

PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

REGULAR MEETING

OF

TUESDAY, APRIL 5, 2016 MINUTES

A Regular Meeting of the Pemberton Township Municipal Utilities Authority was held on Tuesday, April 5, 2016, 6:30 P.M., at the Municipal Building, 500 Pemberton-Browns Mills Road, New Lisbon, New Jersey.

Pledge of Allegiance was recited.

A roll call was taken:

PRESENT: Corine Kemp	Chairperson
Elmer D'Imperio	Asst. Secretary
Adrienne B. Leonard	Treasurer
Jason Allen	Vice-Chairperson
Kara C. Schnure	Alternate
Thomas Cathers	Alternate

ABSENT: Robert L. Bailey	Secretary
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ALSO PRESENT: Charles W. Vester	Administrator
Gina Scully	Administrator
Jennifer Rivera	Administrator
Bud Doyle	Systems Advisor
Katelyn McElmoyl	Parker McCay
Keith Chiaravallo	Engineer

Chairperson Kemp announced and had entered into the minutes that "in accordance with the Open Public Meetings Act, adequate notice of this meeting has been made with the Burlington County Times, Central Record, filed with the Clerk of Pemberton Township and posted in the office of the MUA."

Chairperson Kemp announced and had entered into the minutes that "if awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27."

Chairperson Kemp asked if there were any additions, corrections and for approval of the minutes for the Regular Meeting of March 1, 2016 and the Closed Meeting of March 1, 2016.

Mr. Allen moved. Ms. Schnure seconded.

ROLL CALL: Mr. Allen – yes
Ms. Schnure – yes
Ms. Leonard – yes
Mr. D’Imperio – Abstain (not
present at meeting)
Chairperson Kemp - yes

Chairperson Kemp declared the motion approved.

RESOLUTION OF CLAIMS #19-2016 – Operating Fund - \$240,644.43.

The Board reviewed the bill list.

Mr. Allen moved. Mr. D’Imperio seconded.

ROLL CALL: Mr. Allen – yes
Mr. D’Imperio - yes
Ms. Leonard – yes
Ms. Schnure - yes
Chairperson Kemp – yes

Chairperson Kemp declared Resolution of Claims #19-2016 – Operating Fund -
\$240,644.43 approved.

ADMINISTRATION & OPERATIONS REPORT – Mr. Vester told the Board that they had some mechanical and electrical problems at the plant and pump stations. He said that they are about 90% complete with land sludge application and that he has also been working on the farm renewal permit which has to be completed by the end of June and that the permit is for a 5 year term.

ENGINEER’S REPORT – Mr. Chiaravallo said that the bid documents for the Electrical and Mechanical contract are complete and ready for advertisement.

SOLICITOR'S REPORT – Held for Closed Session.

OLD BUSINESS – None.

NEW BUSINESS – Chairperson Kemp stated that the MUA has received some applications for the Administrator/Operator position and asked the Board if anyone would be available to attend the interviewing process. There were no volunteers so Chairperson Kemp stated that she would contact the Board with some dates and times to see if anyone would be available.

RECOGNITION OF VISITORS – None

RESOLUTION #20-2016 – To Close the Meeting to the Public to Discuss Contract Negotiations and to add Attorney-Client Privilege, and Possible Litigation.

Mr. Allen moved. Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Kemp declared the motion approved and closed the meeting to the public.

Chairperson Kemp asked for a motion to open the meeting from closed session.

Mr. Allen moved. Ms. Schnure seconded.

AYES: All
NAYES: None

Chairperson Kemp opened the meeting to the public.

COMMENTS FROM THE BOARD MEMBERS – Ms. Schnure said that it was nice to meet Dr. Cathers. Ms. Leonard welcomed Dr. Cathers to the Board and said she hopes he enjoys it as much as she does. Mr. Allen also welcomed Dr. Cathers to the Board.

Dr. Cathers thanked everyone for the opportunity to be on the Board and said he would

