

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

PUBLIC HEARING & REGULAR MEETING

OF

TUESDAY, DECEMBER 4, 2012 MINUTES

A Public Hearing and Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, December 4, 2012, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson (arrived 6:31 P.M.)
Corine Kemp	Secretary
Adrienne B. Leonard	Treasurer
Elmer D'Imperio	Board Member
Kara C. Schnure	Alternate (Asst. Sec.)

ABSENT: James L. Pickett	Alternate
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ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Brian M. Guest	Solicitor
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

A Public Hearing was held on the Connection Fee rates. Mr. Brent Lee, auditor was sworn in. Mr. Lee gave testimony on how he arrived at the connection fee rate increase of \$2,575.00 per EDU using the statutory formula.

Chairperson Scull opened the hearing to public comment. No questions or comments

were made.

RESOLUTION #42-2012 – Connection Fee Rate Increase. Mr. D’Imperio moved to increase the connection fee rate effective December 5, 2012 to \$2,575.00 as calculated by Mr. Lee. Ms. Leonard seconded.

ROLL CALL: Mr. D’Imperio – yes
Ms. Leonard – yes
Mr. Bailey – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #42-2012 approved.

The public hearing was closed. Mr. Lee wished everyone a Happy Holiday and left.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of November 13, 2012. Mr. Bailey moved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. D’Imperio – abstain (absent
from the meeting.)
Ms. Kemp - yes
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting of November 13, 2012 approved.

RESOLUTION OF CLAIMS #43-2012 – OPERATING FUND - \$158,592.29.

Ms. Kemp moved. Mr. D’Imperio seconded.

ROLL CALL: Ms. Kemp – yes
Mr. D’Imperio – yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #43-2012 – Operating Fund –
\$158,592.29 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #44-2012 – To
Adopt the Budget of 2013. Ms. Leonard moved. Mr. D’Imperio seconded.

ROLL CALL: Ms. Leonard – yes
Mr. D’Imperio – yes
Mr. Bailey – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #41-2012 approved.

Mrs. Scully informed the Board the Christmas Luncheon is 12 Noon on
December 21, 2012 at Charley’s Other Brother.

Mrs. Scully also told the Board the Association of Environmental Authorities
is holding their annual meeting at the Trump Taj Mahal on January 15 & 16, 2013.
She then asked for guidance from the Board on determining whether Mr. Pickett
should receive his \$250.00 quarterly stipend. Mr. Guest added that he felt Mr. Pickett
should not be paid. Mr. Guest said he sent a letter to the township council advising them
that, by statute, it is his determination that because Mr. Pickett has missed five
consecutive meetings and we have received no correspondence, the position is now
deemed vacant. Mr. Bailey said that he saw Mr. Pickett and advised him to send
a letter. The Board agreed that Mr. Pickett should not be compensated.

Mr. Vester said a meeting is being scheduled with the engineers and DEP to discuss the land application. He also said they are working on getting prices and quotes for new generators. Mr. Vester said they are holding the preconstruction meeting tomorrow on the Lakehurst Road project.

ENGINEER'S REPORT – Mr. Chiaravallo also said the preconstruction meeting on Lakehurst Road is tomorrow and he has the contracts ready for signature.

He added that they will be meeting with the DEP this month regarding the sludge application.

Mr. Chiaravallo asked for authorization to advertise to go to bid on the Electrical and Mechanical Maintenance Repair Specifications. Ms. Leonard moved. Mr. Bailey seconded.

ROLL CALL: Ms. Leonard – yes
Mr. Bailey – yes
Mr. D'Imperio – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

SOLICITOR'S REPORT – Mr. Guest told the Board he will update the fee schedule in the Rates, Rules and Regulations with the new connection fee.

He also told the Board he reviewed the contract for the Lakehurst Road project and everything is in order.

OLD BUSINESS – Ms. Schnure asked about the date of the next meeting. The next meeting is January 8, 2013.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Mr. Ken Cartier, a member of Township Council, was welcomed by the Board. No comments.

COMMENTS FROM THE BOARD MEMBERS – Mr. D’Imperio asked if the MUA can remove Mr. Pickett. Mr. Guest explained that by statute we can deem the position vacant but the governing body does the reappointment. Mr. D’Imperio asked if the fact that he does not live in the township is reason enough. Mr. Guest said that statute does not address where you live. Ms. Kemp said she would try to call him. Mr. Bailey said he did talk with him and made him aware that he needed to send a letter.


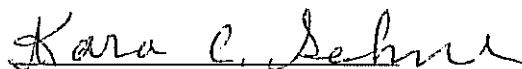
Ms. Kemp wished everyone a Happy Holiday. Ms. Leonard thanked everyone for another good year. She wished everyone a Merry Christmas and a Happy New Year.

Mr. Bailey thanked the MUA for the wonderful service they render. Ms. Schnure wished everyone a wonderful holiday. Chairperson Scull wished everyone a Happy Holiday.

Mr. D’Imperio moved to adjourn the meeting. Ms. Kemp seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 7:00 P.M.

A handwritten signature in cursive script that reads "Sherry Scull". The signature is written in black ink and is positioned in the lower right quadrant of the page.A handwritten signature in cursive script that reads "Kara C. Schnure". The signature is written in black ink and is positioned in the lower left quadrant of the page.