

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, APRIL 2, 2019 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, April 2, 2019, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, Pemberton, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

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| PRESENT: Corine Kemp | Chairperson |
| Jason Allen | Vice-Chairperson |
| Robert L. Bailey | Secretary |
| Donna Lefebvre | Assistant Secretary (6:37 P.M.) |
| Adrienne B. Leonard | Treasurer |

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| ABSENT: Kara C. Schnure | Alternate #1 |
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| ALSO PRESENT: Jennifer Rivera | Administrator |
| Bill Butler | Administrator |
| George Morris | Solicitor |
| Keith Chiaravallo | Engineer |

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of March 5, 2019.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. Allen – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Closed Meeting of March 5, 2019.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. Allen – Abstain
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #21-2019 – Operating Fund – \$196,357.93. The Board reviewed the list. Chairperson Kemp asked for a motion to approve Resolution of Claims #21-2019 – Operating Fund – \$196,357.93. Mr. Allen moved. Mr. Bailey seconded.

ROLL CALL: Mr. Allen – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Butler informed the Board that the sludge application process to the farm fields started on March 18th. He stated that the new 6-inch by-pass pump arrived on March 27th. Mr. Allen asked what the previous rental cost was for a by-pass pump. Mr. Butler stated that over the last 5 years, the Authority spent approximately \$35,000 in rental cost for a pump, not to mention the risk of not being able to obtain one when in high demand. Mr. Allen asked what the

maintenance requirements are for the pump. Mr. Butler said that the company offers a maintenance package on the pump but the Authority has good mechanical staff on site that can do the maintenance on the pump.

Resolution # 22-2019 - Award Contract for the Purchase of a New 2019 Tractor with Batwing Mower to Farm-Rite, Inc. in the amount of \$76,590. Mr. Allen moved. Ms. Lefebvre seconded.

ROLL CALL: Mr. Allen – yes
Ms. Lefebvre – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Resolution #23-2019 - Authorizing the Sale of Surplus Property/Equipment No Longer Needed for Public Use. Mr. Butler stated that last year the Authority had three pieces of equipment that were advertised for sale but only one piece sold. This authorization of sale of surplus equipment is for the two remaining pieces that did not sell last year. Mr. Allen asked if the Authority would need replacements for those items. Mr. Butler said no and explained that the pieces are no longer needed for farm operations. Chairperson Kemp asked for a motion to approve Resolution # 23-2019 - Authorizing the Sale of Surplus Property/Equipment No Longer Needed for Public Use. Mr. Bailey moved. Mr. Allen seconded.

ROLL CALL: Mr. Bailey – yes
Mr. Allen – yes
Ms. Leonard – yes
Ms. Lefebvre – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Ms. Rivera thoroughly reviewed the financial balance sheet with the Board.

ENGINEER'S REPORT – Mr. Chiaravallo stated the Generator Project for the Pump Stations 15 & 16 is moving forward. CME monitored the on-site activities of MJF Electrical at Pump Station No. 16. The existing equipment was removed and the new generator foundation was installed. The generator for Pump Station No. 16 was delivered to the Contractor's Facilities. Mr. Chiaravallo stated that CME continued the preparation of the Asset Management Plan based on information collected during the site visits to each of the facilities. He said he hopes to get a draft to the Authority by mid-April.

SOLICITOR'S REPORT – Mr. Morris had no formal report. He said he is happy to be back after about 10 years.

OLD BUSINESS – Chairperson Kemp read a letter that was sent to the Township Council President regarding an invitation to attend the Council meeting on April 17, 2019 to discuss the MUA's thoughts regarding the proposed dissolution. Chairperson Kemp stated that such a presentation would be premature, given that the Township has not yet filed its application for dissolution to the State of New Jersey, Department of Community Affairs, Local Finance Board. She stated once the application is submitted, and the Authority has the chance to review, the PTMUA would then welcome the opportunity to present its thoughts to the Township Council. Chairperson Kemp stated that because the feasibility study is inaccurate, it is important to see what the Township is going to present to the Local Finance Board. She wants to see if they file the application with the inaccurate figures or with the accurate figures. Mr. Bailey said that he feels

that the MUA should respond to the things that are incorrect. Chairperson Kemp said that she called the Council and went to the meeting in February and asked the Council to table the first ordinance to dissolve the MUA until they heard the MUA's side regarding the inaccuracies of the report. Council passed the ordinance anyway. Chairperson Kemp said that she attended the March meeting in which the Council pulled the approval of the Authority's Professionals due to lack of Certification of Funds. Ms. Rivera called Amy Cosnoski, Township Clerk, the following day to clarify the Certification of Funds was included in the Professional contracts. She stated that the MUA would be receiving a letter of questions concerning the Authority Professionals. Ms. Rivera said she was contacted by Ms. Cosnoski stating the questions were resolved and the Professionals would be approved at their next meeting. Mr. Allen confirmed that the approval of the Authority Professionals was on the Township Agenda for the next Council meeting.

NEW BUSINESS – Chairperson Kemp asked Mr. Allen to question the Council regarding the vacant MUA Alternate #2 position.

RECOGNITION OF VISITORS – Mr. James Boland of Filbert Avenue said he found out about the MUA meetings because he attended Council meetings and what brought him to Council meetings was not to congratulate the Township. He said he went to Council meetings to complain about the maintenance of the Town. He said that after reading the article regarding the Township Water Department chlorine leak, he visited the Water Plant and it wasn't pleasant. He said he doesn't think that the Water Department or Public Works Department are doing a bad job but after visiting the Sewerage Treatment

Plant, you can see how clean and well maintained it is run. He said if you look at the MUA's track record, it says a lot. He stated his opinion is for the MUA to take over the Water Department instead of the other way around. Mr. Boland said that he attended a Council meeting in December and it was mentioned that the MUA has no reserve funds where in fact the MUA has over 5 million dollars in surplus. He feels that the money from the rate payers should stay in the MUA. He hopes that the public can see that the MUA is neat and clean and run well. Chairperson Kemp said that the MUA takes pride in doing a good job. Her concern is if the Township does take over the MUA, the option to sell the Authority to a private company is possible. Ms. Lefebvre said that the Township is being run on a 24-million-dollar budget, so the 5-million-dollar surplus from the MUA looks good to the Township and she feels that would just be a band-aid to the problem. She said she has been paying into the MUA for about 30 years and would be insulted if it went elsewhere. She said when the accident happened with the chlorine leak, the Township never notified the schools. The police department notified the school so the school could shut down the air intake. Ms. Lefebvre said that by the way things are currently run, she is afraid for the MUA.

NO CLOSED SESSION NEEDED.

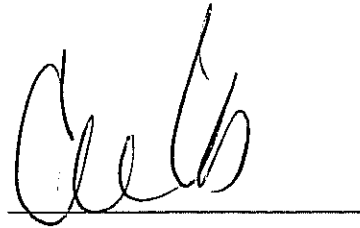
COMMENTS FROM THE BOARD MEMBERS – Mr. Bailey said he feels that the MUA should go before Council to express these concerns so Council can have a better understanding.

Chairperson Kemp asked for a motion to adjourn the meeting.

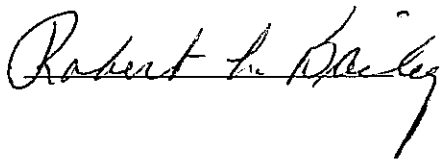
Mr. Bailey moved. Mr. Allen seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 7:00 P.M.



A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written above a horizontal line.



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