



2010

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Authority Sewer Budget

Department Of



Community
Affairs

LOCAL GOVT SERVICES
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Division of Local Government Services

2010

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY SEWER BUDGET

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

State of New Jersey

Department of Community Affairs

Director of the Division of Local Government Services

By: _____ Date: _____

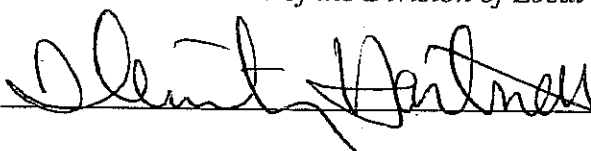
CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey

Department of Community Affairs

Director of the Division of Local Government Services

By:  Date: 12/28/09

2010 PREPARER'S CERTIFICATION

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY SEWER BUDGET

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are complete and attached.

(Preparer's signature)

Gina Scully
(Print Name)

Administrator
(Title)

131 Fort Dix Road Box 247
(Address)

Pemberton, NJ 08068
(City, State, Zip Code)

(609) 894-4873 (609) 894-4285
(Phone number) (Fax number)

(E-Mail Address)

2010 APPROVAL CERTIFICATION

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY SEWER BUDGET

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

It is hereby certified that the Authority Budget, including the Supplemental Schedules appended hereto are a true copy of the Annual Budget and the Capital Budget/Program approved by resolution by the governing body of the Pemberton Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 6th day of October, 2009.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the governing body thereof.

(Signature)

Corrine Kemp
(Print Name)

Secretary
(Title)

131 Fort Dix Road Box 247
(Address)

Pemberton, NJ 08068
(City, State, Zip Code)

(609) 894-4873 (609) 894-4285
(Phone number) (Fax number)

(E-Mail Address)

AUTHORITY INFORMATION SHEET

2010

Please complete the following information regarding this Authority:

Name of Authority:	Pemberton Township Municipal Utilities Authority		
Address:	131 Fort Dix Road Box 247		
City, State, Zip:	Pemberton, New Jersey 08068		
Phone:	(609) 894-4873	Fax:	(609) 894-4285

Preparer's Name:	Gina Scully, Administrator - Administration		
Preparer's Address:	131 Fort Dix Road Box 247		
City, State, Zip:	Pemberton, New Jersey 08068		
Phone:	(609) 894-4873	Fax:	(609) 894-4285

Chief Executive Officer:	Charles W. Vester, Administrator - Operations		
Phone:	(609) 894-4873	Fax:	(609) 894-4285
E-mail:			

Chief Financial Officer:	Gina Scully, Administrator - Administration		
Phone:	(609) 894-4873	Fax:	(609) 894-4285
E-mail:			

Name of Auditor:	Kirk N. Applegate		
Name of Firm:	Bowman & Company LLP		
Address:	601 White Horse Road		
City, State, Zip:	Voorhees, New Jersey 08043		
Phone:	(856) 435-6200	Fax:	(856) 435-0440
E-mail:	kapplegate@bowmanllp.com		

Membership of Board of Commissioners (Full Name)	Title
Elmer D'Imperio	Chairman
Robert L. Bailey	Vice-Chairman
Adrienne B. Leonard	Treasurer
Corrine Kemp	Secretary
Sherry Scull	Assistant Secretary
Kara C. Schnure	Alternate Member
James Pickett	Alternate Member

2010 AUTHORITY SEWER BUDGET RESOLUTION

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

WHEREAS, the Annual Budget and Capital Budget for the Pemberton Township Municipal Utilities Authority for the fiscal year beginning January 1, 2010 and ending December 31, 2010, has been presented before the governing body of the Pemberton Township Municipal Utilities Authority at its open public meeting of October 6, 2009; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,024,000.00; Total Appropriations of \$3,507,850.00 and Total Unrestricted Net Assets utilized of \$483,850.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$325,000.00 and Renewal and Replacement planned to be utilized as funding thereof, of \$325,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by project financing agreement, by resolution appropriating funds from the Renewal and Replacement reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pemberton Township Municipal Utilities Authority, at a open public meeting held on October 6, 2009 that the Annual Budget, including appended Supplemental Schedules, and Capital Budget/Program of the Pemberton Township Municipal Utilities Authority for the fiscal year beginning January 1, 2010 and ending December 31, 2010 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service agreements and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pemberton Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 1, 2009.

(Secretary)

(Date)

Governing Body
Member

Recorded Vote
Aye

Nay

Abstain

Absent

BUDGET MESSAGE 2010

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY SEWER BUDGET

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

1. Complete a brief statement on the 2010 proposed Annual Budget and make comparison to the prior year's adopted budget. Explain significant increases or decreases, if any.

The Authority anticipates that the proposed budget provides adequate funding for its 2010 operations. The 2010 operating budget represents a 2.6% increase over the 2009 budget.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any.

The 2010 budget will have no impact on current user fees or customer charges. The Authority will continue to monitor its spending and revenues to determine possible future rate increases.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The Township has experienced little growth during the last few years and this is expected to continue over the next few years as there are no major projects that have Planning Board approvals at this time. Existing facilities are currently being reviewed to determine what changes will be required to meet current and future requirements.

4. Describe the reasons for utilizing Unrestricted Net Assets in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc.

Unrestricted Net Assets is utilized in the 2010 budget to balance the budget and maintain the current utility rates.

5. If the proposed Annual budget contains an Accumulated Deficit either existing or anticipated, pursuant to N.J.S. 40A:5A-12, then an explanation as to reasons for occurrence must be disclosed.

N/A

2010

AUTHORITY BUDGET

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

—ANTICIPATED REVENUES—

<u>OPERATING REVENUES</u>	<u>CROSS REF.</u>	<u>2010 PROPOSED BUDGET</u>	<u>2009 CURRENT YEAR'S ADOPTED BUDGET</u>
SERVICE FEES	* A-1 *	2,855,000	2,850,000
CONNECTION FEES	* A-2 *	75,000	75,000
MISC. REVENUES	* A-3 *	64,000	64,000
INTEREST ON INVESTMENTS	* A-4 *	_____	_____
TOTAL OPERATING REVENUES	* R-1 *	<u>2,994,000</u>	<u>2,989,000</u>
<u>NON OPERATING REVENUES</u>	<u>CROSS REF.</u>	<u>2010 PROPOSED BUDGET</u>	<u>2009 CURRENT YEAR'S ADOPTED BUDGET</u>
OPERATING GRANTS & ENTITLEMENTS	* A-5 *	-	-
LOCAL SUBSIDIES & DONATIONS	* A-6 *	-	-
INTEREST ON INVESTMENTS AND DEPOSITS	* A-7 *	30,000	30,000
OTHER NON-OPERATING REVENUES	* A-8 *	_____	_____
TOTAL NON OPERATING REVENUES	* R-2 *	<u>30,000</u>	<u>30,000</u>
TOTAL ANTICIPATED REVENUES (R-1 + R-2)	* B-1 *	<u>3,024,000</u>	<u>3,019,000</u>

2010

AUTHORITY BUDGET

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

---BUDGETED APPROPRIATIONS---

<u>OPERATING APPROPRIATIONS</u>	<u>CROSS REF.</u>	<u>2010 PROPOSED BUDGET</u>	<u>2009 CURRENT YEAR'S ADOPTED BUDGET</u>
<u>ADMINISTRATION</u>			
SALARY & WAGES	*	200,000	191,000
FRINGE BENEFITS	*	107,352	104,547
OTHER EXPENSES	*	206,100	201,100
TOTAL ADMINISTRATION	* E-1	<u>513,452</u>	<u>496,647</u>
<u>COST OF PROVIDING SERVICE</u>	<u>CROSS REF.</u>	<u>2010 PROPOSED BUDGET</u>	<u>2009 CURRENT YEAR'S ADOPTED BUDGET</u>
SALARY & WAGES	*	652,000	626,000
FRINGE BENEFITS	*	351,848	342,653
OTHER EXPENSES	*	1,089,850	1,076,350
TOTAL COST OF PROVIDING SERVICE	* E-2	<u>2,093,698</u>	<u>2,045,003</u>
TOTAL PRINCIPAL PAYMENTS ON DEBT SERVICE IN LIEU OF DEPRECIATION	* D-1	<u>575,700</u>	<u>575,700</u>
TOTAL OPERATING APPROPRIATIONS (E-1 & E-2 & D-1)	* B-2	<u><u>3,182,850</u></u>	<u><u>3,117,350</u></u>

2010

AUTHORITY BUDGET

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

---BUDGETED APPROPRIATIONS---

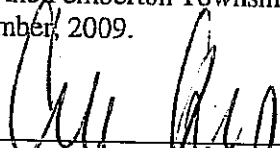
<u>NON OPERATING APPROPRIATIONS</u>		<u>CROSS REF.</u>		2010 PROPOSED BUDGET		2009 CURRENT YEAR'S ADOPTED BUDGET	
TOTAL INTEREST PAYMENTS	*	D-2	*		*		*
OPERATION & MAINTENENCE RESERVE	*		*		*		*
RENEWAL & REPLACEMENT RESERVE	*	C-1	*	325,000	*	275,000	*
OTHER RESERVE	*	C-2	*		*		*
ACCUM. RETAINED EARNINGS DEFICIT	*		*		*		*
OTHER NON OPERATING APPROPRIATIONS	*		*		*		*
TOTAL NON OPERATING APPROPRIATIONS	*	B-3	*	<u>325,000</u>	*	<u>275,000</u>	*
ACCUMULATED DEFICIT	*	B-4	*		*		*
TOTAL OPERATING & NON OPERATING APPROPRIATIONS & ACCUMULATED DEFICIT (B-2 + B-3 + B-4)	*	B-5	*	<u>3,507,850</u>	*	<u>3,392,350</u>	*
UNRESTRICTED NET ASSETS UTILIZED:							
MUNICIPALITY/COUNTY APPROPRIATION	*	R-3a	*	483,850	*	373,350	*
OTHER	*	R-3b	*		*		*
LESS: TOTAL UNRESTRICTED NET ASSETS UTILIZED (R-3a + R-3b)	*	R-3	*	<u>483,850</u>	*	<u>373,350</u>	*
NET TOTAL APPROPRIATIONS	*	B-6	*	<u><u>3,024,000</u></u>	*	<u><u>3,019,000</u></u>	*

2010 ADOPTION CERTIFICATION

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORITY SEWER BUDGET

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Pemberton Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 1st day of December, 2009.



(Official's signature)

Corrine Kemp
(Print name)

Secretary
(Title)

131 Fort Dix Road Box 247
(Address)

Pemberton, New Jersey 08068
(City, State, Zip Code)

(609) 894-4873 (609) 894-4285
(Phone number) (Fax number)

~~PEMUTILA@PEMUTILA.NET~~ PEMUTILA@PEMUTILA.NET
(E-Mail Address)

2010 ADOPTED BUDGET RESOLUTION # ~~34~~-2009

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY SEWER BUDGET

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

WHEREAS, the Annual Budget and Capital Budget Program for the Pemberton Township Municipal Utilities Authority for the fiscal year beginning January 1, 2010 and ending December 31, 2010 has been presented for adoption before the governing body of the Pemberton Township Municipal Utilities Authority at its open public meeting of December 1, 2009; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,024,000.00; Total Appropriations of \$3,507,850.00 and Total Unrestricted Net Assets utilized of \$483,850.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$325,000.00 and Renewal and Replacement Reserve planned to be utilized as funding thereof, of \$325,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pemberton Township Municipal Utilities Authority, at an open public meeting held on December 1, 2009 that the Annual Budget and Capital Budget/Program of the Pemberton Township Municipal Utilities Authority for fiscal year beginning January 1, 2010 and ending December 31, 2010 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

[Signature]
(Secretary)

12/1/09
(Date)

Member	Aye	Recorded Vote		
		Nay	Abstain	Absent
MS. KEMP	X			
MS. LEONARD	X			
MR. PICKETT	X			
MR. SCHWARTZ	X			
CHARPESQUO DISMARECO	X			

2010

**PEMBERTON TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY**

**AUTHORITY
SEWER
CAPITAL
BUDGET/
PROGRAM**

**2010 CERTIFICATION OF
AUTHORITY SEWER CAPITAL BUDGET/PROGRAM
PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Pemberton Township Municipal Utilities Authority on the 6th day of October, 2009.

(Official's signature)

Corrine Kemp
(Print name)

Secretary
(Title)

131 Fort Dix Road Box 247
(Address)

Pemberton, New Jersey 08068
(City, State, Zip Code)

(609) 894-4873 (609) 894-4285
(Phone number) (Fax number)

(E-Mail Address)

2010 CAPITAL BUDGET/PROGRAM MESSAGE

AUTHORITY SEWER CAPITAL BUDGET

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

1. Has each municipality or county affected by the actions of the Authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

No

2. Has each capital project/project financing been developed from a specific capital improvements plan or report; does it include full lifecycle costs, and is it consistent with appropriate elements of Master Plans or other plans in the jurisdictions served by the Authority?

No

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No

4. Describe the projected impacts of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A – At this time the capital projects will have no impact on rates.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A - None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan?

N/A - None

2010
 AUTHORITY CAPITAL BUDGET
 PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
 FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010
 PROPOSED YEAR'S CAPITAL IMPROVEMENT PLAN

<u>PROJECTS</u>	<u>ESTIMATED TOTAL COSTS</u>	<u>--FUNDING SOURCES--</u>			
		<u>UNRESTRICTED NET ASSETS</u>	<u>RENEWAL & REPLACEMENT RESERVE</u>	<u>DEBT AUTHORIZATION</u>	<u>OTHER SOURCES</u>
A Vehicles	50,000		50,000		
B Facilities Improvements	225,000		225,000		
C Purchase of New Methane Gas Equipment	50,000		50,000		
D	-				
E	-				
F	-				
G	-				
H	-				
I	-				
J	-				
K	-				
L	-				
M	-				
N	-				
O	-				
TOTAL	325,000	-	325,000.00	-	-

2010
AUTHORITY CAPITAL PROGRAM
PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010
5 YEAR CAPITAL IMPROVEMENT PLAN COSTS

<u>PROJECTS</u>	<u>ESTIMATED TOTAL COSTS</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
A Vehicles	250,000	50,000	50,000	50,000	50,000	50,000
B Facilities Improvements	225,000	225,000				
C Purchase of New Methane Gas Equipment	50,000	50,000				
D	0					
E	0					
F	0					
G	0					
H	0					
I	0					
J	0					
K	0					
L	0					
M	0					
N	0					
O	0					
TOTAL	525,000	325,000	50,000	50,000	50,000	50,000

2010
AUTHORITY CAPITAL PROGRAM
PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010
5 YEAR CAPITAL PLAN FUNDING SOURCES (2010 TO 2014)

<u>PROJECTS</u>	<u>ESTIMATED TOTAL COST</u>	<u>--FUNDING SOURCES--</u>			
		<u>UNRESTRICTED NET ASSETS</u>	<u>RENEWAL & REPLACEMENT RESERVE</u>	<u>DEBT AUTHORIZATION</u>	<u>OTHER SOURCES</u>
A Vehicles	250,000	200,000	50,000		
B Facilities Improvements	225,000		225,000		
C Purchase of New Methane Gas Equipment	50,000		50,000		
D	-				
E	-				
F	-				
G	-				
H	-				
I	-				
J	-				
K	-				
L	-				
M	-				
N	-				
O	-				
TOTAL	525,000	200,000	325,000.00	-	-