

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JUNE 11, 2013 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, June 11, 2013, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

|                           |                  |
|---------------------------|------------------|
| PRESENT: Robert L. Bailey | Vice-Chairperson |
| Adrienne B. Leonard       | Treasurer        |
| Kara C. Schnure           | Alternate        |
| Owen Martindale           | Alternate        |

|                         |                     |
|-------------------------|---------------------|
| ABSENT: Sherry L. Scull | Chairperson         |
| Corine Kemp             | Secretary           |
| Elmer D'Imperio         | Assistant Secretary |

|                              |                 |
|------------------------------|-----------------|
| ALSO PRESENT: Charles Vester | Administrator   |
| Gina Scully                  | Administrator   |
| Bud Doyle                    | Systems Advisor |
| Brian M. Guest               | Solicitor       |
| Keith Chiaravallo            | Engineer        |

Vice-Chairperson Bailey announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Vice-Chairperson Bailey announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

approved.

Vice-Chairperson Bailey asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of May 7, 2013. Mr. Martindale moved. Ms. Leonard seconded.

ROLL CALL: Mr. Martindale – yes  
Ms. Leonard - yes  
Ms. Schnure – yes  
Vice-Chairperson Bailey – yes

Vice-Chairperson Bailey declared the minutes of the Regular Meeting of May 7, 2013 approved.

RESOLUTION OF CLAIMS #-23-2013 – Operating Fund - \$416,380.22.

Mrs. Scully told the Board we were returning escrow in the amount of \$1, 823.39 to Monmouth Custom Builders. Ms. Leonard moved.

Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Schnure – yes  
Mr. Martindale - yes  
Vice-Chairperson Bailey – yes

Vice-Chairperson Bailey declared Resolution of Claims #23-2013 – Operating Fund - \$416,380.22 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #24-2013 – To Approve the Audit for 2012. Ms. Leonard moved. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard– yes  
Ms.Schnure – yes  
Ms. Leonard – yes  
Vice-Chairperson Bailey – yes

Vice-Chairperson Bailey declared the motion approved.

Mrs. Scully asked for authorization to advertise and receive bids for Liquid Aluminum Sulfate and Hydrated Lime. Mr. Martindale moved. Ms. Leonard seconded.

ROLL CALL: Mr. Martindale – yes  
Ms. Leonard – yes  
Ms. Schnure – yes  
Vice-Chairperson Bailey – yes

Vice-Chairperson Bailey declared the motion approved.

Mr. Vester informed the Board that there was a schematic in their packets of the line on Lakehurst Road where the breaks have occurred during the years. He informed them that the two breaks are now repaired and after televising the area it appears there is another break. He said Mr. Chiaravallo has confirmed that that break can be lined and we will not have to dig to repair it. He said we are going to line 350 feet. This should take care of the bad areas. He explained that the lining is part of the original contract. Ms. Leonard moved to line the pipe. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Schnure – yes  
Mr. Martindale – yes  
Vice-Chairperson Bailey – yes

Vice-Chairperson Bailey declared the motion approved.

Mr. Vester also told the Board the jeep was sold for \$525.00.

He told the Board we received bids on the digester cleaning and the engineer and solicitor will explain the recommendation.

He informed the Board that the engineer will also be preparing new bids specifications for the Maintenance & Repair of the Sanitary

Sewer System. The previous contract is about to expire. It was a two year contract.

He told the Board that they met with Danitom Developers. They are planning to build about 56 to 58 homes and will be extending the sewer lines.

He also said that there has been no new information on the punch list for the Preserve at Rancocas Creek project.

He also informed them that there is nothing to report on the Wastewater Management Plan. Mr. Vester also said the portable generator project is nearly completed.

Mr. Martindale said he was under the impression that the builder at the Preserve at Rancocas Creek was almost complete on what was needed for the pump station. Mr. Vester replied that he may be but to date we are waiting for all the of the punch list items to be completed as well as clearing of the force main area so it can be inspected.

Mr. Vester told the Board the plant permit renewal application has been completed and that the ammonia limits on the plant permit may be a problem and we will need to evaluate what

needs to be done to meet that limit.

ENGINEER'S REPORT – Mr. Chiaravallo told the Board they have been monitoring videoing and cleaning on Lakehurst Road. He said they feel that the lining of the pipe will resolve the problems.

Mr. Chiaravallo informed the Board that the contracts are ready for signature on the Electrical and Mechanical Maintenance Bid and the Portable Generator Bid. He also said that he and Mr. Guest are recommending awarding the Digester Repair and Cleaning bid to Spectraserv, Incorporated.

Mr. Guest explained that we only received one bid and on that bid the items 4 through 11 the contractor agreed would only be done if we feel necessary. Mr. Guest said the bid price was for \$543,150.00 but if those items do not need to be done it will lower the cost considerably.

Mr. Guest asked for a motion to add RESOLUTION #25-2013 – To Award Contract for Digester Cleaning & Repair to Spectraserv, Incorporated in the amount of \$543,150.00 to the agenda. Mr. Martindale moved. Ms. Leonard seconded.

ROLL CALL: Mr. Martindale – yes  
Ms. Leonard – yes  
Ms. Schnure – yes  
Vice-Chairperson Bailey – yes

Vice-Chairperson Bailey declared the motion to add Resolution #25-2013 to the agenda approved.

Ms. Leonard moved to approve RESOLUTION #25-2013 – Awarding the Digester Repair & Cleaning to Spectraserv, Incorporated. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Schnure – yes  
Mr. Martindale – yes  
Vice-Chairperson Bailey – yes

Vice-Chairperson Bailey declared Resolution #25-2013 approved.

Mr. Chiaravallo also told the Board we received an application for the new Dollar General. He said they reviewed it and prepared a review letter and recommend approval of the preliminary application.

Mr. Martindale asked about the liner being used for the Lakehurst Road break.

Mr. Chiaravallo said it is very hard made with resins and fiberglass.

SOLICITOR'S REPORT – Mr. Guest said his report was given during the report with the engineer.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Mr. Leon Rosenberg, a resident of Pemberton Township asked if we planned on extending any lines.

Mr. Vester explained that there are no plans at present.

COMMENTS FROM THE BOARD MEMBERS – No comments.

Vice-Chairperson Bailey asked for a motion to adjourn the meeting. Ms. Schnure moved. Mr. Martindale seconded.

AYES: All  
NAYES: None

Vice-Chairperson Bailey declared the motion approved and adjourned the meeting  
at 6:55 P.M.

*Robert L. Bailey*

*Adrienne B. Leonard*