

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, MAY 3, 2016 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, May 3, 2016, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary
Adrienne B. Leonard	Treasurer
Thomas Cathers	Alternate

ABSENT: Elmer D'Imperio	Asst. Secretary
Kara C. Schnure	Alternate

ALSO PRESENT: Gina Scully	Administrator
Jennifer Rivera	Administrator
Katelyn McElmoyl	Parker McCay
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Kemp announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

RESOLUTION #22-2016 – To Close the Meeting to the Public to Discuss Personnel and Contract Negotiations.

Mr. Bailey moved. Ms. Leonard seconded.

AYES: All
NAYES: None

RESOLUTION OF CLAIMS #21-2016 – Operating Fund - \$447,800.84.

The Board reviewed the bill list.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard - yes
Mr. Allen – yes
Dr. Cathers - yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution of Claims #21-2016 – Operating Fund - \$447,800.84 approved.

ADMINISTRATION & OPERATIONS REPORT – Ms. Rivera asked for authorization to advertise for Chemical Bids. Dr. Cathers moved. Mr. Allen seconded.

ROLL CALL: Dr. Cathers – yes
Mr. Allen - yes
Mr. Bailey – yes
Ms. Leonard - yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Mrs. Scully informed the board that they have completed the audit with no recommendations and would like to thank all of the staff for their hard work and dedication. She said that they have had many different auditing firms and they all have expressed how much of a pleasure it is to work for us. We have audits with “no recommendations” for way over 20 years.

Mrs. Scully told the board that the billboard agreement is up for renewal will be reviewed according to statute.

ENGINEER'S REPORT – Mr. Chiaravallo informed the board that they have advertised the Maintenance and Repair of Mechanical and Electrical Apparatus contract for bids. The bid opening is scheduled for May 12, 2016.

SOLICITOR'S REPORT – Ms. McElmoyl said that Elizabeth Garcia wanted to update the board that she is still waiting for a response to the last proposal sent to the Union.

OLD BUSINESS – None.

NEW BUSINESS – Chairperson Kemp said that Craig Augustoni was questioning the billing charges for the Fire House in Browns Mills and County Lakes. She said that someone from his office spoke with someone from the MUA. Ms. Rivera informed Chairperson Kemp that she had spoken with a woman and explained to her the billing charges are determined by the Rates, Rules, and Regulations of the Authority. The number of units are based on whether or not a Fire House contains a banquet facility. Dr. Cathers asked why we charge more for a unit if the banquet facility is not being used every day. Mrs. Scully explained that it is like a house. We charge a flat rate no matter how many people live in the house. Mr. Chairavallo stated that sewer service fees are based on an average flow capacity per day established and stated in the Rates, Rules, and Regulations.

RECOGNITION OF VISITORS – None

COMMENTS FROM THE BOARD MEMBERS – Mr. Bailey thanked the board for selecting great candidates and said they did a good job with the final selection. Ms. Leonard said she agrees with Mr. Bailey and thinks that we are in for a challenge but

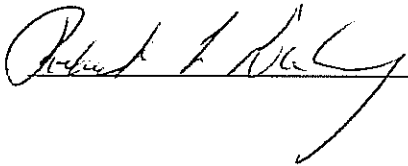
with great team work we get through it. Dr. Cathers said that it's been a learning curve for him the past few months. Chairperson Kemp thanked everyone for everything and it's not always easy to be on the board but she enjoys every minute. She also thanked the MUA staff for another great audit. She said that we have a great team.

Chairperson Kemp asked for a motion to adjourn the meeting.

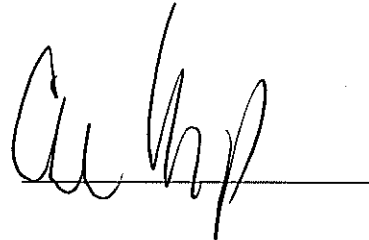
Ms. Leonard moved. Dr. Cathers seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 8:00 P.M.



Robert A. Kelly



Chairperson Kemp