

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JUNE 4, 2019 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, June 4, 2019, 6:30 P.M., at the Pemberton Township MUA, 131 Fort Dix Road, Pemberton, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Jason Allen	Vice-Chairperson
Robert L. Bailey	Secretary
Donna Lefebvre	Assistant Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate # 1
Dan Hullings	Alternate # 2

ABSENT:

ALSO PRESENT: Jennifer Rivera	Administrator
Bill Butler	Administrator
John Gillespie	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of May 7, 2019.

Mr. Bailey moved. Ms. Lefebvre seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Lefebvre – yes
Mr. Allen – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Closed Meeting of May 7, 2019.

Mr. Bailey moved. Ms. Lefebvre seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Lefebvre – yes
Mr. Allen – Abstain
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Special Meeting & Closed Meeting of May 21, 2019.

Ms. Leonard moved. Mr. Hullings seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Hullings – yes
Mr. Allen – Abstain (Absent from
meeting)
Ms. Lefebvre – Abstain (Absent from
meeting)
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #28-2019 – Operating Fund – \$201,662.31. The Board reviewed the list. Chairperson Kemp asked for a motion to approve Resolution of Claims #28-2019 – Operating Fund – \$201,662.31. Ms. Lefebvre moved. Mr. Bailey seconded.

ROLL CALL: Ms. Lefebvre – yes
Mr. Bailey – yes
Mr. Allen – yes (Abstain ck#23596
NJ State Police)
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Butler stated that the Chief Plant Operator is retiring on 7/1/19 after 38 years of service. He stated that he would like to promote Douglas Borger, Assistant Chief Plant Operator to Chief Plant Operator effective 7/1/19 with an annual salary of \$63,430.40. Mr. Butler stated that Mr. Borger has been a great employee who carries an S-2/C-2 license. Mr. Butler explained the promotion is part of the succession planning of the MUA. Chairperson Kemp asked for a motion to promote Douglas Borger to Chief Plant Operator at an annual salary of \$63,430.40 effective 7/1/2019. Ms. Lefebvre moved. Mr. Allen seconded.

ROLL CALL: Ms. Lefebvre – yes
Mr. Allen – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Mr. Butler thanked the Board on behalf of himself and Mr. Borger. Mr. Butler stated that he received a price from the Engineer for the Digester Cleaning project. He said he will discuss that at next month's meeting.

ENGINEER'S REPORT – Mr. Chiaravallo stated during this period; CME monitored the on-site activities of MJF Electrical at Pump Station No. 15 and 16. The contractor provided start-up services for the generator at Pump Station 16 and training was

provided. The contractor has completed the demolition of the existing generator at Pump Station 15 and the new generator has been installed. Start-up and training will be provided at the end of the week so the project is about 95% complete. Mr. Chiaravallo said that he spent the day touring the facilities with Mr. Butler, the Chief Plant Operator, along with the Township Engineering Firm, Remington and Vernick. Mr. Chiaravallo stated that the Asset Management Plan is in draft form for Authority review.

SOLICITOR'S REPORT – No Report.

OLD BUSINESS – Ms. Rivera confirmed the next meeting is on July 2, 2019. Mr. Butler & Ms. Lefebvre stated that they will not be attending the meeting.

NEW BUSINESS – Chairperson Kemp asked Mr. Allen to explain why he has chosen to recuse himself from the discussion of the MUA dissolution. She understands that he can't vote but wanted clarification why he won't discuss the matter for informational purposes. After much discussion, Mr. Allen stated that because he is a Council member of the Township and a Board Member on the MUA he has chosen to recuse himself from the discussion overall.

RECOGNITION OF VISITORS – There was one visitor.

Chairperson Kemp asked for a motion to approve Resolution #29-2019 - To Close the Meeting to the Public to discuss Attorney-Client-Privilege. Ms. Lefebvre moved. Mr. Bailey seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and closed the meeting to the public.

Chairperson Kemp opened the meeting to the public.

COMMENTS FROM THE BOARD MEMBERS – The Board had no comments.

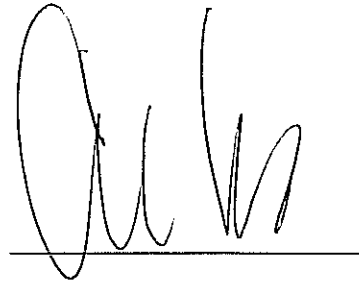
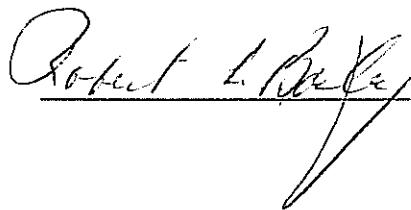
Chairperson Kemp asked for a motion to adjourn the meeting.

Ms. Lefebvre moved. Mr. Bailey seconded.

AYES: All

NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 7:50 P.M.

A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written above a horizontal line.A handwritten signature in cursive script, appearing to read "Robert L. Bailey", written above a horizontal line.