

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY APRIL 4, 2017 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, April 4, 2017, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Kara C. Schnure	Alternate #1
Donna Lefebvre	Alternate #2 (Arrived at 6:37pm)

ABSENT: Robert L. Bailey	Secretary
Tonya Stilts	Assistant Secretary
Adrienne B. Leonard	Treasurer

ALSO PRESENT: Bill Butler	Administrator
Jennifer Rivera	Administrator
Elizabeth Garcia	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of March 7, 2017.

Mr. Allen moved. Ms. Schnure seconded.

ROLL CALL: Mr. Allen – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #22-2017 – Operating Fund - \$147,855.07.

The Board reviewed the bill list.

Ms. Schnure moved. Mr. Allen seconded.

ROLL CALL: Ms. Schnure – yes
Mr. Allen – yes
Ms. Lefebvre – yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution of Claims #22-2017 – Operating Fund – \$147,855.07 approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Butler told the Board that the sinkhole on Pemberton Browns Mills Road had been repaired. He said that he would like to eventually have the line televised because there are a lot of weak areas in the line.

RESOLUTION #23-2017 – To Award Contract for the Purchase of a New Truck Mounted 1500 Gallon Round Tank Sewer Jet Truck to Golden Equipment Co Inc. Mr. Butler explained that the MUA received one bid from Golden Equipment Co Inc. in the amount of \$210,000.00. Mr. Allen asked what the life expectancy of the truck would be. Mr. Butler said that with routine maintenance the truck could last about 30 years. Mr. Butler also mentioned that the amount was approved in the capital budget. Mr. Allen moved. Ms. Schnure seconded.

ROLL CALL: Mr. Allen – yes
Ms. Schnure – yes
Ms. Lefebvre – yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution #23-2017 – To Award Contract for the Purchase of a New Truck Mounted 1500 Gallon Round Tank Sewer Jet Truck to Golden Equipment Co Inc. approved.

Mr. Butler informed the Board of a 4” sewer main break at 26 Drexel, near pump station #14 that was repaired by Mac-Rose.

Ms. Rivera asked for approval to make Alaura Braman, an Account Clerk at the office, a permanent employee. Mr. Allen moved. Ms. Lefebvre seconded.

ROLL CALL: Mr. Allen – yes
Ms. Lefebvre – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Ms. Rivera informed the Board that the Local Financial Disclosure Statement Notice was put in their packets for review.

ENGINEER’S REPORT – Mr. Chiaravallo reported that they collected information and prepared estimates to be used in the preparation of the Capital Improvement Plan.

SOLICITOR’S REPORT – None.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

COMMENTS FROM THE BOARD MEMBERS – None.

Chairperson Kemp asked for a motion to adjourn.

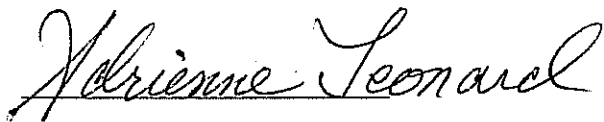
Ms. Schnure moved. Ms. Lefebvre seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 6:46 P.M.



Celia Kemp



Adrienne Leonard