

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JUNE 10, 2014 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, June 10, 2014, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Corine Kemp	Secretary
Adrienne B. Leonard	Treasurer
Elmer D'Imperio	Assistant Secretary
Kara C. Schnure	Alternate
Owen Martindale	Alternate

ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Rick Hunt	Parker McCay
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of May 6, 2014.

Mr. D'Imperio moved. Mr. Bailey seconded.

ROLL CALL: Mr. D'Imperio – yes  
Mr. Bailey – yes  
Ms. Kemp – abstain (absent  
from the meeting).  
Ms. Leonard – abstain (absent  
from the meeting).  
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of  
May 6, 2014 approved.

RESOLUTION OF CLAIMS #19-2014 – Operating Fund - \$269,222.00.

Ms. Kemp moved. Mr. D'Imperio seconded.

ROLL CALL: Ms. Kemp – yes  
Mr. D'Imperio - yes  
Mr. Bailey – yes  
Ms. Leonard - yes  
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #19-2014 –  
Operating Fund - \$269,222.00 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #20-2014 –  
Approval of the Audit of 2013. Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes  
Ms. Leonard – yes  
Mr. D'Imperio – yes  
Ms. Kemp – yes  
Chairperson Scull – yes

Chairperson Scull declared Resolution #20-2012 approved.

Mrs. Scully asked for authorization to go out to bid for Hydrated Lime and  
Liquid Aluminum Sulfate. Ms. Kemp moved. Ms. Leonard seconded.

ROLL CALL: Ms. Kemp – yes  
Ms. Leonard – yes  
Mr. Bailey – yes  
Mr. D’Imperio – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

The Board authorized the auditor to review the connection fee calculation as per state statute. Mr. Bailey moved. Ms. Kemp seconded.

ROLL CALL: Mr. Bailey – yes  
Ms. Kemp – yes  
Mr. D’Imperio – yes  
Ms. Leonard – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

RESOLUTION #21-2014 – To Award the Cleaning of the Secondary Digester to Spectraserv. Ms. Kemp moved to add Resolution #21-2014 to the agenda.  
Mr. D’Imperio seconded.

ROLL CALL: Ms. Kemp – yes  
Mr. D’Imperio – yes  
Mr. Bailey – yes  
Ms. Leonard – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved and added the resolution to the agenda.

Mr. Chiaravallo told the Board the bid opening was on May 20, 2014. He said we received one bid from Spectraserv in the amount of \$613,650.00. He explained that is unit pricing quote and he estimated the cost when complete would be approximately \$290,000.00. He recommended the bid be awarded

to Spectraserv, Incorporated.

Ms. Kemp moved. Mr. Bailey seconded.

ROLL CALL: Ms. Kemp – yes  
Mr. Bailey – yes  
Mr. D’Imperio – yes  
Ms. Leonard – yes  
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

Mr. Vester told the Board the plant and farm are running well.

He said there was a main break in the collection system at Sunbury Village and another main break on Clubhouse Road. He also said they have been working on Pemberton Woods project, D & D project, the secondary digester project the dialysis center and the Danitom project.

Chairperson Scull said there was a resident at the township meeting who questioned if new piping was done at Sunbury when the streets were paved.

Mr. Vester replied that we have replaced about a third of the laterals but it would not have been cost effective to replace all the lines.

ENGINEER’S REPORT – Mr. Chiaravallo told the Board they have worked on the connection and service fee calculation for the dialysis center, reviewed the plans for the Danitom project and also reviewed the plans for the Hanover street project at Pemberton Borough and recommended approval from the Board contingent on completion of the items listed in the letter regarding Pemberton Borough under “comments.” The Board concurred with the recommendation.

SOLICITOR’S REPORT – Mr. Hunt said he had nothing to report.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

COMMENTS FROM THE BOARD MEMBERS – Ms. Kemp and Chairperson Scull

said they would not be present at the July 1, 2014 meeting. Mr. Bailey said he

appreciated the plant taking care of the sewer blockage in his neighborhood.

Ms. Kemp moved to adjourn the meeting. Ms. Leonard seconded.

AYES: All

NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting

at 7:00 P.M.

*Adrienne B. Leonard*

*Elmo D'Imperio*