

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JANUARY 5, 2016 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, January 5, 2016, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Robert L. Bailey	Secretary
Adrienne B. Leonard	Treasurer
Elmer D'Imperio	Asst. Secretary
Jason Allen	Board Member
Owen Martindale	Alternate

ABSENT: Kara C. Schnure	Alternate
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ALSO PRESENT: Charles W. Vester	Administrator
Gina Scully	Administrator
Jennifer Rivera	Administrator
Elizabeth Garcia	Parker McCay
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Kemp announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of December 1, 2016, Closed Meeting of December 1, 2016, Special Meeting of December 8, 2016 and Closed Meeting of December 8, 2016. Chairperson Kemp asked that the Special Meeting of

December 8, 2016 and Closed Meeting of December 8, 2016 be held for discussion in Closed Session. Mr. Allen moved. Mr. D'Imperio seconded.

ROLL CALL: Mr. Allen – yes
Mr. D'Imperio – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Kemp - yes

Chairperson Kemp declared the motion approved.

Chairperson Kemp asked for a motion to add a resolution for the closed session to the agenda. Mr. Allen moved to add RESOLUTION #02-2016 – To Close the Meeting to the Public to Discuss Contract Negotiations to the agenda. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Kemp declared Resolution #02-2016 – To Close the Meeting to the Public to Discuss Contract Negotiations to the agenda.

Ms. Leonard moved that the Regular Minutes of December 1, 2016 and the Closed Meeting of December 1, 2016 be approved. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Bailey – yes
Mr. Allen – yes
Mr. D'Imperio – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #01-2016 – Operating Fund - \$214,929.34.

The Board reviewed the bill list.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard - yes
Mr. Allen – yes
Mr. D’Imperio - yes
Chairperson Kemp - yes

Chairperson Kemp declared Resolution of Claims #01-2016 – Operating Fund - \$214,929.34 approved.

ADMINISTRATION & OPERATIONS REPORT – Mrs. Scully said they are busy with the transition and mentoring as well as all of the end of the year and new year financial dealings, new billing and preparing for reorganization.

Mr. Vester told the Board we met with our insurance broker and our rates will be increasing approximately \$1,000.00. He told the Board the negotiation meeting is now scheduled for Monday, January 11, 2016 with the union.

Chairperson Kemp asked what work are they doing in the Borough. Mr. Vester said they are moving their line to our line because they are preparing for the bridge to be repaired shortly.

ENGINEER’S REPORT – Mr. Chiaravallo said they have been observing the Borough work on Hanover Street.

SOLICITOR’S REPORT – No report.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Mr. Bob Pelletier of Pemberton Township told the Board a couple of months ago someone from the county was out marking areas by his home and when he questioned what they

were doing he said it was for a sewer project. Mr. Vester informed him we knew nothing about that and we have no plans to run lines in that area at this time. He had several questions about what our policy would be if we did run lines and if we offered payment plans. Mrs. Scully replied that we have offered a three payment plan when we ran sewer to major areas. She said at one time the county offered a payment plan as well. Mr. Chiaravallo said the person marking the area might have meant storm sewer. He then asked what our connection fee was. He added that he felt that was very reasonable. He also asked if we have bonding power. Mrs. Scully told him we have not needed to go out to bonding. He said that was excellent but to watch out because the township would want to "pick your pockets" and commented on how the water department revenue is being used by the township not only for water. He commented on our rates and was informed that we have not raised rates for many years and have one of the lowest rates in the state. He said he did not see a need for sewage in his area. He did say he thought there were areas in town that would need sewer much more then where he lives. Chairperson Kemp told him we do feasibility studies and have no plans at this time. Mr. Pelletier commented on reading the minutes and saw raises Mr. Vester many times gave employees. He said he wasn't trying to be critical but wondered. He said those costs keep growing. He also asked who he could contact at the county about the status of the Wastewater Management Plan and what the markings were for in his area.

Ms. Sherry Scull a resident of Browns Mills and former Board Member said the reason for the raises were due to added responsibility to those employees. She also said that as far as the sewer being run in that area it could have to do with the school trying to connect to our system.

Mr. Pelletier also told everyone Mr. D'Imperio was his hero and commended him for his military service.

RESOLUTION #02-2016 – To Close the Meeting to the Public To Discuss Contract Negotiations. Mr. Allen moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and closed the meeting to the public.

Chairperson Kemp asked for a motion to open the meeting from closed session.

Mr. Bailey moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Kemp opened the meeting to the public.

Chairperson Kemp asked for a motion to amend the December 8, 2016 Closed Session Minutes with the following – “This solely applies to union employees.” (The actual minutes will have that added). Mr. Allen moved. Mr. Bailey seconded.

ROLL CALL: Mr. Allen – yes
Mr. Bailey – yes
Mr. D'Imperio – yes
Ms. Leonard – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Chairperson Kemp stated that she has asked Mr. Vester, Mrs. Scully and Ms. Rivera along with Ms. Leonard to interview solicitors and have the review for reorganization.

COMMENTS FROM THE BOARD MEMBERS – Mr. Martindale said it is bittersweet that he will be resigning from the MUA after the February meeting. He said he will be sending in the written resignation. He said that due to his new position there is a conflict in his schedule and he will not be able to devote time or represent the authority in the manner he feels is important. He said he has enjoyed working with all the staff and Board. Mr. D'Imperio wished everyone a Happy New Year. Mr. Bailey said it was a pleasure working with Mr. Martindale and wished him the best. Ms. Leonard wished everyone a Happy New Year and hoped the MUA can move forward more pleasant less harried.

Chairperson Kemp asked for a motion to adjourn the meeting.

Ms. Leonard moved. Mr. Bailey seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 8:00 P.M.

