

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REORGANIZATION MEETING

OF

TUESDAY, FEBRUARY 7, 2012 MINUTES

A Reorganization Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, February 7, 2012, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT:	Robert L. Bailey	Board Member
	Elmer D'Imperio	Board Member
	Corine Kemp	Board Member
	Adrienne B. Leonard	Board Member
	Sherry Scull	Board Member
	Kara C. Schnure	Alternate

ABSENT:	James Pickett	Alternate
---------	---------------	-----------

ALSO PRESENT:	Charles W. Vester, Jr.	Administrator
	Gina Scully	Administrator
	Bud Doyle	Systems Advisor
	Brian M. Guest	Parker McCay
	Keith Chiaravallo	CME Associates
	Brent Lee	John J. Maley, Jr.

Mrs. Scully announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Community News, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Mrs. Scully announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27."

Mr. Guest asked for nominations for the Chairperson. Ms. Leonard moved to nominate Sherry Scull. Ms. Kemp seconded. There were no other nominations.

AYES: All
NAYES: None

Sherry L. Scull was named Chairperson.

Nominations were asked for Vice Chairperson. Ms. Kemp nominated

Robert Bailey. There were no other nominations.

AYES: All
NAYES: None

Robert Bailey was declared Vice Chairperson.

Nominations were asked for Secretary. Mr. Bailey nominated Corine

Kemp. There were no other nominations.

AYES: All
NAYES: None

Corine Kemp was declared Secretary.

Nominations were asked for Treasurer. Ms. Kemp nominated

Adrienne B. Leonard as Treasurer. There were no other nominations.

AYES: All
NAYES: None

Adrienne B. Leonard was declared Treasurer.

Nominations were asked for Assistant Secretary. Ms. Leonard nominated

Elmer D'Imperio. Mr. D'Imperio declined the nomination. Ms. Kemp nominated

Kara Schnure. There were no other nominations.

AYES: All
NAYES: None

Kara C. Schnure was named Assistant Secretary.

RESOLUTION #07-2012 – Designation of Officials – Mr. Bailey moved. Ms. Leonard

seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard - yes
Mr. D’Imperio – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #07-2012 – Designation of Officials approved.

Chairperson Scull asked for any additions, corrections and for approval of the minutes of the Regular Meeting and Closed Meeting of January 3, 2012. Ms. Leonard moved. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Ms. Bailey – yes
Mr. D’Imperio – abstain (absent from meeting).
Ms. Kemp – abstain (absent from meeting).
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting and Closed Meeting of January 3, 2012 approved.

RESOLUTION OF CLAIMS #14-2012 – Operating Fund - \$210,091.64. Ms. Kemp moved.
Mr. Bailey seconded.

Ms. Kemp – yes
Mr. Bailey – yes
Mr. D’Imperio – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution of Claims #14-2012 – Operating Fund - \$210,091.64 approved.

Chairperson Scull informed the Board that RESOLUTION #06 – 2012 - Appointing Consultant for Insurance; #08-2012 – Holidays for 2012; #09-2012 – Designation of Depository; #10-2012 – Annual Meeting Schedule; #11-2012 – Authorization of Investments; #12-2012 –

Designation of Newspapers for 2012; #13-2012 – Authorization of Signatures are consent agenda and will be enacted by one motion. Ms. Kemp moved. Ms. Leonard seconded.

ROLL CALL: Ms. Kemp– yes
Ms. Leonard – yes
Mr. Bailey – yes
Mr. D’Imperio – yes
Chairperson Scull – yes

Chairperson Scull declared the consent agenda approved – Resolution #06-2012 –

Appointing Consultant for Insurance; #08-2012 – Holidays for 2012; #09-2012 – Designation of Depository; #10-2012 – Annual Meeting Schedule; #11-2012 – Authorization of Investments; #12-2012 – Designation of Newspapers for 2012 & #12-2012 Authorization of Signatures.

RESOLUTION #03-2012 – Appointing the Auditor for 2012. Ms. Kemp moved to appoint Brent Lee, representative of John J. Maley, Jr. as auditor. Mr. Bailey seconded.

ROLL CALL: Ms. Kemp– yes
Mr. Bailey – yes
Mr. D’Imperio – yes
Ms. Leonard – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #03-2012 approved naming Brent Lee, representative of John J. Maley, Jr. as the auditor.

RESOLUTION #04-2012 – Appointing the Solicitor for 2012. Ms. Leonard moved to appoint Brian M. Guest as Solicitor. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard - yes
Mr. Bailey – yes
Mr. D’Imperio – yes
Ms. Kemp - yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #04-2012 approved naming Brian M. Guest of Parker McCay as Solicitor.

RESOLUTION #05-2012 – Appointing the Engineer for 2012. Mr. Bailey moved to name Michael McClelland of CME Associates as the Engineer. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. D’Imperio – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #05-2012 approved appointing Michael McClelland of CME Associates as Engineer.

ADMINISTRATION & OPERATIONS REPORT – Mrs. Scully informed the Board they were working on the end of the year. She also told them the rate increase went to effect.

Mr. Vester informed the Board that we received an additional \$20,472.19 from the insurance company for the hurricane damage. He said we received approximately \$23,000.00 total.

He also informed the Board they received the farm operation breakdown in their packets.

He said we had a profit of \$18,644.00. He added that does not include the hundreds of thousands of dollars we save for sludge disposal.

ENGINEER’S REPORT – Mr. Chiaravallo thanked the Board for the reappointment. He informed the Board comments were provided to the New Jersey Department of Environmental Protection regarding the copy of the letter of the land application management approval.

He told the Board they are working on details to install the berms on the farm.

Mr. Chiaravallo told the Board they are reviewing documents received on the Browns Mills Shopping Center. The plans contained a Dunkin Donuts as part of the shopping center. Chairperson Scull questioned the Dunkin Donuts since there is one a couple blocks away.

SOLICITOR'S REPORT – Mr. Guest thanked the Board for the reappointment. He added his report was for closed session.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Mr. Brent Lee thanked the Board for his appointment.

Mr. David D'Imperio, son of Elmer D'Imperio, said he was present as the "chauffer".

COMMENTS FROM THE BOARD MEMBERS – Chairperson Scull said she was glad to see Mr. D'Imperio back. Ms. Kemp also said it was good to have Mr. D'Imperio back and that it was a pleasure to sit on the Board with him. Mr. D'Imperio thanked them and said he was glad to be back. Ms. Leonard said it was good to see everyone. Mr. Bailey said it was good to see Mr. D'Imperio. Chairperson Scull also congratulated everyone on their appointments and said she hoped for a smooth year.

RESOLUTION # 15-2012 – To Close the Meeting to the Public to Discuss Contract Negotiations and Possible Litigation. Ms. Kemp moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Scull declared Resolution #15-2012 approved and closed the meeting to the public.

Mr. D'Imperio moved to open the meeting to the public. Mr. Bailey seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and opened the meeting to the public.

Ms. Kemp moved to adjourn the meeting. Mr. Bailey seconded.

-7-

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 7:15 P.M.

Sherry L. Scull

Adrienne B. Leonard