

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JANUARY 8, 2019 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, January 8, 2019, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, Pemberton, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Robert L. Bailey	Secretary
Tonya Stilts	Assistant Secretary
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate #1

ABSENT: Jason Allen	Vice-Chairperson
Donna Lefebvre	Alternate #2

ALSO PRESENT: Jennifer Rivera	Administrator
Bill Butler	Administrator
Katelyn McElmoyl	Solicitor
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that “in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA.”

Chairperson Kemp announced and had entered into the minutes that “if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes of the Regular Meeting of December 4, 2018.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Ms. Stilts – Abstain (Absent from
last meeting)
Ms. Schnure – Abstain (Absent from
last meeting)
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #01-2019 – Operating Fund – \$253,339.83. The Board reviewed the list. Chairperson Kemp asked for a motion to approve Resolution of Claims #01-2019 – Operating Fund – \$253,339.83. Ms. Stilts moved. Mr. Bailey seconded.

ROLL CALL: Ms. Stilts – yes
Mr. Bailey – yes
Ms. Leonard – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Butler stated that the facility was inspected by the Department of Environmental Protection. It was determined that the facility was in compliance with Department regulations and Permit conditions. Ms. Rivera asked for authorization to advertise and receive bids for the purchase of a new six-inch bypass pump. She stated that it was approved at the Budget meeting. Mr. Butler stated that the pump would be used to bypass pump stations and for sewer plant maintenance. Mr. Bailey said that the pump is a great idea. Chairperson Kemp asked for a motion to approve to advertise and receive bids for the purchase of a new six-inch bypass pump. Mr. Bailey moved. Ms. Stilts seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Stilts – yes
Ms. Leonard – yes
Ms. Schnure – yes
Chairperson Kemp – yes

Chairperson Kemp declared the motion approved.

Ms. Rivera informed the Board of the results of the RFP/RFQ submissions for Professional services. She said that a copy of the results is in their packets for review. The contracts will be awarded at the Reorganization meeting on February 5, 2019. Ms. Rivera told the Board that the office front steps and several windows have been repaired and replaced.

ENGINEER'S REPORT – Mr. Chiaravallo stated that they continued to review shop drawing submitted by the Contractor for Pump Station No. 15 & 16 Generator Project. He stated that building permit applications have been submitted to the Township by the Contractor.

SOLICITOR'S REPORT – Ms. McElmoyl stated that she had a few items to address in executive session. She mentioned that Union Negotiations are in the final stages and the contract should be finalized and ready for execution at the February meeting.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

Resolution #02-2019 – To Close the Meeting to the Public to discuss Contract Negotiations, Attorney Client Privilege, and Anticipated Litigation. Ms. Stilts moved. Mr. Bailey seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and closed the meeting to the public.

Chairperson Kemp asked for a motion to open the meeting to the public.

Mr. Bailey moved. Ms. Stilts seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and opened the meeting to the public.

COMMENTS FROM THE BOARD MEMBERS – Chairperson Kemp thanked Ms. Stilts on behalf of all the Board Members for serving one the Board. She said that she

appreciates her dedication to Pemberton Township. She said she will be a friend forever.

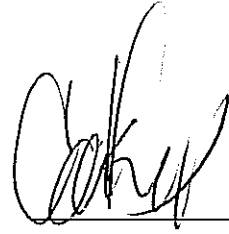
Ms. Stilts said it has been an honor and privilege to serve on the Board. She said she will miss everyone. She said she still has friends in the Township so she will stay informed on what goes on in the Township. She thanked the Board for having her.

Chairperson Kemp asked for a motion to adjourn the meeting.

Ms. Stilts moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and adjourned the meeting at 7:30 P.M.



Robert L. Bailey