

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, JANUARY 7, 2014 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, January 7, 2014, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Adrienne B. Leonard	Treasurer
Kara C. Schnure	Alternate
Owen Martindale	Alternate

ABSENT: Corine Kemp	Secretary
Elmer D'Imperio	Assistant Secretary

ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Brian M. Guest	Solicitor
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

approved.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of December 3, 2013.

Ms. Leonard moved. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. Bailey – abstain (absent from
the meeting).
Mr. Martindale - yes
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of
December 3, 2013 approved.

RESOLUTION OF CLAIMS # - 03-2014– Operating Fund - \$306,019.18.

Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard - yes
Ms. Schnure – yes
Mr. Martindale – yes
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #03-2014–
Operating Fund - \$306,019.18 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #01-2014 –

Salaries & Wages for 2013 and 2014. Before approving the Salary and Wage Schedule

Mr. Vester asked the Board to approve increasing the new Truck Driver Laborer

Douglas Borger to \$13.17 per hour effective the beginning of 2014. He said his

probationary period ended the in December and he has proven to be a good employee.

He said he felt his wage needed to be increased approximately \$2,000.00 a year.

Mr. Martindale asked if he had a CDL license and if he did felt we should consider

looking at the wages we pay especially for holding the CDL license. Chairperson Scull

added that she felt some of our employees were paid on the lower end of the scale.

Ms. Leonard then moved to approve Resolution #01-2014 with the increase for Doug Borger. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. Bailey – yes
Mr. Martindale – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #01-2014 approved.

RESOLUTION #02-2014 – To Correct the Longevity Wording in the Policy Manual.

Mr. Guest explained that this was wording that was proposed by the legislature but never was passed and was incorrectly put in the Policy Manual. Ms. Leonard moved to approve corrected Policy Manual. Ms. Schnure seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Schnure – yes
Mr. Bailey – yes
Mr. Martindale – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #02-2014 approved.

Mrs. Scully reminded the Board that the next meeting is Reorganization Meeting and that the summary of the bids received for Auditor, Engineer and Solicitor were in their packets but if they had any questions they can contact the office.

She also informed the Board we are working on the end of the year.

Mr. Vester told the Board they are also working on the end of year reports. He also told the Board a summary of the farm operation for this year was in their packets.

Mr. Vester said their was a safety inspection done at the plant for our workmen's compensation and everything passed the inspection.

ENGINEER'S REPORT – Mr. Chiaravallo informed the Board they are working on closing out the Lakehurst Road project.

SOLICITOR'S REPORT – Mr. Guest wished everyone a Happy New Year. He added everything was quiet on the legal end.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Mr. Robert Sprague of Easthampton Township and Mr. Gregory McKeon of Southampton Township told the Board they started a venture where they extract old phone line cable from different sites. They said that our farm site had old cable and if they removed it they would pay us between \$3,000.00 and \$4,000.00. Mr. Vester said they would have to find out if DEP would even allow them to do anything on our farm site. Mr. Vester said we have to not jeopardize the farm permit in any way. Chairperson Scull suggested the men contact Mr. Vester and he would guide them as to finding out whether or not it could be done. She asked Mr. Vester to report to the Board whether or not it could be done.

COMMENTS FROM THE BOARD MEMBERS – Mr. Martindale said he looked forward to another year. He said a project he would suggest is to look at whether our wages for the employees are in line.

Chairperson Scull said next meeting will be the Reorganization Meeting. She said everyone works well together and she appreciates that as well as what the administration does.

Mrs. Scully reminded everyone of the Deborah Heart Challenge which is

held at the Pemberton Township High School on Sunday, February 23, 2014.

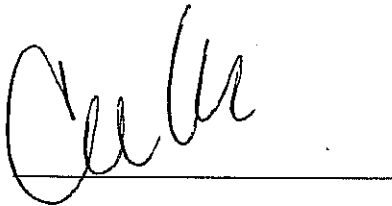
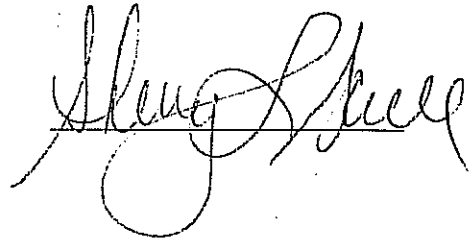
Chairperson Scull asked for a motion to adjourn the meeting. Ms. Schnure moved.

Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting

at 7:05 P.M.

A handwritten signature in cursive script, appearing to read "Scull", written above a horizontal line.A handwritten signature in cursive script, appearing to read "Schnure", written above a horizontal line.