

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, AUGUST 6, 2013 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, August 6, 2013, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Sherry L. Scull	Chairperson
Robert L. Bailey	Vice-Chairperson
Corinè Kemp	Secretary
Adrienne B. Leonard	Treasurer
Elmer D'Imperio	Assistant Secretary
Kara C. Schnure	Alternate

ABSENT: Owen Martindale	Alternate
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ALSO PRESENT: Charles Vester	Administrator
Gina Scully	Administrator
Bud Doyle	Systems Advisor
Brian M. Guest	Solicitor
Keith Chiaravallo	Engineer

Chairperson Scull announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Scull announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

approved.

Chairperson Scull asked for any additions, corrections, etc. and for approval of the minutes of the Regular Meeting of July 2, 2013. Mr. D'Imperio moved.

Ms. Leonard seconded.

ROLL CALL: Mr. D'Imperio – yes
Ms. Leonard - yes
Mr. Bailey – yes
Ms. Kemp – abstain (absent)
Chairperson Scull – abstain (absent)

Chairperson Scull declared the minutes of the Regular Meeting of July 2, 2013 approved.

RESOLUTION OF CLAIMS # - 27-2013 – Operating Fund - \$187,706.47.

Ms. Kemp moved. Mr. D'Imperio seconded.

ROLL CALL: Ms. Kemp – yes
Mr. D'Imperio - yes
Mr. Bailey – yes
Ms. Leonard – yes
Chairperson Scull - yes

Chairperson Scull declared Resolution of Claims #27-2013 – Operating Fund - \$187,706.47 approved.

ADMINISTRATION & OPERATIONS REPORT – RESOLUTION #28-2013 – To Approve the Update of the Policy Manual. Mr. Guest told the Board we review the Policy Manual every couple of years to make sure we are in compliance with new laws. Mr. Bailey moved to approve Resolution #28-2013. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. D'Imperio – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #28-2013 – To Approve the Update of the Policy Manual approved.

RESOLUTION #29-2013 – To Memorialize the Award of the Liquid Aluminum Sulfate Bid to General Chemical Corporation. and RESOLUTION #30-2013 – To Memorialize the Award of the Hydrated Lime Bid to Yardville Supply Company. Mr. Bailey moved to approve both Resolution #29-2013 and Resolution #30-2013 approved. Ms. Leonard seconded.

ROLL CALL: Mr. Bailey – yes
Ms. Leonard – yes
Mr. D’Imperio – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared Resolution #29-2013 and Resolution #30-2013 approved.

Mrs. Scully asked the Board for a date for the Budget Workshop Meeting. The Board agreed to schedule the meeting September 10, 2013 at 5:00 P.M. at the office.

She also told the Board the contracts for the Liquid Aluminum Sulfate and the Hydrated Lime were available for signature.

Mr. Vester told the Board that the Lakehurst Road section of pipe that had given us problems was now lined. He said this should make the pipe structurally sound and solve the problem. He said D & D has nearly completed the videoing and just need to make some minor repairs. He said he is meeting with the engineers to discuss the dollar amount that may be added on to the contract.

He also asked the Board for approval to make Joshua Gailey, Truck Driver/Laborer, a permanent employee effective August 29, 2013 when the 120 day probationary period is complete. He asked

for approval to begin all of his benefits for insurances and sick and vacation as of August 1, 2013. Ms. Kemp asked if this would set a precedent for other employees. Mr. Guest said there is no problem doing this as long as we follow the contract. Mr. D'Imperio moved. Ms. Leonard seconded.

ROLL CALL: Mr. D'Imperio – yes
Ms. Leonard – yes
Mr. Bailey – yes
Ms. Kemp – yes
Chairperson Scull – yes

Chairperson Scull declared the motion approved.

Ms. Kemp asked if the new liner covered the area where the jet truck damaged the pipe. Mr. Vester said the liner covered that area.

Chairperson Scull said she wanted to commend all the workers. She added that Mac Rose and D& D did a good job. Mr. Doyle said he wanted to commend Mr. Vester for doing a good job seeing it through. Chairperson Scull agreed and thanked the engineers also. Mr. Bailey also commended Mr. Vester. The Board concurred.

ENGINEER'S REPORT – Mr. Chiaravallo told the Board he will be attending the meeting tomorrow on Lakehurst Road. He explained how the liner goes on the pipe like a big wet sock and then hardens. He said it should solve the problems. He also informed the Board that they will be going to out to bid on the Maintenance and Repair Bid and August 28, 2013 bids will be opened. The existing contract with Mac Rose

will run until new bids are received. He told the Board that they are reviewing the shop drawings on the portable generator and have submitted their comments to Cummins. Mr. Chiaravallo told the Board they held a preconstruction meeting with the contractor on the Digester Cleaning Project. He added that they are monitoring the on site activities while the sludge is being removed from the digester.

Chairperson Scull asked what happened when D& D was off the job. Mr. Chiaravallo replied that we kept trying to contact them and later found out they were moving their office. He said a legal letter was sent and they responded and returned to the job. Mr. D'Imperio said he felt they should have been taken off the job. Chairperson Scull said she felt it was best we stayed with them.

SOLICITOR'S REPORT – Mr. Guest added that because the Maintenance and Repair bid is not complete our existing contract with Mac Rose will continue until the new bid is complete.

OLD BUSINESS – None.

NEW BUSINESS – None.

RECOGNITION OF VISITORS – Michael D'Imperio was present.

COMMENTS FROM THE BOARD MEMBERS – No Comments.

RESOLUTION #30-2013 – To Close the Meeting to the Public to Discuss

Possible Litigation. Mr. D'Imperio moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and closed the meeting to the public.

Chairperson Scull asked for a motion to open the meeting to the public. Mr. Bailey moved. Ms. Leonard seconded.

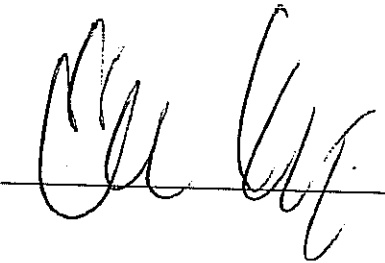
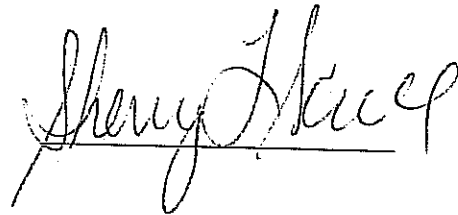
AYES: All
NAYES: None

Chairperson Scull declared the motion approved and opened the meeting to the public.

Chairperson Scull asked for a motion to adjourn the meeting. Mr. D'Imperio moved. Ms. Leonard seconded.

AYES: All
NAYES: None

Chairperson Scull declared the motion approved and adjourned the meeting at 7:00 P.M.

A handwritten signature in cursive script, appearing to read "C. Scull", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Sherry Hince", written over a horizontal line.