

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, DECEMBER 3, 2013 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, December 3, 2013, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

|                          |             |
|--------------------------|-------------|
| PRESENT: Sherry L. Scull | Chairperson |
| Corine Kemp              | Secretary   |
| Adrienne B. Leonard      | Treasurer   |
| Kara C. Schnure          | Alternate   |
| Owen Martindale          | Alternate   |

|                          |                     |
|--------------------------|---------------------|
| ABSENT: Robert L. Bailey | Vice-Chairperson    |
| Elmer D'Imperio          | Assistant Secretary |

|                              |                 |
|------------------------------|-----------------|
| ALSO PRESENT: Charles Vester | Administrator   |
| Gina Scully                  | Administrator   |
| Bud Doyle                    | Systems Advisor |
| Brian M. Guest               | Solicitor       |
| Keith Chiaravallo            | Engineer        |

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

approved.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of November 12, 2013 and Closed Meeting of

November 12, 2013. Ms. Kemp moved. Mr. Martindale seconded

ROLL CALL: Ms. Kemp – yes  
Mr. Martindale – yes  
Ms. Leonard – yes  
Ms. Schnure - yes  
Chairperson Scull – yes

Chairperson Scull declared the minutes of the Regular Meeting and

Closed Meeting of November 12, 2013 approved.

RESOLUTION OF CLAIMS # - 43-2013 – Operating Fund - \$151,598.83.

Ms. Leonard moved. Ms. Kemp seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Kemp - yes  
Ms. Schnure – yes  
Mr. Martindale – yes  
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #43-2013 –

Operating Fund - \$151,598.83 approved.

ADMINISTRATION & OPERATIONS REPORT – Mrs. Scully told the Board the  
Christmas Luncheon is 12 P.M. Noon, December 23, 2013, at Charley's Other Brother.

RESOLUTION #40-2013 – To Adopt the Budget for 2014. Ms. Kemp moved.

Ms. Leonard seconded.

ROLL CALL: Ms. Kemp – yes  
Ms. Leonard – yes  
Ms. Schnure – yes  
Mr. Martindale – yes  
Chairperson Scull – yes

Chairperson Scull declared Resolution #40-2013 – To Adopt the Budget  
for 2014 approved.

RESOLUTION #41-2013 – To Open Bank Account for the Wire Transfers. Ms. Kemp moved. Ms. Schnure seconded.

ROLL CALL: Ms. Kemp – yes  
Ms. Schnure – yes  
Ms. Leonard – yes  
Mr. Martindale – yes  
Chairperson Scull – yes

Chairperson Scull declared Resolution #41-2013 approved.

RESOLUTION #42-2013 – To Authorize Sick Buy Back Pay for Victor Anderson, Regina Scully and Charles Vester. Ms. Leonard moved. Ms. Kemp seconded.

ROLL CALL: Ms. Leonard – yes  
Ms. Kemp – yes  
Ms. Schnure – yes  
Mr. Martindale – yes  
Chairperson Scull – yes

Chairperson Scull declared Resolution #42-2013 – To Authorize Buy Back Pay approved.

Mr. Vester said he had nothing to report.

ENGINEER'S REPORT – Mr. Chiaravallo informed the Board that the Lakehurst Road work by D & D Contractor is complete.

SOLICITOR'S REPORT – Mr. Guest reported to the Board that the two year point has passed on the Kitson matter and no lawsuit was filed. He also told the Board that the updated Policy Manual had a mistake regarding longevity for the new employees hired after 2013 and it will be removed. The Board concurred.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – None.

COMMENTS FROM THE BOARD MEMBERS – Ms. Kemp said she would not be present at the January meeting. Ms. Schnure wished everyone Happy Holidays and Happy New Year! Ms. Leonard said she hoped everyone had a nice Thanksgiving and wished them Happy Holidays!

Chairperson Scull said she was looking forward to the luncheon.

She wished everyone a Merry Christmas and Happy New Year!

Chairperson Scull asked for a motion to adjourn the meeting. Ms. Kemp moved.

Ms. Schnure seconded.

AYES: All  
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 7:00 P.M.

Adrienne B. Leonard

Sherry Scull