

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, MARCH 5, 2013 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, March 5, 2013, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Adrienne B. Leonard	Treasurer
Elmer D'Imperio	Assistant Secretary

ABSENT: Robert L. Bailey	Vice-Chairperson
Corine Kemp	Secretary
Kara C. Schnure	Alternate
Owen Martindale	Alternate

ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Brian M. Guest	Solicitor
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27." approved.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Reorganization Meeting of February 5, 2013 and Closed Session of February 5, 2013. Ms. Leonard moved. Mr. D'Imperio seconded.

ROLL CALL: Ms. Leonard – yes
Mr. D’Imperio - yes
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Reorganization Meeting of February 5, 2013 and Closed Session of February 5, 2013 approved.

RESOLUTION OF CLAIMS #16-2013 – Operating Fund - \$290,655.36.

Mr. D’Imperio moved. Ms. Leonard seconded.

ROLL CALL: Mr. D’Imperio – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution of Claims #16-2013 – Operating Fund - \$290,655.36 approved.

ADMINISTRATION & OPERATIONS REPORT – Mrs. Scully informed the Board that we received our approved adopted budget back from the state. She also told the Board the office has been working on the tax sale. Mrs. Scully told the Board that we always have had an agreement with the township treating them as a special municipal account where interest is not calculated on their sewer bills and they as well did not charge us interest on the bills we pay to them. This has always been the practice. She said we have the same arrangements with the county, school system, and borough. Actually we do not pay interest to anyone – every account we deal with does not charge us interest – companies like Public Service, Verizon, Lowes, etc. She said that recently the township has started to charge interest and when she spoke with the new township administrator he did not agree with relieving interest. In fact, she felt his response to her by e-mail unfairly characterized the MUA and the agreement. Mr. Guest said

he thought the administrator was "rude."

The Board felt a reply should be sent to the administrator and Chairperson Scull asked that she be copied as Council President. Mrs. Scully said she would send a reply and Mr. Guest suggested to the Board to now have the staff pay the bills ahead of the meeting and just add it to the Resolution of Claims. Also, since the township no longer feels relieving interest is proper, we will remove them as an interest free account.

Mr. Vester told the Board that the Lakehurst Road Cleaning and Videoing has discovered that the area where we had the break before shows another broken pipe or the pipe collapsed. He said Mac Rose has been alerted. He added that we do not know the cost for this repair.

Chairperson Scull told Mr. Vester how much she appreciated the year end report and thanked him.

Mr. Vester told the Board our anaerobic digester needs to be cleaned. He said he is working with the engineer to gather costs.

He also told the Board we received another \$11,873.00 from our insurances for fuel and overtime from Hurricane Sandy.

Mr. Vester told the Board that we received a resignation from Daniel Diaz. He said they are in the process of hiring two new employees for the plant.

ENGINEER'S REPORT – Mr. Chiaravallo told the Board that 60% of the videoing is complete and the contractor is going to go back and try to

get better views of the area where the break appears.

He also told the Board they are revising the land application permit and it appears things are positive.

He told the Board we are taking bids on the Electrical and Mechanical Maintenance and Repair Specifications on March 19, 2013.

Mr. Chiaravallo asked for authorization from the Board to advertise for bids for the portable generator. Mr. D'Imperio moved. Ms. Leonard seconded.

ROLL CALL: Mr. D'Imperio – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

SOLICITOR'S REPORT – Mr. Guest said he received the copper limit stipulation filed with the court to remove the limits.

OLD BUSINESS – None.

NEW BUSINESS – Chairperson Scull asked Mr. Vester if we have looked into lowering our utility rates. She said the township has saved a lot of money. Mr. Vester said we looked into it several years ago and it was not beneficial. He said he will look into it again. Mr. Guest added there were a lot of teaser rates where after you joined the rates were low and then they jumped them and you had to pay extra to terminate the agreement.

RECOGNITION OF VISITORS – None.

COMMENTS FROM THE BOARD MEMBERS – Ms. Leonard commended

Mr. Vester on the year end report. She wished everyone a wonderful March and

and wonderful holidays. Chairperson Scull told everyone she would be holding a program at the Historic Trust on the Civil War on March 17, 2013 at the Browns Mills Library at 2:00 P.M.

Chairperson Scull asked for a motion to adjourn the meeting. Mr. D'Imperio moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 7: 00 P.M.

Cecilia

Sherry B. Scull