

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY MAY 1, 2018 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, May 1, 2018, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, Pemberton, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Tonya Stilts	Assistant Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate #1
Donna Lefebvre	Alternate #2

ABSENT: Robert L. Bailey	Secretary
--------------------------	-----------

ALSO PRESENT: Jennifer Rivera	Administrator
Bill Butler	Administrator
Katelyn McElmoyl	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Kemp announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of April 3, 2018.

Ms. Stilts moved. Ms. Schnure seconded.

ROLL CALL: Ms. Stilts -yes  
Ms. Schnure -yes  
Mr. Allen -Abstain (Absent from last  
meeting)  
Ms. Leonard -yes  
Chairperson Kemp -yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #22-2018 -Operating Fund - \$494,655.30.

The Board reviewed the bill list.

Ms. Schnure moved. Ms. Stilts seconded.

ROLL CALL: Ms. Schnure -yes  
Ms. Stilts -yes  
Mr. Allen -yes (Abstain from check  
#22774, NJ State Police)  
Ms. Leonard -yes  
Chairperson Kemp -yes

Chairperson Kemp declared Resolution of Claims #22-2018 -Operating Fund -  
\$494,655.30 approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Butler told the Board that they  
have started applying sludge to the farm fields in April. He said the plant well that  
was damaged by the storms has been replaced and is now operational. Mr. Butler  
informed the Board that he met with Mac-Rose, Township Police, DPW and Township  
Schools at the intersection of South Lakeshore and Filbert. The sewer manhole and  
sections of the pipe have to be replaced due to sinking. Ms. Rivera informed the Board  
that the Audit will be complete once the Auditor receives the GASB 68 numbers from the  
State. The Audit should be complete by next meeting. Ms. Rivera said that the office  
processed the April billing. The Plant and Office staff has started to collect data

requested by the Township concerning their feasibility study. The first set of documents were sent to the Township on April 27, 2018.

Resolution #23-2018 -- Memorializing the Authorization for Engineering Services for the Pump Station Generator Replacement Project.

Ms. Schnure moved. Ms. Stilts seconded.

ROLL CALL: Ms. Schnure -yes  
Ms. Stilts -yes  
Mr. Allen -Abstain (Absent from  
last meeting)  
Ms. Leonard -yes  
Chairperson Kemp -yes

Chairperson Kemp declared Resolution of Claims #23-2018 -Memorializing the Authorization for Engineering Services for the Pump Station Generator Replacement Project approved.

Ms. Rivera asked for authorization to advertise for Chemical Bids. Ms. Stilts moved.

Ms. Schnure seconded.

ROLL CALL: Ms. Stilts -yes  
Ms. Schnure -yes  
Mr. Allen -yes  
Ms. Leonard -yes  
Chairperson Kemp -yes

Chairperson Kemp declared the motion approved.

ENGINEER'S REPORT -Mr. Chiaravallo stated that they started the design for replacing the existing generators at Pump Station No. 15 & 16.

SOLICITOR'S REPORT -Ms. McElmoyl said her report is for closed session.

OLD BUSINESS -None.

NEW BUSINESS -None.

RECOGNITION OF VISITORS -None.

Resolution #24-2018 -- To Close the Meeting to the Public -- Attorney-Client-Privilege.

Mr. Allen excused himself from the Closed session. Ms. Stilts moved. Ms. Schnure seconded.

AYES: All  
NAYES: None

Chairperson Kemp declared the motion approved and closed the meeting to the public.

Chairperson Kemp asked for a motion to open the meeting to the public. Ms. Stilts moved. Ms. Schnure seconded.

AYES: All  
NAYES: None

Chairperson Kemp declared the motion approved and opened the meeting to the public.


COMMENTS FROM THE BOARD MEMBERS -None.

Chairperson Kemp asked for a motion to adjourn.

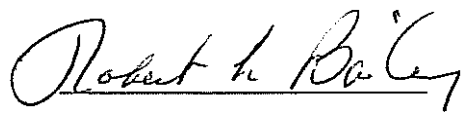
Ms. Stilts moved. Ms. Schnure seconded.

AYES: All  
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 7:30 P.M.



Bailey



Robert h Bailey