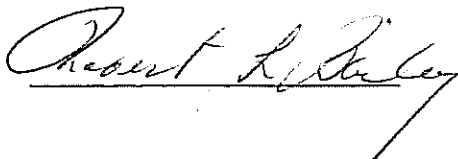
COMMENTS FROM THE BOARD MEMBERS – No Comment.

Chairperson Kemp asked for a motion to adjourn.

Ms. Stilts moved. Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 6:40 P.M.

A handwritten signature in cursive script, appearing to read "Cheryl L. Butler", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Cheryl L. Butler", written over a horizontal line.